



## The Provincial Report Card

Grades 9-12

2014-2015

### PARENT/GUARDIAN GUIDE

In May 2010, the Ministry of Education published a policy document titled *Growing Success – Assessment, Evaluation and Reporting in Ontario Schools*. Beginning in September 2010, assessment, evaluation and reporting in Ontario schools are based on the policies and practices described in this document.

All students in Grades 9-12 in Ontario receive:

- i) a *first* Provincial Report Card and
- ii) a *final* Provincial Report Card at the end of the semester.

Students whose program includes alternative expectations will receive an Alternative Program Report Card attached to the Provincial Report Card. Alternative Program Report Cards are sent home three times in the year.

#### The Provincial Report Card

Before the *final* Provincial Report Card at the end of the semester, students will receive a *first* Provincial Report Card.

The *first* Provincial Report Card provides an opportunity to reflect upon progress part way through the semester, and to discuss plans for future success. The *first* Provincial Report Card is designed to show:

- your child's development of six learning skills and work habits part way through the semester;
- your child's achievement of the overall curriculum expectations part way through the semester.

The percentage grades that appear on the *first* Provincial Report Card for each course are based on the learning that has occurred to date, and do not reflect the complete course content. As a result, these grades may change significantly on the *final* Provincial Report Card, depending on your child's ongoing demonstration of learning in each course.

#### What to Look For on the Provincial Report Card

The first and most important place to look is the Learning Skills and Work Habits section. Well-developed Learning Skills and Work Habits can have a positive impact on your child's academic achievement.

As you read each teacher's comments, note how these describe how your child's learning in each course, your child's strengths, and your child's next steps. Also, make a note of any key evidence of learning mentioned in this area that your child still needs to provide to the teacher.

#### What the Percentage Grades Reflect

Percentage grades reflect each student's most consistent *level of achievement*, and are determined on the basis of both mathematical calculations and teachers' professional judgement in interpreting the evidence of learning. The table below summarizes the levels of achievement:

##### Grade 9 or Grade 10 Courses

% Grade	Level of Achievement
1	-
45	Below Level 1
50-59	Level 1
60-69	Level 2
70-79	Level 3
80-100	Level 4

An "1" used in place of a mark if your child is taking a Grade 9 or 10 course indicates that essential learning for the course is missing. Your child will need to demonstrate evidence of the essential learning to his or her teacher in order to be successful in the course.

45 is the *minimum percentage grade* used to represent any achievement below Level 1. 45 is not necessarily an indication of achievement that is "close" to a pass.

##### Grade 11 or Grade 12 Courses

% Grade	Level of Achievement
0	Below Level 1
35 - 45	Level 1
50-59	Level 1
60-69	Level 2
70-79	Level 3
80-100	Level 4

A student may receive a "0" if he or she has not provided any evidence of learning or if there is a unique circumstance, such as the student just started a course and no evidence of learning is available. Please review the comments section for additional information regarding the mark or contact the teacher.

For Grades 11 and 12 courses you may see a number between 35 and 45. These are the *minimum percentage grades* used to represent any achievement below Level 1, and are not necessarily an indication of achievement that is "close" to a pass.

#### Responding to the Report Card

The Provincial Report Card contains a parent/guardian response form which requires your signature as well as your child's signature. The response form gives you the opportunity to discuss the contents of the Provincial Report Card with your child's teachers.

You are encouraged to contact the school, in order to discuss concerns and questions with your child's teachers at any time.

Additional information for parents/guardians about assessment, evaluation and reporting in several languages can be found at the web site below:

<http://www.edu.gov.on.ca/eng/parents/reportCard.html>

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51 Ardelt Avenue, Kitchener ON Canada N2R 2C5  
(519) 570-0003

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Ministry of Education

# Provincial Report Card, Grades 9–12

Semester	Reporting Period	Date
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STUDENT: \_\_\_\_\_ OEN: \_\_\_\_\_  
 Address: \_\_\_\_\_

The Reporting Period indicates whether this is a *first* or a *final* Provincial Report Card.

SCHOOL: \_\_\_\_\_ Telephone: \_\_\_\_\_ BOARD: \_\_\_\_\_ Email/Website: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Address: \_\_\_\_\_

The Course Median is the percent grade at which half of the students in *all sections* of this course scored higher and half scored lower.

Courses	Reporting Period	Percentage Mark	Course Median	Credit Earned	Learning Skills and Work Habits						Comments Strengths/Next Steps for improvement	Attendance	
					Responsibility	Organization	Independent Work	Collaboration	Initiative	Regulation		Classes Missed	Times Late
Course Title: _____	First										Teacher requests an interview <input type="checkbox"/>		
	Final												
Course Title: _____	First										Teacher requests an interview <input type="checkbox"/>		
	Final												
Course Title: _____	Final										Teacher requests an interview <input type="checkbox"/>		

The percentage grade for each course is shown in this column. The mark on the *first* report card reflects your child's current level of achievement. From the *first* report card to the *final* report card, this mark may change, as your child continues to work toward demonstrating evidence of the essential learning for each course.

The Learning Skills and Work Habits area is one of the most important indicators of *how* your child is learning. The development of the six Learning Skills and Work Habits is indicated by Excellent (E), Good (G), Satisfactory (S), or Needs Improvement (N).

Indicates the number of classes missed and number of lates for this course. Classes missed include school-related or non school-related absences.

An "I" (Grades 9 and 10 only) indicates there was insufficient evidence of learning to determine a percentage mark. On the *first* report card, an "I" indicates that a strategy is needed to support your child in providing the missing evidence of learning. On the *final* report card an "I" means that no credit is granted.

Attention should be paid to the comments that the teachers have provided; they are an indicator of:

- Your child's learning in each course
- Strengths that your child has demonstrated
- Your child's development of Learning Skills and Work Habits
- Next steps for your child

Principal's Signature \_\_\_\_\_

To parents/guardians and students: This copy of the report should be kept for reference. The original or an exact copy has been placed in the student's Ontario Student Record (OSR) folder and will be retained for five (5) years after the student leaves school. To view provincial curriculum documents, visit the Ministry of Education's website: [www.edu.gov.on.ca](http://www.edu.gov.on.ca).