

**WATERLOO REGION DISTRICT SCHOOL BOARD
NOTICE AND AGENDA**

A Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Boardroom, Building 2, 51 Ardel Avenue, Kitchener, Ontario, on **Monday, February 12, 2024, at 7:00 p.m.**

AGENDA

Call to Order

O Canada

Approval of Agenda

Celebrating Board Activities/Announcements

Declarations of Pecuniary Interest

Delegations

- Suhaila Salah - Islamophobic and Anti-Palestinian Experiences
- Mira Murra - Anti-Palestinian Discrimination
- Ayah Hamaoui, Palestinian Youth Movement - Anti-Palestinian Racism at Schools
- Janah El-Batroukh - Experience of Anti-Palestinian Racism
- Sarah Shafiq - Addressing Hate Such as Islamophobia and Anti Arab Racism
- Rania Lawendy - Palestinian and Muslim Students Feel Discriminated Against
- Lauren Weinberg - Anti-Palestinian Racism in the WRDSB

Staff Follow Up

BIEP Update - School-Based Human Rights

S. Miller

Policy and Governance

- | | | |
|----|---|----------------------|
| 01 | Board Policy 2003 - Early Learning and Child Care | Policy Working Group |
| 06 | Board Policy 4012 - School Attendance Areas | Policy Working Group |
| 12 | Board Policy 4019 - Waterloo County Secondary School Athletic Association | Policy Working Group |
| 18 | Board Policy 6011 - Fees for Learning Materials and Activities | Policy Working Group |

Reports

Board Reports

- | | | |
|----|---|---------------------|
| 24 | Motion: Minister's Advisory Council on Special Education Letter | Trustee J. Meissner |
| 26 | Motion: National School Food Program Letter | Trustee K. Woodcock |

Question Period (10 minutes)

Future Agenda Items (Notices of Motion to be referred to Agenda Development Committee)

Adjournment

Questions relating to this agenda should be directed to
Stephanie Reidel, Manager of Corporate Services
519-570-0003, ext. 4336, or Stephanie_Reidel@wrdsb.ca



Report to Committee of the Whole

February 12, 2024

Subject: Board Policy 2003 - Early Learning and Child Care

Recommendation

That the Waterloo Region District School Board approve Board Policy 2003 - Early Learning and Child Care as presented at the February 12, 2024, Committee of the Whole meeting.

Status

The Policy Working Group is recommending approval of Board Policy 2003 - Early Learning and Child Care. A copy of the draft recommendations and the current policy are included with this report.

Recommended changes are primarily updates related to becoming a licensed child care provider for before- and after-school programming. Language was also updated for consistency. This policy is the responsibility of Lauren Agar, Senior Manager of Planning.

The Policy Working Group has ensured that the following steps have occurred:

- Public Consultation
- Consultation with WRDSB Committees including but not limited to, Parent Involvement Committee, Special Education Advisory Committee and Equity and Inclusion Advisory Group
- Reviewed using the Human Rights and Equity Review Guide
- Reviewed by Leadership Council
- Reviewed for legislative updates and consistent language

Background

On March 22, 2021 the Board of Trustees approved striking a Policy Working Group. The Policy Working Group Terms of Reference include the following mandate:

The committee shall review and examine policies for formatting and to review content and to develop draft policies where required and to ensure that consultation has taken place. This committee has no decision-making powers. All policies will be presented to the Board of Trustees for approval.

Financial implications

There are no known financial implications resulting from the policy revisions presented in this report.

Communications

Approved policies will be updated on the internal and external websites after ratification at the end of the month.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for the Policy Working Group in consultation with Leadership Council



EARLY LEARNING AND CHILD CARE

Responsibility:	<i>Superintendent of Business Services and Treasurer of the Board</i>
Legal References:	Education Act, section 258 Ministry of Education Memorandum 2010:B1 Encouraging Facility Partnerships Ministry of Education Ontario's Renewed Early Years and Child Care Policy Framework (2017) Child Care and Early Years Act (2014)
Related References:	Board Policy 1011 – Facility Partnerships Administrative Procedure 3085 – Safe Welcome Administrative Procedure 4990 – Facility Partnerships
Effective Date:	May 30, 2005
Revisions:	May 12, 2014, September 17, 2018, February 12, 2024
Reviewed:	February 8, 2016, March 6, 2017, April 19, 2021,

1. Preamble Purpose

1.1 The Waterloo Region District School Board (WRDSB) is committed to making it easier for families to access high-quality, inclusive early years programs in schools across Waterloo Region to support an affordable, accessible, integrated early learning and child care system. The WRDSB **supports** ~~is committed to~~ the inclusion of not-for-profit early learning and child care programs ~~on the site of, adjacent to, or in each of the schools~~ **throughout** ~~within its jurisdiction~~ **(where physically possible), where the inclusion of such programs occurs** at no additional cost to the WRDSB, ~~where possible~~.

