1. **Preamble**

   This document provides details on the principles and criteria for the selection and use of all educational resources used within the Waterloo Region District School Board. In addition, it provides a procedure for the reconsideration of educational resources if the selection or use of a resource in our system is questioned or challenged.

2. **The document Selection of Educational Resources**

   2.1 All administrators, teachers and library support staff should be aware of the Selection of Educational Resources Guideline document and have ready access to a copy as needed. The document should be references when educational resources are selected or when their use is questioned or challenged. At the appropriate step in a reconsideration process, a link to the document is to be given to the challenger.

   2.2 The document covers:
   
   2.2.1 Ministry of Education Directives;
   2.2.2 Principles of Selecting and Using Resources;
   2.2.3 Criteria for Selecting and Using Resources;
   2.2.4 Reconsideration Procedure;
       ● Overview;
       ● Principles and Guidelines;
       ● Stage 1 Site-Level Informal Reconsideration;
       ● Stage 2 Site-Level Committee Reconsideration;
       ● Stage 3 Formal Reconsideration.
   2.2.5 Forms;
       ● Request for Reconsideration of an Educational Resource;
       ● Outcome of a Request for Reconsideration of an Educational Resource.