



DISPLAY OF FLAGS

Responsibility:	<i>Director of Education</i>
Legal References:	<i>Education Act: Ontario Regulation 298 – Operation of Schools, General</i>
Related References:	<i>Board Policy 1000- Display of Flags</i> <i>Department of Canadian Heritage – “Rules for Flying the Flag”</i> www.pch.gc.ca/pgm/ceem-cced/etiqt/101-eng.cfm
Effective:	<i>November 28, 2016</i>
Reviewed:	
Revisions:	

1. Preamble

- 1.1 The following procedure describes guidelines for the display of flags by the Waterloo Region District School Board, its schools and the Education Centre, in compliance with the legislative requirements contained in Ontario Regulation 298 (Operation of Schools--General), under the Education Act.

2. Procedure

2.1 System-Wide Lowering of Flags

The national flag of Canada shall be flown at half-mast at all Waterloo Region District School Board schools and board administrative facilities as a symbol of mourning subsequent to the passing of:

- 2.1.1 a member of the Royal Family in the first degree
- 2.1.2 the Governor General of Canada
- 2.1.3 the Prime Minister of Canada
- 2.1.4 the Lieutenant Governor of Ontario
- 2.1.5 the Premier of Ontario

2.2 Additionally, the national flag of Canada shall be flown at half-mast at all Waterloo Region District School Board schools and board administrative facilities as follows:

- 2.2.1 April 28 - Workers' Mourning Day
- 2.2.2 June 23 - National Day of Remembrance for Victims of Terrorism
- 2.2.3 November 11 - Remembrance Day
- 2.2.4 December 6 - National Day of Remembrance and Action on Violence Against Women
- 2.2.5 Upon the direction of the Director of Education or designate

2.3 During periods of half-masting for the purposes of mourning, the national flag of Canada shall nevertheless be flown at full-mast on Victoria Day and Canada Day.

2.4 Site-Specific Lowering of Flags

Separate from the mandatory system-wide lowering of flags, Waterloo Region District School Board schools may choose to lower the flag at their school, at their discretion, as a sign of mourning commemorating:

- 2.4.1 the death of a current student
- 2.4.2 the death of a current staff member
- 2.4.3 the death of a significant contributor to the life of the school community

2.5 Prior to lowering the flag for any of the reasons noted above, the school administrator will consult with their Family of Schools' Superintendent and the Chief Communications Officer and will notify nearby WRDSB schools that the flag will be lowered and the reason.

2.6 Education Centre

Flags will be flown at half-mast as a sign of mourning commemorating:

2.6.1 the death of a current student

2.6.2 the death of a current staff member

2.6.3 the death of a significant contributor to the community, as designated by the Director of Education or designate