2. Child Care Programs

The WRDSB develops strong partnerships with child care and early years providers to expand the delivery of **licensed** child care programs co-located in schools for infants, toddlers and preschoolers recognizing that;

- 2.1 Early learning opportunities in child care make a positive contribution to school readiness and long-term educational success for many children;
- 2.2 Child care in the school setting provides a supportive and secure environment and promotes a continuum of care and learning between child care and school programs;
- 2.3 Child care in schools **provides an essential** support for families.

3. Before and After School Programs for School Aged Children (Including Extended Day)

Expanding **access to licensed** before- and after-school programming for school-age children provides a seamless day for children and support **for** families. In an effort to ensure the availability of before- and after-school programs in schools, the WRDSB will;

- 3.1 Build strong partnerships between school board ~~programs~~ and community programs to support ~~program~~ coordination that will benefit students, families and communities;
- 3.2 Utilize school board facilities to accommodate programs and provide exclusive and shared-use space that meets the standards for high-quality **programs as set out in the Child Care and Early Years Act**.

- 3.3 Operate as a licensed child care provider under the Child Care and Early Years Act in order to ensure that eligible families benefit from the reduced child care fees offered through the Canada-Wide Early Learning & Child Care program.

Draft



EARLY LEARNING AND CHILD CARE

Legal References:	<i>Education Act, section 258</i> <i>Ministry of Education Memorandum 2010:B1 Encouraging Facility Partnerships</i> <i>Ministry of Education Ontario's Renewed Early Years and Child Care Policy Framework (2017)</i> <i>Child Care and Early Years Act (2014)</i>
Related References:	<i>Board Policy 1011 – Facility Partnerships</i> <i>Board Policy 3085 – Safe Welcome</i> <i>Administrative Procedure 4990 – Facility Partnerships</i>
Effective Date:	<i>May 30, 2005</i>
Revisions:	<i>May 12, 2014, September 17, 2018</i>
Reviewed:	<i>March 6, 2017, April 19, 2021</i>

1. Preamble

- 1.1 The Waterloo Region District School Board (WRDSB) is committed to making it easier for families to access high-quality, inclusive early years programs in schools across Waterloo Region to support an affordable, accessible, integrated early learning and child care system. The WRDSB is committed to the inclusion of not-for-profit early learning and child care programs on the site of, adjacent to, or in each of the schools within its jurisdiction at no additional cost to the WRDSB, where possible.

2. Child Care Programs

The WRDSB develops strong partnerships with child care and early years providers to expand the delivery of child care programs co-located in schools for infants, toddlers and preschoolers recognizing that;

- 2.1 Early learning opportunities in child care make a positive contribution to school readiness and long-term educational success for many children;
- 2.2 Child care in the school setting provides a supportive and secure environment and promotes a continuum of care and learning between child care and school programs;
- 2.3 Child care in schools provides an essential support for families.

3. Before and After School Programs for School Aged Children (Including Extended Day)

Expanding before- and after-school programming for school-age children provides a seamless day for children and support families. In an effort to ensure the availability of before and after-school programs in schools, the WRDSB will;

- 3.1 Build strong partnerships between school board programs and community programs to support program coordination that will benefit students, families and communities;
- 3.2 Utilize school board facilities to accommodate programs and provide exclusive and shared-use space that meets the standards for high-quality.



Report to Committee of the Whole

February 12, 2024

Subject: Board Policy 4012 - School Attendance Areas

Recommendation

That the Waterloo Region District School Board approve Board Policy 4012 - School Attendance Areas as presented at the February 12, 2024, Committee of the Whole meeting.

Status

The Policy Working Group is recommending approval of Board Policy 4012 - School Attendance Areas. A copy of the draft recommendations and the current policy are included with this report.

