



October 7, 2026

Policy & Governance Standing Committee

Notice of Meeting

The Policy & Governance Standing Committee Meeting of the Waterloo Region District School Board will be held in the Boardroom, Building 2, 1st Floor, 51 Ardelet Avenue, Kitchener, Ontario, on Wednesday, October 7, 2026, at 6:00 p.m.

AGENDA

Call to Order

Territorial Acknowledgement and O Canada

Approval of Agenda

Announcements

Declarations of Pecuniary Interest

Delegations

Reports

- 01 Board Policy 3000 - Trustee Honoraria
- 04 Board Policy 3001 - Trustee Expenditures
- 09 Board Policy 3003 - Trustee Professional Development Expenses
- 13 Board Policy 3007 - Membership in Ontario Public School Boards' Association
- 19 Board Policy 4006 - Parking on School Board Properties
- 21 Board Policy 6006 - Adult and Continuing Education

Board Reports

Question Period for Members (10 minutes)

Rise & Reconvene to Working Meeting



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 3000 - Trustee Honoraria

Recommendation

That the Policy & Governance Standing Committee recommend approval of Board Policy 3000 - Trustee Honoraria as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

This policy has been updated to comply with [Ontario Regulation O. Reg. 320/26: Honoraria For Board Members](#). The regulation requires that policies be updated by October 15, 2026. Changes are applicable for the November 15, 2026 term of trustees.

Background

The content of this policy is highly legislative.

Financial implications

Expenditures are accounted for within existing budgets.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



Board Policy 3000 TRUSTEE HONORARIA

Legal References: [Ontario Regulation O. Reg. 320/26: Honoraria For Board Members](#)

Related References: [Education Act, R.S.O. 1990, c. E.2, Section 191](#)

Effective Date: *October 30, 2006*

Revisions: *October 15, 2018, June 9, 2025, DATE*

Reviewed: *January 11, 2016,*

1. Purpose

The Waterloo Region District School Board, in compliance with the legislative requirements contained in ~~[O. Reg. 357/06: Honoraria for Board Members](#)~~ [Ontario Regulation O. Reg. 320/26: Honoraria For Board Members](#) pays an ~~honorary~~ **allowance** to trustees.

2. Application

2.1 Effective November 15, 2026, each Trustee will be paid an honorarium of \$9,000.

2.1.1 The honorarium amount for a Trustee who serves for a partial year will be prorated.

~~The allowance paid to trustees is as follows:~~

2.1.2 ~~a base amount of \$5,000.00;~~

2.1.3 ~~an amount calculated annually as the Board's average day school enrollment multiplied by \$1.75 and divided by the number of trustees.~~

2.2 In addition to the **honorarium** amount **set out in Section 2.1:**

2.2.1 the Chair of the Board shall receive an additional ~~base amount annual amount~~ **honoraria** of ~~\$1,000~~ **\$5,000**;

2.2.2 the Vice-Chair of the Board shall receive an additional ~~base amount annual amount~~ **honoraria** of ~~\$500~~ **\$2,500**.

2.3 The WRDSB will publish on the WRDSB website, by November 16 in each year, the amount of the honorarium that was paid to each trustee in the preceding year of the trustee's term of office.

2.3.1 The amount for each year shall remain on the WRDSB website for the trustee's entire term of office.



Board Policy 3000 TRUSTEE HONORARIA

Legal References:	<u>Ontario Regulation 357/06</u>
Related References:	<u>Education Act, R.S.O. 1990, c. E.2, Section 191</u>
Effective Date:	<i>October 30, 2006</i>
Revisions:	<i>October 15, 2018, June 9, 2025</i>
Reviewed:	<i>January 11, 2016,</i>

1. Purpose

The Waterloo Region District School Board, in compliance with the legislative requirements contained in [O. Reg. 357/06: Honoraria for Board Members](#) pay an allowance to trustees.

