



Responsibility:	<i>Superintendent, Facility Services</i>
Legal References:	<u>Ontario Fire Protection and Prevention Act</u> <u>O. Reg. 213/07 2.1.2.2</u>
Related References:	<u>Administrative Procedure 4170 – Decorations in Schools</u>
Revisions:	<i>January 2019, April 2022</i>
Reviewed:	<i>March 2016, March 2023, October, 2024</i>

1. Preamble

The procedure provides guidelines and expectations regarding the use of open flames in schools.

2. General

In accordance with the [Ontario Fire Code](#), activities that create a hazard and that are not allowed for in the original design shall not be carried out in a building unless approved provisions are made to control the hazard.

3. Procedure

Open flames of any kind are not permitted on Waterloo Region District School Board property unless they are directly connected to curriculum activities and take place within spaces designed for such activities (science, technology, and hospitality shops) and are carefully supervised by competent and qualified staff at all times.