Recommended changes are to provide additional clarity and definition. Language was also updated for consistency. This policy is the responsibility of Nick Landry, Superintendent of Business Services and Treasurer of the Board.

The Policy Working Group has ensured that the following steps have occurred:

- Reviewed by Leadership Council
- Reviewed using the Human Rights and Equity Review Guide
- Reviewed for legislative updates and consistent language

Background

On March 22, 2021 the Board of Trustees approved striking a Policy Working Group. The Policy Working Group Terms of Reference include the following mandate:

The committee shall review and examine policies for formatting and to review content and to develop draft policies where required and to ensure that consultation has taken place. This committee has no decision-making powers. All policies will be presented to the Board of Trustees for approval.

Financial implications

There are no known financial implications resulting from the policy revisions presented in this report.

Communications

Approved policies will be updated on the internal and external websites after ratification at the end of the month.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for the Policy Working Group in consultation with Leadership Council



SCHOOL ATTENDANCE AREAS

Responsibility:	<i>Superintendent of Business Services and Treasurer of the Board</i>
Legal References:	<u>Education Act</u> , <u>S171.1-7 R.S.O. 1990, c. E.2, s. 171 (1), par. 7</u> <i>Planning Act</i>
Related References:	<u>Administrative Procedure 1010 - Junior and Senior Kindergarten Registration</u> <u>Administrative Procedure 1030 - Boundary Requests – Secondary Schools</u> <u>Administrative Procedure 1040 - Boundary Requests – Elementary Schools</u> <u>Administrative Procedure 1035 - Grade 8 to 9 Transfer</u> <u>Administrative Procedure 4260 - Student Transportation</u> <u>Administrative Procedure 4991 - Boundary Studies-Reviews</u> <u>Administrative Procedure 4992 - Temporary Accommodation for Development Areas</u> <u>Administrative Procedure 4860 - Pupil Accommodation Review</u> <u>Board Policy 4000 – Pupil Accommodation Review</u>
Effective Date:	November 28, 2005
Revisions:	June 16, 2014, November 18, 2019, February 12, 2024
Reviewed:	November 20, 2017

1. Preamble Purpose

- 1.1 It is the mandate of the Waterloo Region District School Board (WRDSB) to provide school accommodation for qualifying resident **students** ~~pupils~~ within its jurisdiction.
- 1.2 The WRDSB believes ~~that~~ effective public education requires active cooperation between students, ~~parents,~~ **families, caregivers,** staff, Trustees and the community and is therefore committed to providing opportunities for input into decisions regarding changes to school attendance areas.
- 1.3 The WRDSB believes ~~that~~ students should attend the school **within** their designated attendance area, ~~unless otherwise granted an exemption in accordance with established policies and procedures (refer to Administrative Procedures 1030, 1035 and 1040)~~ **provide for exceptions to school attendance areas.**
- 1.4 **An “attendance area,” or school boundary, surrounds a school and is defined by a specific edge/geographical line. Students living within a school’s attendance area can attend that school.**

2. Responsibilities

It is the responsibility of the WRDSB to:

- 2.1 Determine the number of schools in the district, as well as the grade profile and attendance area for each school in the district;
- 2.2 Organize attendance areas to make efficient and economical use of the WRDSB’s facilities, programs, resources and staff;
- 2.3 ~~Regularly~~ regularly review school attendance areas to maintain a viable and efficient school system.

3. Changes to School Attendance Areas

It is the policy of the WRDSB that:

- 3.1 ~~Adjustments to s~~School attendance areas may **change** be required when the WRDSB closes a school, alters grades **offerings** ~~within or between schools~~, or opens a new school. Adjustments may also be **necessary** ~~required in order to address enrolment-related accommodation issues~~.
- 3.2 **Changes to school attendance areas will recognize H**istorical attendance area agreements ~~areas with other school boards will be recognized when considering changes to school attendance areas~~.
- 3.3 **Consultation with impacted A**ffected ~~students~~, families, **caregivers and community members** ~~in school attendance areas shall be consulted prior to happens before~~ any WRDSB decision ~~of on~~ adjustments **changes** to school attendance areas.
- 3.4 New school attendance areas or changes to existing attendance areas will consider appropriate planning criteria, as outlined in Administrative Procedure 4991 – Boundary ~~Studies~~ **Reviews and the WRDSB's commitment to human rights and equity**.
- 3.5 The Board of Trustees will ~~make the final decision regarding~~ **decide on** changes to school attendance areas.