2. Application

The allowance to trustees is as follows:

- 2.1 a base amount of \$5,900.00;
- 2.2 an amount calculated annually as the Board's average day school enrollment multiplied by \$1.75 and divided by the number of trustees.
- 2.3 In addition to the base amount:
 - 2.3.1 the Chair of the Board shall receive an additional base amount annual honoraria of \$5,000;
 - 2.3.2 the Vice-Chair of the Board shall receive an additional base amount annual honoraria of \$2,500.



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 3001 - Trustee Expenditures

Recommendation

That the Policy & Governance Standing Committee recommend approval of Board Policy 3001 - Trustee Expenditures as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

This policy has been updated to comply with recent interim expense policy guidelines as outlined below:

Pursuant to the amendments made by Bill 101, the Minister is issuing the following policies and guidelines under paragraph 3.7 of subsection 8 (1) of the Education Act governing school board expense policies.

Effective immediately, all school boards must have and implement an expense policy that includes the following:

1. The board will not incur or reimburse expenses for board members to pay membership fees in a Trustee Association or similar professional association.
2. The board will not incur or reimburse expenses for board members to attend or participate in a discretionary event or activity. This includes registration fees and travel, meal, accommodation and hospitality expenses.

A discretionary event or activity is any of the following events or activities in cases where a member's attendance or participation is not essential to a board's core business operations and for which expenses are incurred by choice rather than operational necessity:

- professional development activities
- professional associations' or sector organizations' events or activities
- education-related symposiums, conferences and conventions

Background

The content of this policy is highly legislative.

Financial implications

Expenditures are accounted for within existing budgets.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



TRUSTEE EXPENDITURES

Legal References:	<i>Education Act, Section 171(1)17: Powers of Boards - Membership Fees and Travelling Expenses</i> <i>Education Act, Subsection 8 (1), Paragraph 3.7 (Ministry Policy Directives under Bill 101)</i> <i>Education Act, Section 191(2): Travel Expenses</i> <i>Broader Public Sector Expenses Directive (Effective January 1, 2020)</i> <i>Ministry Memo 2006:B15 – School Board Expenditure Guidelines</i> <i>Ministry Memo 2009:B8 – Trustee Expense Guideline</i>
Related References:	<i>Administrative Procedure 4380 – Expense Reimbursement</i> <i>Administrative Procedure 4381 – Travel and Meals Expenditures</i> <i>Administrative Procedure 4382 – Hospitality Expenditures</i> <i>Administrative Procedure 4383 – In-Service Expenditures</i> <i>Board Policy 3008 – Use of Board Resources During the Election Campaign</i>
Effective Date:	March 2007
Revisions:	June 18, 2018, February 8, 2021, February 9, 2026, October 7, 2026
Reviewed:	March 20, 2017

1. Purpose

- 1.1 The Education Act provides for reimbursement to members of the Waterloo Region District School Board (WRDSB) ~~trustees~~ for expenses incurred while on WRDSB business ~~or for professional development~~.

2. Application

- 2.1 All expenses to be reimbursed must be reasonable and relevant to the business activity of the WRDSB; this applies to all trustees including Student Trustees.

- 2.1.1 eligible expenses (mileage, parking) will be reimbursed with accordance with the requirements set out in Administrative Procedure 4381.

- 2.3 The WRDSB will not incur or reimburse expenses for:

- 2.3.1 board members to pay membership fees in OPSBA or a similar Trustee association.

- 2.3.2 board members to attend or participate in any discretionary event or activity. Ineligible expenses for discretionary events or activities include registration fees, travel, meal, accommodation, and hospitality expenses.

A discretionary event or activity is defined as any event or activity where a board member's attendance or participation is not essential to the Board's core business operations, and for which expenses are incurred by choice rather than operational necessity. Discretionary events or activities include, but are not limited to:

- Professional development activities
- Professional associations' or sector organizations' events or activities
- Education-related symposiums, conferences, and conventions

- 2.3.3 political activities or events.

