



February 7, 2024
OPEN SESSION - BOARD AUDIT COMMITTEE

The Waterloo Region District School Board Board Audit Committee held an open session meeting this evening (virtual), with the following members in attendance: K. Woodcock (Chairperson), Scott Piatkowski, Meena Waseem, Graham Rumble, Tracy Williams.

The following senior administration members were in attendance: N. Landry, G. Shantz, M. Armellini, S. Thompson. External member A. Eltherington.

Regrets received from J. Weston, Chair of the Board; S. Miller, Associate Director, j. chanicka, Director of Education.

INTRODUCTIONS & WELCOME

K. Woodcock welcomed members of the committee and guests to the Audit Committee meeting and called the meeting to order at 6:32 p.m.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF OPEN SESSION AGENDA

A. Moved by S. Piatkowski, seconded by M. Waseem;

That the agenda of the Open Session - Board Audit Committee Meeting of February 7, 2024, be approved.

-Carried-

APPROVAL OF MINUTES

B. Moved by M. Waseem, seconded by G. Rumble:

That the minutes of the Open Session - Board Audit Committee Meeting of November 8, 2023, as amended, be approved.

-Carried-

REGIONAL INTERNAL AUDIT

A. Eltherington explained the Regional Internal Audit Mandate attached to the package of meeting materials is to be reviewed annually and signed by the Regional Internal Audit Manager, the Chair of the Audit Committee and the Director of

Education. This is a standard document outlining the scope and responsibilities of the audit team and brought annually to the committee. A. Eltherington confirmed that there were changes for 2023-2024.

Discussion and recommendation to update definitions for 2024-2025. K. Woodcock will bring this forward to the By-Law Committee.

OTHER BUSINESS

None Noted

FUTURE AGENDA ITEMS

- Penetration Testing - 2024-2025
- Financial Accountability - May 22, 2024

MEETING DATES 2023-2024

- Wednesday, May 22, 2024

ADJOURNMENT

E. Moved by T. Williams and seconded by M. Waseem:

That the Open Session – Board Audit Committee of February 7, 2024 be adjourned.
-Carried-