4. Exceptions

- 4.1 ~~The creation or modification of attendance areas for specialized programs or the establishment of temporary attendance areas to accommodate development areas shall be addressed in accordance with established procedures, and may not necessarily adhere to the provisions outlined herein.~~**Changing or creating attendance areas for specialized programs or establishing temporary Development Areas follow** Administrative Procedures 4991 and 4992.



SCHOOL ATTENDANCE AREAS

Legal References:	<i>Education Act, S171.1.7 Planning Act</i>
Related References:	<i>Administrative Procedure 1010 - Junior and Senior Kindergarten Registration Administrative Procedure 1030 - Boundary Requests – Secondary Schools Administrative Procedure 1040 - Boundary Requests – Elementary Schools Administrative Procedure 1035 - Grade 8 to 9 Transfer Administrative Procedure 4260 - Student Transportation Administrative Procedure 4991 - Boundary Studies Administrative Procedure 4992 - Temporary Accommodation for Dev. Areas Administrative Procedure 486 0- Pupil Accommodation Review Board Policy 4000 – Pupil Accommodation Review</i>
Effective Date:	<i>November 28, 2005</i>
Revisions:	<i>June 16, 2014, November 18, 2019</i>
Reviewed:	<i>November 20, 2017</i>

1. Preamble

- 1.1 It is the mandate of the Waterloo Region District School Board (WRDSB) to provide school accommodation for qualifying resident pupils within its jurisdiction.
- 1.2 The WRDSB believes that effective public education requires active co-operation between students, parents, staff, Trustees and the community and is therefore committed to providing opportunities for input into decisions regarding changes to school attendance areas.
- 1.3 The WRDSB believes that students should attend the school in their designated attendance area, unless otherwise granted an exemption in accordance with established policies and procedures (refer to Administrative Procedures 1030, 1035 and 1040).

2. Responsibilities

It is the responsibility of the WRDSB to:

- 2.1 Determine the number of schools in the district, as well as the grade profile and attendance area for each school in the district;
- 2.2 Organize attendance areas to make efficient and economical use of the WRDSB's facilities, programs, resources and staff;
- 2.3 Regularly review school attendance areas to maintain a viable and efficient school system.

3. Changes to School Attendance Areas

It is the policy of the WRDSB that:

- 3.1 Adjustments to school attendance areas may be required when the WRDSB closes a school, alters grades within or between schools, or opens a new school. Adjustments may also be required in order to address enrolment related accommodation issues.
- 3.2 Historical agreement areas with other school boards will be recognized when considering changes to school attendance areas.

- 3.3 Affected families in school attendance areas shall be consulted prior to any WRDSB decision of adjustments to school attendance areas.
- 3.4 New school attendance areas or changes to existing attendance areas will consider appropriate planning criteria, as outlined in Administrative Procedure 4991 – Boundary Studies.
- 3.5 The Board of Trustees will make the final decision regarding changes to school attendance areas.

4. Exceptions

- 4.1 The creation or modification of attendance areas for specialized programs or the establishment of temporary attendance areas to accommodate development areas shall be addressed in accordance with established procedures, and may not necessarily adhere to the provisions outlined herein.



Report to Committee of the Whole

February 12, 2024

Subject: Board Policy 4019 - Waterloo County Secondary School Athletic Association (WCSSAA)

Recommendation

That the Waterloo Region District School Board approve Board Policy 4019 - Waterloo County Secondary School Athletic Association (WCSSAA) as presented at the February 12, 2024, Committee of the Whole meeting.

Status

The Policy Working Group is recommending approval of Board Policy 4019 - Waterloo County Secondary School Athletic Association (WCSSAA). A copy of the draft recommendations and the current policy are included with this report.

Recommended changes are to provide additional clarity and definition. Language was also updated for consistency. This policy is the responsibility of Lauren Agar, Senior Manager of Planning.

