

June 12, 2023

WATERLOO REGION DISTRICT SCHOOL BOARD

NOTICE AND AGENDA

A Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Boardroom, Building 2, 51 Ardelt Avenue, Kitchener, Ontario, on **Monday, June 12, 2023, at 7:00 p.m.**

AGENDA

Call to Order

O Canada

Approval of Agenda

Declarations of Pecuniary Interest

Celebrating Board Activities/Announcements

Delegations

Amanda Abdo - Air Purifiers

Julia Malott - Safe and Healthy Educational Environments

Staff Follow Up

Policy and Governance

01 Board Policy 3007 - Membership in Ontario Public School Boards' Association Policy Working Group/
Trustee S. Piatkowski

Reports

Board Reports

05 Motion: Key Performance Indicators for Student Achievement Trustee M. Ramsay
07 Motion: Contracts Trustee M. Ramsay

Question Period (10 minutes)

Future Agenda Items (Notices of Motion to be referred to Agenda Development Committee)

Adjournment

Questions relating to this agenda should be directed to
Stephanie Reidel, Manager of Corporate Services
519-570-0003, ext. 4336, or Stephanie_Reidel@wrdsb.ca



Report to Committee of the Whole

June 12, 2023

Subject: Ontario Public School Boards' Association – Approval of Membership Fee

Recommendation

That the Waterloo Region District School Board approve Board Policy 3007 as presented at the June 12, 2023, Committee of the Whole meeting; and

That the Waterloo Region District School Board continue with membership in the Ontario Public School Boards' Association (OPSBA) for 2023-2024.

Status

To present for review, Board Policy 3007 (Appendix A) regarding membership in the Ontario Public School Boards' Association (OPSBA). Information regarding the services provided by OPSBA can be found at www.opsba.org. These services include labour relations, advocacy initiatives, media relations, and professional development. The membership fee is based on a formula connected to a school board's student enrolment. Last year, the fee was \$115,771 (plus HST). The fee model is composed of a base amount and a percentage of your Board Administration and Governance Grant.

Trustees will be provided with a verbal update at the June 12, 2023 meeting regarding the status of the fees, and whether there will be an increase for 2023-2024 based on the information provided at the OPSBA Annual General Meeting of June 9, 2023.

If trustees agree to continue their membership in the Association, then approval of a motion to retain Board Policy 3007 will be required as outlined in the recommendation.

The Policy Working Group has ensured that the following steps have occurred:

- Public Consultation
- Consultation with WRDSB Committees including but not limited to, Parent Involvement Committee, Special Education Advisory Committee and Equity and Inclusion Advisory Group
- Reviewed using the Human Rights and Equity Review Guide
- Reviewed by Leadership Council
- Reviewed for legislative updates and consistent language

Background

Annual review is required of Board Policy 3007 as indicated in the policy.

On March 22, 2021 the Board of Trustees approved striking a Policy Working Group.

The Policy Working Group Terms of Reference include the following mandate:

2.2 Powers and responsibilities

The committee shall review and examine policies for formatting and to review content and to develop draft policies where required and to ensure that consultation has taken place. This committee has no decision-making powers. All policies will be presented to the Board of Trustees for approval.

Financial implications

There is an amount incorporated into the budget annually to cover the cost of the OPSBA membership fee.

Communications

Approved policies will be updated on the internal and external websites after ratification at the end of the month.

Prepared by: Stephanie Reidel, Manager of Corporate Services, on behalf of Trustee Scott Piatkowski and the Policy Working Group in consultation with Leadership Council.



Board Policy 3007

MEMBERSHIP IN ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Legal References: *Education Act 191.2(3) – Other Expenses (Board Members)*

Related References: [Board Policy 3003 – Trustee Professional Development Expenses](#)
[OPSBA Constitution and Bylaws](#)

Effective Date: *June 2000*

Revisions: *March 2007, June 21, 2021*

Reviewed: *June 8, 2020, May 9, 2022, **June 12, 2023***

1. Preamble

1.1 The Waterloo Region District School Board (WRDSB) recognizes the inherent values in maintaining a positive relationship with other public district school boards throughout the Province of Ontario through membership in the Ontario Public School Boards' Association.

2. Membership Renewal

2.1 Membership in the Ontario Public School Boards' Association (OPSBA) will be renewed annually in conjunction with the development of the **WRDSB** Board's operating budget. At that time, Policy 3007 (Membership in OPSBA) will also be reviewed.

3. Annual Appointments/Nominations

3.1 In accordance with OPSBA's bylaws, appointments to the following positions must be approved by **the Board of Trustees** ~~trustees~~ annually prior to **OPSBA's** ~~the~~ Annual General Meeting:

- Voting Delegate and Alternate for the OPSBA Annual General Meeting;
- Director and Alternate Director on the OPSBA Board of Directors.

3.2 In conjunction with the above appointments, **the Board of Trustees** ~~trustees~~ may also nominate one of their members for the following positions:

- Executive Officers - President, First Vice-President, Second Vice-President (any trustee from a member board is eligible for nomination);
- Regional Chair - Central West Region (any trustee from a member board in the Central West Region is eligible for nomination);
- Regional Vice-Chair - Central West Region (any trustee who is appointed by a district school board to the OPSBA Board of Directors is eligible for nomination);
- Regional Appointment to Core Issue Work Groups.

4. OPSBA Expenses

4.1 Expenses **related to** ~~incurred by trustees while attending~~ **attendance at** OPSBA events ~~will be reimbursed in accordance with~~ **are governed by** Board Policy 3003 – Trustee Professional Development Expenses.



