



September 23, 2025  
BOARD AUDIT COMMITTEE

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The Waterloo Region District School Board Board Audit Committee held an open session meeting this evening, with the following members in attendance: K. Woodcock (Chairperson), S. Piatkowski, M. Waseem, M. Radlein. T. Williams.

The following senior administration members were in attendance: S. Miller, B. Lemon, N. Landry, M. Armellini, S. Thompson. Regional Internal Audit Team (RIAT) member A. Eltherington.

Regrets received: G. Rumble

#### INTRODUCTIONS & WELCOME

K. Woodcock welcomed members of the committee and guests to the Audit Committee meeting and called the meeting to order at 6:31 pm.

#### DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

#### APPROVAL OF OPEN SESSION AGENDA

A. Moved by S. Piatkowski seconded by T. Williams:

That the agenda of the Open Session - Board Audit Committee Meeting of September 23, 2025, be approved.

-Carried-

#### APPROVAL OF MINUTES

B. Moved by M. Waseem, seconded by S. Piatkowski:

That the minutes of the Open Session - Board Audit Committee Meeting of May 27, 2025, be approved.

-Carried-

## REGIONAL INTERNAL AUDIT TEAM STATUS UPDATE

A. Eltherington provided a status update regarding the annual Regional Internal Audit Team training requirements. The Regional Internal Audit Team has completed required training to satisfy requirements for 2024-2025.

## ANNUAL AUDIT TEAM REPORT TO MINISTRY OF EDUCATION

The committee reviewed the draft Annual report to the Ministry summarizing the activities of the Audit Committee in 2024-2025. This report will be presented to the Board.

## FUTURE AGENDA ITEMS

None Noted.

## OTHER BUSINESS

Meeting dates for 2025-2026

- Wednesday, November 12, 2025 (in person)
- Tuesday, February 10, 2026 (virtual)
- Wednesday, May 20, 2026 (in person)

## ADJOURNMENT

C. Moved by M. Waseem and seconded by S. Piatkowski:

That the Open Session – Board Audit Committee of September 23, 2025 be adjourned.

-Carried-