The Policy Working Group has ensured that the following steps have occurred:

- Public Consultation
- Consultation with WRDSB Committees including but not limited to, Parent Involvement Committee, Special Education Advisory Committee and Equity and Inclusion Advisory Group
- Reviewed using the Human Rights and Equity Review Guide
- Reviewed by Leadership Council
- Reviewed for legislative updates and consistent language

Background

On March 22, 2021 the Board of Trustees approved striking a Policy Working Group. The Policy Working Group Terms of Reference include the following mandate:

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Financial implications

There are no known financial implications resulting from the policy revisions presented in this report.

Communications

Approved policies will be updated on the internal and external websites after ratification at the end of the month.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for the Policy Working Group in consultation with Leadership Council



Waterloo Region
District School Board

Board Policy 4019

WATERLOO COUNTY SECONDARY SCHOOL ATHLETIC ASSOCIATION (WCSSAA)

Responsibility:	Superintendent of Student Achievement and Well-Being (Co-Instructional – WCSSAA and WRDSPHEA)
Legal References:	
Related References:	Board Policy 1008 - Equity and Inclusion Board Policy 6012 - Prevention and Response to Student Concussion Administrative Procedure 1580 – Off Campus – Categories I & II & III Administrative Procedure 1581 - Category III - Out of Province or Out of Country Trips Administrative Procedure 4130 – Severe Weather Conditions Administrative Procedure 1250 - Concussion Management Administrative Procedure 1700 – Waterloo County Secondary School Athletic Association (WCSSAA) Administrative Procedure 3850 - Staff Use of Head Protection in Sports WRDSB Multi-Year Strategic Plan
Effective Date:	June 15, 2015
Revisions:	December 11, 2017, February 12, 2024
Reviewed:	June 17, 2019,

1.0 Preamble Purpose

- 1.1 The Waterloo Region District School Board (WRDSB) is committed to providing WRDSB students with **an inclusive and equitable** opportunity to participate in a safe and enjoyable, competitive, co-instructional, inter-scholastic athletic program among its secondary schools. The WRDSB recognizes that co-instructional athletic experiences create opportunities for students to build leadership, teamwork, collaboration and communication skills, which contribute to the overall well-being and development of students.

2.0 Waterloo County Secondary School Athletic Association Purpose

- 2.1 To ensure **an inclusive, equitable and** sustainable inter-scholastic, co-instructional athletic program for secondary school students, an athletic committee under the authority of the WRDSB shall provide the ongoing management and administration of the athletic program in accordance with WRDSB Policies and Procedures. ~~Under the direction of the Director or designate,~~ This co-instructional athletic committee shall be known as the Waterloo County Secondary School Athletic Association, herein referred to as WCSSAA.
- 2.2 WCSSAA, as a co-instructional athletic committee of WRDSB, will:
- 2.2.1 Support interest in sport among ~~the~~ secondary students in the WRDSB;

- 2.2.2 Establish, support and administer all sanctioned, inter-school athletic activities;
- 2.2.3 Provide equitable and inclusive opportunities for a high degree of maximal participation in inter-school sports;
- 2.2.4 Explore opportunities through community engagement and/or partnerships to understand and remove barriers to student participation;
- 2.2.5 Encourage the development of appropriate values that are reflected in WRDSB Multi-year Strategic Plan (MYSP), such as fair play and inclusive and appropriate positive sporting behaviour;
- 2.2.6 Reinforce the benefits derived from participation in competitive sport in an educational setting;
- 2.2.7 Promote a balance in the athletic, academic and social-emotional development of the student;
- 2.2.8 Support the embedded in the WRDSB MYSP for student engagement strategic directions of the WRDSB in engaging students and in fostering wellness and well-being;
- 2.2.9 Maintain membership in good standing with the Ontario Federation of School Athletic Associations (OFSAA) through affiliation with the Central Western Ontario Secondary School Association (CWOSSA) and ensure WCSSAA's its procedures and rules are in agreement with and complement, where applicable appropriate, the respective rules of OFSAA and CWOSSA, specifically in the areas of inclusive participation and eligibility.

