



May 13, 2026

Policy & Governance Standing Committee

Minutes

The Waterloo Region District School Board held a Policy & Governance Standing Committee Meeting this evening at 6:00 p.m. in the Education Centre Boardroom, with the following members in attendance:

S. Estoesta (Committee Chair), J. Meissner, M. Radlein (Chair of the Board) and J. Weston.

Trustee K. Woodcock was unable to attend this evening's meeting.

Additional Trustees in Attendance: *S. Piatkowski.

*Virtual Attendance

Student Trustees K. Kaur and K. Trivedi were not in attendance.

The following senior administration members were in attendance: S. Miller (Director of Education and Secretary) and D. Lane.

Other staff in attendance: S. Reidel.

Call to Order

Committee Chair S. Estoesta called the meeting to order at 6:00 p.m.

Approval of Agenda

1. Moved by J. Meissner, seconded by J. Weston:

That the agenda of the May 13, 2026, Policy & Governance Standing Committee Meeting be approved.

-Carried-

Announcements

There were no announcements.

Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Delegations

There were no delegations scheduled.

Reports

Board Policy 1002 - Occupational Health and Safety

Recommended changes to this policy include housekeeping changes for consistent policy formatting and language.

2. Moved by J. Meissner, seconded by J. Weston:

That the Policy & Governance Standing Committee recommend approval of Board Policy 1002 - Occupational Health and Safety as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Policy 1004 - Harassment

Recommended changes to this policy include housekeeping changes for consistent policy formatting and language as well as an update to section 2.2 to ensure all necessary staff roles are included.

3. Moved by M. Radlein, seconded by J. Weston:

That the Policy & Governance Standing Committee recommend approval of Board Policy 1004 - Harassment as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Trustee S. Piatkowski joined at 6:06 p.m.

Board Policy 1009 - Violence in the Workplace

Recommended changes to this policy include housekeeping changes for consistent policy formatting and an update to section 3.4 to reflect that the necessary procedures are already developed.

4. Moved by M. Radlein, seconded by J. Meissner:

That the Policy & Governance Standing Committee recommend approval of Board Policy 1009 - Violence in the Workplace as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Policy 3005 - Expressions of Sympathy

Recommended changes to this policy include housekeeping changes for consistent policy formatting.

5. Moved by J. Meissner, seconded by J. Weston:

That the Policy & Governance Standing Committee recommend approval of Board Policy 3005 - Expressions of Sympathy as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Policy 3008 - Use of Board Resources During the Election Campaign

Recommended changes to this policy include housekeeping changes for consistent policy formatting and the removal of some background information. Additional changes include an update to the definition of school board resources and straightforward language added to section 3.10 regarding School Visits.

A friendly amendment was accepted to rearrange section 2.1 to read "School Board Resources include board issued or owned resources such as, but not limited to, ..."

6. Moved by J. Meissner, seconded by M. Radlein:

That the Policy & Governance Standing Committee recommend approval of Board Policy 3008 - Use of Board Resources During the Election Campaign as amended at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Policy 3009 - Parental Leave - Trustees

Recommended changes to this policy include housekeeping changes for consistent policy formatting and changes to language to be more straightforward. Additions to the policy include the expectations for the positions of Chair and Vice-Chair as well as honorarium language to clarify the process.

7. Moved by J. Weston, seconded by J. Meissner:

That the Policy & Governance Standing Committee recommend approval of Board Policy 3009 - Parental Leave - Trustees as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Policy 4000 - Pupil Accommodation Review

Recommended changes to this policy include housekeeping changes for consistent policy formatting and language as well as the removal of some procedural content which is also present in the procedure.

It was noted that the policy will be updated in the future if a new Ministry direction is released.

8. Moved by M. Radlein, seconded by J. Meissner:

That the Policy & Governance Standing Committee recommend approval of Board Policy 4000 - Pupil Accommodation Review as presented at the May 13, 2026 Policy & Governance Standing Committee meeting.

-Carried-

Board Reports

There were no Board reports.

Question Period for Members

There were no questions from members.

Rise & Reconvene

9. Moved by J. Weston, seconded by J. Meissner:

That the Policy & Governance Standing Committee Meeting of May 13, 2026, rise and reconvene in a Working Meeting.

-Carried-

The meeting rose to reconvene in a working meeting at 6:19 p.m.