- 2.4 The Board assumes no obligation to reimburse expenses that do not comply with this policy.
- 2.5 The WRDSB will publicly report the total amount reimbursed to trustees annually.
- ~~2.1 Reimbursement will be in accordance with Administrative Procedure (AP) 4380 Expense Reimbursement, AP 4381 Travel and Meals Expenditures, AP 4382 Hospitality Expenditures and AP 4383 In Service Expenditures.~~
- ~~2.2 Expenses related to political activities or events are not reimbursed.~~
- ~~2.3 All expenses to be reimbursed must be reasonable and relevant to the business activity of the Board. The expenditures must be transparent, with appropriate accountability and relate to the goals and objectives of the Board's Strategic Plan. Requests for employee time or other board resources, which are for trustee personal use, are not permitted.~~
- ~~2.4 For an expense to be paid or reimbursed it must have the appropriate authorizations and approvals as set out in Administrative Procedure 4380 Expense Reimbursement, and AP 4381 Travel and Meals Expenditures.~~
- ~~2.5 The Board assumes no obligation to reimburse expenses that do not comply with this policy.~~
- ~~2.6 A detailed breakdown of trustee expenses and any required explanation must be posted annually on the Board website.~~
- ~~2.7 The WRDSB will publicly report the total amount reimbursed to trustees annually.~~



TRUSTEE EXPENDITURES

Legal References:	<i>Education Act, Section 171(1)17: Powers of Boards - Membership Fees and Travelling Expenses</i> <i>Education Act, Section 191(2): Travel Expenses</i> <i>Broader Public Sector Expenses Directive (Effective January 1, 2020)</i> <i>Ministry Memo 2006:B15 – School Board Expenditure Guidelines</i> <i>Ministry Memo 2009:B8 – Trustee Expense Guideline</i>
Related References:	<i>Administrative Procedure 4380 – Expense Reimbursement</i> <i>Administrative Procedure 4381 – Travel and Meals Expenditures</i> <i>Administrative Procedure 4382 – Hospitality Expenditures</i> <i>Administrative Procedure 4383 – In-Service Expenditures</i> <i>Board Policy 3008 – Use of Board Resources During the Election Campaign</i>
Effective Date:	<i>March 2007</i>
Revisions:	<i>June 18, 2018, February 8, 2021, February 9, 2026</i>
Reviewed:	<i>March 20, 2017</i>

1. Purpose

- 1.1 The Education Act provides for reimbursement to members of the Waterloo Region District School Board (WRDSB) trustees for expenses incurred while on WRDSB business or for professional development.

2. Application

- 2.1 Reimbursement will be in accordance with Administrative Procedure (AP) 4380 – Expense Reimbursement, AP 4381 - Travel and Meals Expenditures, AP 4382 - Hospitality Expenditures and AP 4383 In-Service Expenditures.
- 2.2 Expenses related to political activities or events are not reimbursed.
- 2.3 All expenses to be reimbursed must be reasonable and relevant to the business activity of the Board. The expenditures must be transparent, with appropriate accountability and relate to the goals and objectives of the Board's Strategic Plan. Requests for employee time or other board resources, which are for trustee personal use, are not permitted.
- 2.4 For an expense to be paid or reimbursed it must have the appropriate authorizations and approvals as set out in Administrative Procedure 4380 – Expense Reimbursement, and AP 4381 - Travel and Meals Expenditures.
- 2.5 The Board assumes no obligation to reimburse expenses that do not comply with this policy.
- 2.6 A detailed breakdown of trustee expenses and any required explanation must be posted annually on the Board website.
- 2.7 The WRDSB will publicly report the total amount reimbursed to trustees annually.



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 3003 - Trustee Professional Development Expenses

Recommendation

That the Policy & Governance Standing Committee recommend rescinding Board Policy 3003 - Trustee Professional Development Expenses as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

In order to comply with recent interim expense policy guidelines, it is the recommendation that this policy be rescinded as professional development expenditures by trustees are no longer permitted.

The guidelines from the Ministry:

Pursuant to the amendments made by Bill 101, the Minister is issuing the following policies and guidelines under paragraph 3.7 of subsection 8 (1) of the Education Act governing school board expense policies.