3.0 Participation

- 3.1 The WRDSB is responsible for ensuring that the WCSSAA committee volunteers, who are staff members and approved volunteers of the WRDSB, are not subjected to risk of personal liability when appropriately providing services as a committee member, supervisor and/or volunteer coach.
- 3.2 To protect the interests of the WRDSB, staff and volunteers who volunteer their time to provide athletic opportunities through WCSSAA, WCSSAA shall institute, non-WRDSB secondary schools interested in joining WCSSAA, participation shall be governed by letter of agreement signed by both parties through the development of appropriate procedures, a mechanism for other secondary schools, such as members of District 8, to join WCSSAA, under the authority of WRDSB. The procedure will include details as to the process by which a secondary school/group of secondary schools, not specifically under the jurisdiction of the WRDSB, can participate as part of WCSSAA.
- 3.3 All schools, including schools that are not secondary schools under the jurisdiction of the WRDSB, shall be required to comply with all WRDSB policies and procedures.
- 3.4 If approved, the participation of the secondary schools not under the jurisdiction of the WRDSB shall be on a cost recovery basis.

4. Oversight

- 4.1. WCSSAA, as a committee of the WRDSB, has established procedures (AP1700) consistent with the purpose as outlined in this policy.
- 4.2. The WCSSAA committee will report to the Director or designate, who has responsibility for oversight of the committee, on behalf of the WRDSB.



WATERLOO COUNTY SECONDARY SCHOOL ATHLETIC ASSOCIATION (WCSSAA)

Legal References:

Related References: *Administrative Procedure 1580 – Off Campus – Categories I, II & III*
 Administrative procedure 4130 – Severe Weather Conditions (Bus Cancellation – Student Dismissal – School Closing)
 Administrative Procedure 1700 – Waterloo County Secondary School Athletic Association (WCSSAA)

Effective Date: June 15, 2015

Revisions: December 11, 2017

Reviewed: June 17, 2019

1.0 Preamble

- 1.1 The Waterloo Region District School Board (WRDSB) is committed to providing WRDSB students with the opportunity to participate in a safe and enjoyable, competitive, co-instructional, inter-scholastic athletic program among its secondary schools. The WRDSB recognizes that co-instructional athletic experiences create opportunities for students to build leadership, teamwork, collaboration and communication skills, which contribute to the overall well-being and development of students.

2.0 Waterloo County Secondary School Athletic Association Purpose

- 2.1 To ensure a sustainable inter-scholastic, co-instructional athletic program for secondary school students, an athletic committee under the authority of the WRDSB shall provide the ongoing management and administration of the athletic program in accordance with WRDSB Policies and Procedures. Under the direction of the Director or designate, this co-instructional athletic committee shall be known as the Waterloo County Secondary School Athletic Association, herein referred to as WCSSAA.
- 2.2 WCSSAA, as a co-instructional athletic committee of WRDSB, will:
- 2.2.1 Support interest in sport among the secondary students in the WRDSB;
 - 2.2.2 Establish, support and administer all sanctioned, inter-school athletic activities;
 - 2.2.3 Provide opportunities for a high degree of participation in inter-school sports;
 - 2.2.4 Encourage the development of appropriate values, such as fair play and appropriate sporting behaviour;
 - 2.2.5 Reinforce the benefits derived from participation in competitive sport in an educational setting;
 - 2.2.6 Promote a balance in the athletic, academic and social-emotional development of the student;
 - 2.2.7 Support the strategic directions of the WRDSB in engaging students and in fostering wellness and well-being;

- 2.2.8 Maintain membership in good standing with the Ontario Federation of School Athletic Associations (OFSAA) through affiliation with the Central Western Ontario Secondary School Association (CWOSSA) and ensure its procedures and rules are in agreement with and complement, where appropriate, the respective rules of OFSSAA and CWOSSA.

3.0 Participation

- 3.1 The WRDSB is responsible for ensuring that the WCSSAA committee volunteers, who are staff members of the WRDSB, are not subjected to risk of personal liability when appropriately providing services as a committee member, supervisor and/or volunteer coach. To protect the interests of the WRDSB and employees who volunteer their time to provide athletic opportunities through WCSSAA, WCSSAA shall institute, through the development of appropriate procedures, a mechanism for other secondary schools, such as members of District 8, to join WCSSAA, under the authority of WRDSB. The procedure will include details as to the process by which a secondary school/group of secondary schools, not specifically under the jurisdiction of the WRDSB, can participate as part of WCSSAA.
- 3.2 All schools, including schools that are not secondary schools under the jurisdiction of the WRDSB, shall be required to comply with all WRDSB policies and procedures. The participation of the secondary schools not under the jurisdiction of the WRDSB shall be on a cost recovery basis.

