



SCHOOL PARKING LOT SAFETY

Responsibility:	<i>Superintendent, Human Resource Services Senior Manager, Human Resource Services</i>
Legal References:	<i>Nil</i>
Related References:	<i>Policy 4011 – School Parking Lot Safety</i>
Revisions:	
Reviewed:	<i>January 2016</i>

1. Preamble

- 1.1 The procedures that follow provide direction around the management of traffic on school property. Expectations are provided concerning the involvement of students in the management of traffic.

2. Policy Statement

- 2.1 In accordance with Board Policy 4011 – School Parking Lot Safety, schools are advised that elementary school students must not be involved in the active management or direction of traffic in school driveways

3. Elementary Students (JK-6)

- 3.1 Students, under the supervision of a staff member, will be permitted to initially place traffic cones or signs in school driveways, but will not be involved in moving the cones/signs to allow vehicles to enter. Students placing this equipment will be required to receive training and wear orange safety vests.

4. Special Events

- 4.1 For special school events (i.e., concerts, parent nights) school may choose to involve students in Grade seven (7) to twelve (12) to assist with the management of traffic school parking lots. These students will require adult supervision, training, and will be equipped with orange safety vests.

5. Assistance in Dealing with Traffic Safety Concerns

- 5.1 School administrators are encouraged to work closely with their School Council to develop solutions to school traffic concerns. Please refer to the Board's *Traffic and Transportation Handbook*, which is available in each school.
- 5.2 Support is also available from the Board's Planning Department, as well the Student Transportation Services of Waterloo Region. These departments may consult with the Regional Police Department and Municipal Traffic Departments as required.