Effective immediately, all school boards must have and implement an expense policy that includes the following:

1. The board will not incur or reimburse expenses for board members to pay membership fees in a Trustee Association or similar professional association.
2. The board will not incur or reimburse expenses for board members to attend or participate in a discretionary event or activity. This includes registration fees and travel, meal, accommodation and hospitality expenses.

A discretionary event or activity is any of the following events or activities in cases where a member's attendance or participation is not essential to a board's core business operations and for which expenses are incurred by choice rather than operational necessity:

- professional development activities

- professional associations' or sector organizations' events or activities
- education-related symposiums, conferences and conventions

Background

The content of this policy is highly legislative.

Financial implications

Expenditures are accounted for within existing budgets.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



TRUSTEE PROFESSIONAL DEVELOPMENT EXPENSES

Legal References:	<i>Education Act, Section 171(1)17: Powers of Boards – Membership Fees and Travelling Expenses</i> <i>Ministry Memo 2006:B15 – School Board Expenditure Guidelines;</i> <i>Ministry Memo 2009:B8 – Trustee Expense Guideline</i>
Related References:	<i>Board Policy 3001 – Travel, Meals and Hospitality Expenditures – Trustees</i> <i>Administrative Procedure 4380 – Travel, Meals and Hospitality Expenditures</i> <i>Trustee Request For Reimbursement Of Expenses - Professional Development</i> <i>HR-99-300 - Request for Staff Development Funds</i>
Effective Date:	<i>January 25, 2010</i>
Revisions:	<i>November 20, 2017, April 11, 2022</i>
Reviewed:	<i>November 12, 2018</i>

1. Trustee Professional Development

- 1.1 It is the policy of the Waterloo Region District School Board (WRDSB) to support and encourage the attendance of trustees at conferences, conventions, seminars and courses of an educational nature, in accordance with the regulations governing this policy, subject to budget limitations established by the WRDSB, in recognition of the benefits of providing opportunities for trustees to gain greater depth of knowledge and experience relative to their responsibilities.

2. Guidelines

- 2.1 A trustee professional development budget shall be established annually by the WRDSB.
- 2.2 Trustees may not travel to more than one out-of-province professional development activity per year.
- 2.3 No more than three trustees may travel to the same out-of-province professional development activity.
- 2.4 In the event that more than three trustees apply to travel to the same out-of-province professional development activity, a special committee consisting of the Chairperson and two trustees to be appointed by the Board of Trustees would make the determination in accordance with the regulations. The Committee will give consideration to Board or Committee members having a special interest in the topic(s) being covered during the professional development activity and to the order in which applications were received.
- 2.5 The WRDSB will pay expenses in connection with the attendance by a trustee at an approved professional development activity in accordance with Administrative Procedure 4380 – Travel, Meals and Hospitality Expenditures.
- 2.6 A “Request for Staff Development Funds” form (HR-99-300) must be completed and submitted to the Chairperson for approval prior to attending the professional development activity.

- 2.7 Supporting vouchers and receipts for expenses incurred under these regulations must be submitted to the Chairperson's Office on a Trustee Request For Reimbursement Of Expenses - Professional Development.
- 2.8 Trustees whose expenses are being paid by another sponsoring organization will not be reimbursed under the policy and regulations.
- 2.9 Trustees attending a professional development activity under this policy and its regulations must complete a written report attached to the Trustee Request For Reimbursement Of Expenses - Professional Development. The conference report will be posted on the WRDSB website quarterly providing information about the experience and how it contributed to their position as Trustee, as well as to education in the WRDSB while supporting the strategic plan.



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 3007 - Membership in Ontario Public School Boards' Association

Recommendation

That the Policy & Governance Standing Committee recommend approval of Board Policy 3007 - Membership in Ontario Public School Boards' Association as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

This policy has been updated to comply with recent interim expense policy guidelines as outlined below:

Pursuant to the amendments made by Bill 101, the Minister is issuing the following policies and guidelines under paragraph 3.7 of subsection 8 (1) of the Education Act governing school board expense policies.