4.0 Oversight

- 3.1 WCSSAA, as a committee of the WRDSB, will establish procedures consistent with the purpose as outlined in this policy. The WCSSAA committee will report to the Director or designate, who has responsibility for oversight of the committee, on behalf of the WRDSB.



Report to Committee of the Whole

February 12, 2024

Subject: Board Policy 6011 - Fees for Learning Materials and Activities

Recommendation

That the Waterloo Region District School Board approve Board Policy 6011 - Fees for Learning Materials and Activities as presented at the February 12, 2024, Committee of the Whole meeting.

Status

The Policy Working Group is recommending approval of Board Policy 6011 - Fees for Learning Materials and Activities. A copy of the draft recommendations and the current policy are included with this report.

Recommended changes are to provide additional clarity. This policy is the responsibility of Nick Landry, Superintendent of Business Services and Treasurer of the Board.

The Policy Working Group has ensured that the following steps have occurred:

- Reviewed by Leadership Council
- Reviewed for legislative updates and consistent language

Background

On March 22, 2021 the Board of Trustees approved striking a Policy Working Group. The Policy Working Group Terms of Reference include the following mandate:

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Financial implications

There are no known financial implications resulting from the policy revisions presented in this report.

Communications

Approved policies will be updated on the internal and external websites after ratification at the end of the month.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for the Policy Working Group in consultation with Leadership Council



Board Policy 6011 FEES FOR LEARNING MATERIALS AND ACTIVITIES

Responsibility:	<i>Superintendent of Business Services and Treasurer of the Board</i>
Legal References:	<u><i>Education Act R.S.O. 1990, c. E.2, O. Reg. 444/98</i></u>
Related References:	<u><i>Ministry of Education “Fees for Learning Materials and Activities Guideline”, Administrative Procedure 4900 – Fees for Learning Materials and Activities</i></u>
Effective Date:	<i>April 26, 2004</i>
Revisions:	<i>March 31, 2014, March 7, 2016</i>
Reviewed:	<i>September 19, 2016, January 16, 2017, February 12, 2024</i>

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board to acknowledge that:
 - 1.1.1 Students are entitled to an education that ensures they achieve their full potential through the equitable and appropriate allocation of funds provided by the Ministry of Education;
 - 1.1.2 Enhanced educational opportunities for all students are made available through a shared responsibility **between schools, families/caregivers** ~~parents and guardians~~ and other community resources.
 - 1.1.3 **All schools will develop a process to identify and support students requiring financial assistance and staff will ensure that any issue is dealt with in an appropriate, sensitive and confidential manner.**

2. Guidelines

- 2.1 Materials and activities essential for a course or program are to be provided through school operating budgets at no cost to the student.
- 2.2 Successful completion of a required course or credit is not dependent on the payment of any course fee by a student.
- 2.3 Each school defines/determines the basic materials and activities required for courses.
- 2.4 A fee may only be charged for:
 - 2.4.1 Supplies, services or activities that are considered enhancements to a program or course
 - 2.4.2 **Specialized Programming; for greater clarity, Specialized Programming refers to voluntary courses or activities that students choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum and considered appropriate by the Ministry of Education for the charging of fees. This applies to the International Baccalaureate Program, Integrated Arts Program and the Advanced Placement Program, etc.**
- 2.5 ~~Specialized Programming refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum and considered appropriate by the Ministry of Education for the charging of fees. This applies to the International Baccalaureate Program, Integrated Arts Program and the Advanced Placement Program, etc.~~

- 2.6 Any charges for supplies, services or activities must reflect the actual costs of the enhancements and are to be reviewed with the school council before implementation annually. The process used is to be open and transparent and requires accountability to the school community.
- ~~2.7 All schools will develop a process to identify and support students requiring financial assistance and staff will ensure that any issue is dealt with in an appropriate, sensitive and confidential manner.~~

Draft



FEES FOR LEARNING MATERIALS AND ACTIVITIES

Legal References:	<i>Education Act</i>
Related References:	<i>Ministry of Education "Fees for Learning Materials and Activities Guideline", March 2011</i> <i>Administrative Procedure 4900 – Fees for Learning Materials and Activities</i>
Effective Date:	<i>April 26, 2004</i>
Revisions:	<i>May 11, 2015, June 18, 2018</i>
Reviewed:	<i>June 19, 2017, November 13, 2017</i>

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board to acknowledge that:
 - 1.1.1 Students are entitled to an education that ensures they achieve their full potential through the equitable and appropriate allocation of funds provided by the Ministry of Education;
 - 1.1.2 Enhanced educational opportunities for all students are made available through shared responsibilities with parents and guardians and other community resources.

