EMERGENCY NEEDS – EXPENDITURES

Legal References: 
*Education Act*

Related References:  
*Waterloo Region District School Board Annual Budget*

Effective Date:  
*February 23, 1998*

Revisions:  
*December 9, 2007, November 10, 2014*

Reviewed:  
*February 8, 2016, October 15, 2018*

1.0 It is the policy of the Waterloo Region District School Board, recognizing the Board may encounter situations requiring funding of emergency needs, to:

1.1 empower the Director of Education, or designate, to authorize a disbursement for which no provision was made in the budget, up to the balance in the reserve fund established for the purpose of emergency needs;

1.2 direct that a report describing such action be distributed to trustees within twenty-four hours of the emergency situation, or as soon thereafter as practicable, as well as at the next regular meeting of the Board;

1.3 ensure that an emergency expenditure under this policy will be made only for purposes of: protecting the health or ensuring the safety of persons; preserving, repairing, providing or protecting facilities that are essential for the provision of approved services and programs; and, providing, repairing or replacing equipment or furnishings necessary to provide approved programs and services.