Effective immediately, all school boards must have and implement an expense policy that includes the following:

1. The board will not incur or reimburse expenses for board members to pay membership fees in a Trustee Association or similar professional association.
2. The board will not incur or reimburse expenses for board members to attend or participate in a discretionary event or activity. This includes registration fees and travel, meal, accommodation and hospitality expenses.

A discretionary event or activity is any of the following events or activities in cases where a member's attendance or participation is not essential to a board's core business operations and for which expenses are incurred by choice rather than operational necessity:

- professional development activities
- professional associations' or sector organizations' events or activities

- education-related symposiums, conferences and conventions

Changes were also made to account for changes made by OPSBA to their organizational structure.

Background

The content of this policy is highly legislative and related to a third-party association.

Financial implications

Expenditures are accounted for within existing budgets.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



MEMBERSHIP IN ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Legal References:	<i>Education Act 191.2(3) – Other Expenses (Board Members)</i>
Related References:	<i>Board Policy 3001 - Travel, Meals and Hospitality Expenditures – Trustees</i> <i>Board Policy 3003 – Trustee Professional Development Expenses</i> <i>Ontario Public School Boards' Association's Policies and Procedures</i>
Effective Date:	<i>June 2000</i>
Revisions:	<i>June 21, 2021, May 13, 2024, March 9, 2026, October 7, 2026</i>
Reviewed:	<i>May 9, 2022, June 12, 2023, May 14, 2025,</i>

1. Purpose

- 1.1 The Waterloo Region District School Board (WRDSB) recognizes the inherent values in maintaining a positive relationship with other public district school boards throughout the Province of Ontario through membership in the Ontario Public School Boards' Association (OPSBA).
- 1.2 OPSBA represents English public district school boards and public school authorities across Ontario, which together serve more than 1.4 million public elementary and secondary students. OPSBA advocates on behalf of the best interests and needs of the public school system in Ontario. ~~OPSBA is seen as the expert voice of public education in Ontario and is routinely called on by the provincial government for input and advice on legislation and the impact of government policy directions.~~
- 1.3 OPSBA serves its Member Boards through its expertise and provincial work in the following areas:
 - Education Program Policy
 - Policy Development
 - Legislation and Regulation Monitoring and Analysis
 - Government Relations
 - Communications and Media Relations
 - Equity, Diversity, and Inclusion
 - ~~Labour Relations and Human Resources~~
 - Education Finance
 - Networking and Facilitation
 - ~~Conference, Meeting and Event Coordination~~
 - ~~Professional Development and Issues Awareness~~

2. Application

- 2.1 Membership in the OPSBA will be **reviewed** ~~renewed annually in conjunction with the development of the WRDSB operating budget. At that time, this policy (Board Policy 3007 – Membership in OPSBA) will also be reviewed.~~
- 2.2 In accordance with OPSBA's bylaws, appointments to the following positions must be approved by the Board of Trustees annually prior to OPSBA's Annual ~~General Meeting~~:
 - Voting Delegate and Alternate for the OPSBA Annual ~~General Meeting~~;
 - ~~Director on the OPSBA Board of Directors.~~
- 2.3 The Board of Trustees may also nominate any eligible trustees for the open positions during the OPSBA Annual ~~General Meeting~~ or at OPSBA's request for nominations.

- 2.4 ~~Expenses related to attendance at OPSBA events are governed by Board Policy 3003 – Trustee Professional Development Expenses.~~ The WRDSB will not incur or reimburse expenses for board members to pay membership fees in OPSBA or similar Trustee associations.