2. Guidelines

- 2.1 Materials and activities essential for a course or program are to be provided through school operating budgets at no cost to the student.
- 2.2 Successful completion of a required course or credit is not dependent on the payment of any course fee by a student.
- 2.3 Each school defines/determines the basic materials and activities required for courses.
- 2.4 A fee may only be charged for:
 - 2.4.1 Supplies, services or activities that are considered enhancements to a program or course
 - 2.4.2 Specialized Programming
- 2.5 Specialized Programming refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum and considered appropriate by the Ministry of Education for the charging of fees. A listing of Specialized Programming can be found at <https://www.wrdsb.ca/learning/programs/secondary-school-information/magnet-programs/>.
- 2.6 Any charges for supplies, services or activities must reflect the actual costs of the enhancements and are to be reviewed with the school council before implementation annually. The process used is to be open and transparent and requires accountability to the school community.
 - 2.6.1 The fees for learning materials charged at schools will be reviewed periodically to ensure compliance with this policy.

- 2.7 All schools will develop a process to identify and support students requiring financial assistance and staff will ensure that any issue is dealt with in an appropriate, sensitive and confidential manner.



Report to Committee of the Whole

February 12, 2024

Subject: Motion: Minister's Advisory Council on Special Education Letter

Recommendation

That the Waterloo Region District School Board write a letter to the Ministry of Education to inquire about multiple and long-standing vacancies in The Minister's Advisory Council on Special Education (MACSE) and what is planned to fill these vacancies; and

That copies of the letter be sent to Ontario Public School Boards' Association (OPSBA), other Ontario public school boards, and local Members of Provincial Parliament; and

That any response be forwarded to WRDSB SEAC.

Status

This Notice of Motion was served at the January 22, 2024, Committee of the Whole meeting by Trustee J. Meissner with support from Trustee S. Estoesta.

Background

The following recitals were included by Trustee J. Meissner as background:

Whereas The Minister's Advisory Council on Special Education (MACSE) provides advice to the Minister of Education about the development and delivery of programs and services for students with special education needs and identifying and providing early intervention programs;

Whereas MACSE members represent various exceptionalities to address the wide range of circumstances that may affect a student's ability to learn, and are meant to be inclusive of all medical conditions, whether diagnosed or not, that can lead to particular types of learning difficulties;

Whereas MACSE has had multiple and long-standing vacancies;

Whereas members of MACSE are appointed by the Minister of Education;

Whereas the WRDSB Special Education Advisory Committee (SEAC) has concerns about the multiple and long-standing vacancies and that this may be limiting the work of MACSE.

Financial implication

The financial implications are not known at this time.

Communications

Upon ratification, the letter would be drafted and sent to the appropriate individuals with a copy posted on the WRDSB website.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for Trustee J. Meissner in consultation with Leadership Council



Report to Committee of the Whole

February 12, 2024

Subject: Motion: National School Food Program Letter

Recommendation

That the Waterloo Region District School Board send a letter to The Honourable Chrystia Freeland, Minister of Finance & Deputy Prime Minister, advocating for a National School Food Program using the template provided by the Ontario Public School Boards' Association (OPSBA); and

That copies will be provided to all local Members of Provincial Parliament, local Members of Parliament, Regional Council Chair, all local Mayors, OPSBA and OPSBA member Chairs.

Status

This Notice of Motion was served at the January 22, 2024, Committee of the Whole meeting by Trustee K. Woodcock with support from Trustee S. Platkowski.

Background

Food insecurity is a national issue and rates have been rising at unprecedented levels.

When children and youth come to school hungry, it is difficult for them to focus on learning. This is an unfortunate reality for far too many students in our schools.

Students must be fully prepared to face their learning day without worrying about where their next meal might come from. Simply put, children who are not hungry are more prepared to learn and participate in our classrooms and extra-curricular activities.

Financial implication

The financial implications are not known at this time.

Communications

Upon ratification, the letter would be drafted and sent to the appropriate individuals with a copy posted on the WRDSB website.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for Trustee K. Woodcock in consultation with Leadership Council