Responsibility: Coordinating Superintendent, Business Services & Treasurer of the Board

Legal References: Ontario Occupational Health and Safety Act and Regulations for Industrial Establishments
Workplace Safety and Insurance Board

Related References: Administrative Procedure 4156 - Disposal of Sharp Items and Needles

Effective Date: November 2018

Revisions:

1. Preamble

Proper disposal of biohazardous waste will reduce the risk of infection, injury or exposure to biohazardous materials.

2. Definition

Biohazardous waste is contaminated and potentially infectious and require immediate disposal from the school or worksite

Biohazardous waste includes:
- animal anatomical waste;
- human and animal cultures or specimens (excluding urine and feces);
- human liquid blood and blood products;
- items contaminated with blood or blood products that would release liquid;
- body fluids visibly contaminated with blood; and
- broken glass which has come into contact with blood or body fluid.

3. Procedure

3.1 Removal of Biohazardous Materials

When addressing biohazardous waste, the size and/or location of the contaminant are integral considerations in guiding the next steps in the remediation or removal process. If the item to be removed is perceived as high risk, too large, or related to a police investigation, a third party provider will be secured to complete the safe and timely removal of such items.

3.1.1 Animal Carcasses and Tissues

Collect all animal carcasses in leak-proof containers, label with a "Waste for Disposal" or "Hazardous Waste" label or tag.

3.1.2 Liquids

Cleanse all liquid biohazardous materials (such as human blood, bacterial cultures in liquid media, body fluids of animals experimentally infected with pathogens, etc.) with an appropriate Waterloo Region District School Board approved chemical disinfectant for the sufficient contact time. After decontamination, liquids may be disposed of by pouring them down the drain to the sanitary sewer.
3.1.3  Disposable Solid Items (non-sharps, and not animal carcasses or tissues)
Collect all non-sharp disposable items (such as gloves, plastic-ware, Kimwipes, etc.) contaminated with biohazardous materials in leak-proof bags for disposal in general waste.

3.1.4  Non-disposable or Reusable Items
Decontaminate non-disposable or reusable items (such as equipment, glassware, bench tops, etc.) contaminated with biohazardous materials by using a WRDSB approved chemical disinfectant. Choose a chemical disinfectant appropriate for the specific biohazardous material being used and allow for sufficient contact time.