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Board Policy 3007

MEMBERSHIP IN ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Legal References:	<i>Education Act 191.2(3) – Other Expenses (Board Members)</i>
Related References:	<i>Board Policy 3001 - Travel, Meals and Hospitality Expenditures – Trustees</i> <i>Board Policy 3003 – Trustee Professional Development Expenses</i> <i>Ontario Public School Boards' Association's Policies and Procedures</i>
Effective Date:	<i>June 2000</i>
Revisions:	<i>June 21, 2021, May 13, 2024, March 9, 2026</i>
Reviewed:	<i>May 9, 2022, June 12, 2023, May 14, 2025,</i>

1. Purpose

- 1.1 The Waterloo Region District School Board (WRDSB) recognizes the inherent values in maintaining a positive relationship with other public district school boards throughout the Province of Ontario through membership in the Ontario Public School Boards' Association (OPSBA).
- 1.2 OPSBA represents English public district school boards and public school authorities across Ontario, which together serve more than 1.4 million public elementary and secondary students. OPSBA advocates on behalf of the best interests and needs of the public school system in Ontario. OPSBA is seen as the expert voice of public education in Ontario and is routinely called on by the provincial government for input and advice on legislation and the impact of government policy directions.
- 1.3 OPSBA serves its Member Boards through its expertise and provincial work in the following areas:
 - Education Program Policy
 - Policy Development
 - Legislation and Regulation Monitoring and Analysis
 - Government Relations
 - Communications and Media Relations
 - Equity, Diversity, and Inclusion
 - Labour Relations and Human Resources
 - Education Finance
 - Networking and Facilitation
 - Conference, Meeting and Event Coordination
 - Professional Development and Issues Awareness

2. Application

- 2.1 Membership in the OPSBA will be renewed annually in conjunction with the development of the WRDSB operating budget. At that time, this policy (Board Policy 3007 - Membership in OPSBA) will also be reviewed.
- 2.2 In accordance with OPSBA's bylaws, appointments to the following positions must be approved by the Board of Trustees annually prior to OPSBA's Annual General Meeting:
 - Voting Delegate and Alternate for the OPSBA Annual General Meeting;
 - Director on the OPSBA Board of Directors.
- 2.3 The Board of Trustees may also nominate any eligible trustees for the open positions during the OPSBA Annual General Meeting or at OPSBA's request for nominations.

2.4 Expenses related to attendance at OPSBA events are governed by Board Policy 3003 – Trustee Professional Development Expenses.



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 4006 - Parking on School Board Properties

Recommendation

That the Policy & Governance Standing Committee recommend rescinding Board Policy 4006 - Parking on School Board Properties as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

This content of this policy is operational and it recommended to be rescinded. A procedure will be developed to ensure instructions on the matter continue to be available for staff.

Background

The WRDSB Board of Trustees is a governance board. This policy does not align with WRDSB policies which focus on high-level guidance.

Financial implications

Expenditures are accounted for within existing budgets.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



PARKING ON SCHOOL BOARD PROPERTIES

Legal References: *Education Act*
Trespass to Property Act

Related References: <https://www.wrdsb.ca/community/community-use-of-schools/>

Effective Date: *March 30, 1998*

Revisions: *February 8, 2016, November 12, 2018*

Reviewed: *October 18, 2021*

1. Preamble

- 1.1 This policy is intended to apply to commercial use vehicles parking on school property outside of regular school operations or community use of schools.
- 1.2 It is the policy of the Waterloo Region District School Board (WRDSB) to permit the use of its parking lots provided that:
 - 1.2.1 The school Principal approves the request and/or a permit for facility use is in place through the Rentals group in Facility Services;
 - 1.2.2 Principals have implemented site specific protocols to ensure permitted vehicles have a physical copy of their permit on display in the vehicle;
 - 1.2.3 The use of the parking lot does not interfere with the daily operations of the school including but not limited to maintenance work or snow removal;
 - 1.2.4 Permitted users are made aware that parking on WRDSB property is done at their own risk;
 - 1.2.5 There is no cost to the WRDSB; and
 - 1.2.6 The vehicle owner complies with any restrictions on the property which have been posted with appropriate signage. Failure to comply with these restrictions may result in costs which will be charged to the vehicle's owner. Examples of these costs included but are not limited to parking tickets and towing fees.



Report to Policy & Governance Standing Committee

October 7, 2026

Subject: Board Policy 6006 - Adult and Continuing Education

Recommendation

That the Policy & Governance Standing Committee recommend approval of Board Policy 6006 - Adult and Continuing Education as presented at the October 7, 2026 Policy & Governance Standing Committee meeting.

Status

This is the first review of Board Policy 1017- Human Rights since its implementation in April of 2021.

Recommended changes include:

- Addition of a definition
- Additional program direction
- Housekeeping changes for consistent policy formatting

The following steps have occurred:

- Reviewed using the Human Rights and Equity Review Guide
- Made available for public feedback
- Made available for committee feedback
- Reviewed by Leadership Council
- Reviewed for legislative updates, consistent language and AODA considerations

Background

The content of this policy is highly legislative. The policy was reviewed through the Policy Review Process.

Financial implications

There are no known financial implications of the policy changes.

Communications

Policies will be updated on the internal and external websites after approval by the Board of Trustees at the monthly Board meeting.

Prepared by: S. Reidel, Manager of Corporate Services on behalf of the Policy & Governance Standing Committee in consultation with Leadership Council.



ADULT AND CONTINUING EDUCATION

Legal References:	<i>Education Act</i> <i>PPM 129 - Prior learning assessment and recognition (PLAR): implementation in Ontario secondary schools</i> <i>PPM 132 - Prior Learning Assessment and Recognition for Mature Students</i>
Related References:	<i>Regulation 285 – Continuing Education</i>
Effective Date:	<i>February 23, 1998</i>
Revisions:	<i>April 14, 2014, October 7, 2026</i>
Reviewed:	<i>April 15, 2019, March 21, 2022</i>

1. Purpose

~~It is the policy of the~~ The Waterloo Region District School Board (WRDSB) ~~to provide adult supports the development and implementation of~~ adult and continuing education as alternative educational programs, ~~outside of other than~~ the regular day school programs, for people of all ages in order to respond to the educational needs of the citizens in its jurisdiction, consistent with ~~approved-available~~ financial resources ~~available.~~, recognizing that:

2. Definitions

Adult and Continuing Education includes, but is not limited to, Essential Skills Upgrading (ESU), Summer School Programming, International and Indigenous Language Program (IILP), Re-Engagement, and Prior Learning Assessment and Recognition (PLAR).

3. Application

3.1 The WRDSB ~~acknowledges the concept~~ recognizes the importance of life-long learning and adult and continuing education as an important component ~~of a fulsome educational program.~~ and The WRDSB is committed to providing adult and continuing education programs in environments that are inclusive, accessible, identity-affirming, responsive and relevant to students of all ages. Programming will be consistent with available financial, human, and physical resources;

3.2 The mandate of adult and continuing education is to provide alternative programs and processes through which people of all ages may improve their skills and enrich their knowledge in order that they may participate fully in modern society ~~to achieve their education and employment goals.~~



Waterloo Region
District School Board

Board Policy 6006

ADULT AND CONTINUING EDUCATION

Legal References:	<i>Education Act</i>
Related References:	<i>Regulation 285 – Continuing Education</i>
Effective Date:	<i>February 23, 1998</i>
Revisions:	<i>April 14, 2014</i>
Reviewed:	<i>April 15, 2019, March 21, 2022</i>

1. It is the policy of the Waterloo Region District School Board (WRDSB) to provide adult and continuing education as alternative educational programs other than regular day school programs for people of all ages in order to respond to the educational needs of the citizens in its jurisdiction consistent with approved financial resources available, recognizing that:
 - 1.1 The WRDSB acknowledges the concept of life-long learning and adult and continuing education as an important component and is committed to providing adult and continuing education programs relevant to students of all ages consistent with available financial and physical resources;
 - 1.2 The mandate of adult and continuing education is to provide alternative programs and processes through which people of all ages may improve their skills and enrich their knowledge in order that they may participate fully in modern society.