MEMBERSHIP IN ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Legal References:	<i>Education Act 191.2(3) – Other Expenses (Board Members)</i>
Related References:	<i>Board Policy 3003 – Trustee Professional Development Expenses</i>
Effective Date:	<i>June 2000</i>
Revisions:	<i>March 2007, June 21, 2021</i>
Reviewed:	<i>June 8, 2020, May 9, 2022</i>

1. Preamble

- 1.1 The Waterloo Region District School Board (WRDSB) recognizes the inherent values in maintaining a positive relationship with other public district school boards throughout the Province of Ontario through membership in the Ontario Public School Boards' Association.

2. Membership Renewal

- 2.1 Membership in the Ontario Public School Boards' Association (OPSBA) will be renewed annually in conjunction with the development of the Board's operating budget. At that time, Policy 3007 (Membership in OPSBA) will also be reviewed.

3. Annual Appointments/Nominations

- 3.1 In accordance with OPSBA's bylaws, appointments to the following positions must be approved by trustees annually prior to the Annual General Meeting:
- Voting Delegate and Alternate for the OPSBA Annual General Meeting;
 - Director and Alternate Director on the OPSBA Board of Directors.
- 3.2 In conjunction with the above appointments, trustees may also nominate one of their members for the following positions:
- Executive Officers - President, First Vice-President, Second Vice-President (any trustee from a member board is eligible for nomination);
 - Regional Chair - Central West Region (any trustee from a member board in the Central West Region is eligible for nomination);
 - Regional Vice-Chair - Central West Region (any trustee who is appointed by a district school board to the OPSBA Board of Directors is eligible for nomination);
 - Regional Appointment to Core Issue Work Groups.

4. OPSBA Expenses

- 4.1 Expenses incurred by trustees while attending OPSBA events will be reimbursed in accordance with Board Policy 3003 – Trustee Professional Development Expenses.



Report to Committee of the Whole

June 12, 2023

Subject: Motion: Key Performance Indicators For Student Achievement

Recommendation

That the Senior Team of the Waterloo Region District School Board be directed to fast track the development of a detailed report on the Board's improvement plan that clearly identify specific, measurable, achievable and time limited (SMART) key performance indicators for student achievement in reading, writing and mathematics; and

That the report be tabled with the Board no later than the end of the 2022-2023 school year (June 30th).

Status

This Notice of Motion was served at the March 6, 2023, Board meeting by Trustee M. Ramsay with support from Trustee C. Watson.

Background

The following recitals were included by Trustee M. Ramsay as background:

WHEREAS: The Board's "Mission" is about "Creating learning environments where all students excel as they become skilled, caring, and compassionate citizens.

WHEREAS: The Board's Strategic Plan states "The learner profile is made up of the skills and attributes students need to be successful in learning and in life as we move toward the 22nd century..."

WHEREAS: The Education Quality and Accountability Office (EQAO) is mandated to "support and guide student improvement by providing credible information about the quality of the province's publicly funded elementary and secondary education system.

WHEREAS: Some WRDSB students and individual schools performed at or above the provincial average in reading, writing and mathematics, while a number of WRDSB students and individual schools also performed below the provincial average in reading, writing and mathematics.

WHEREAS: The WRDSB's Senior Team has placed emphasis on the Boards improvement plan as a vehicle to improve student learning and achievement.

Financial implication

The financial implications are not known.

Communications

Upon ratification, the Agenda Development Committee would schedule the report for discussion.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for Trustee M. Ramsay in consultation with Leadership Council



Report to Committee of the Whole

June 12, 2023

Subject: Motion: Contracts

Recommendation

(1) That any contract entered into the Board for the receipt of services, where the rate of compensation for the services of any individual equals or exceeds \$300/hour, shall require the personal written approval of the Director of Education; and

(2) That the Director of Education shall inform the Chair of the Board of any such contract prior to approving such contract; and

(3) That the Director of Education shall inform the Board of all such contracts at the Board meeting immediately following the entry of such contracts, and shall cause a copy of all such contracts to be included in the agenda package for such meeting; and

(4) That notwithstanding paragraphs (1) through (3) above, any contract entered into by the Board for the receipt of services, where the rate of compensation for the services of any individual equals or exceeds \$500/hour, shall also require a recorded ratification vote of a majority of the members of the Board at a special meeting called for that purpose, or at a general meeting of the Board, in order for such contract to be valid and binding on the Board and all contracts calling for such compensation shall contain a proviso describing the ratification requirement; and

(5) That paragraphs 3 and 4 shall not apply to contracts for the provision of legal services or legal advice to the Board by a lawyer.

Status

This Notice of Motion was served at the March 20, 2023, Board meeting by Trustee M. Ramsay with support from Trustee C. Watson.

Background

The following recitals were included by Trustee M. Ramsay as background:

Whereas the Waterloo Region District School Board ("Board"), like all district school boards in Ontario, is a corporation pursuant to Section 58.5(1) of the Education Act and that Trustees of the Board hold positions comparable to those of directors of a corporation.

Whereas the Trustees of the Board have the fiduciary obligation to safeguard public funds entrusted to the Board for its operations are spent prudently, and that the Board does not enter into contracts providing for the excessive compensation of any individual.

Financial implication

The financial implications are not known.

Communications

Upon ratification, the appropriate communications will occur.

Prepared by: Stephanie Reidel, Manager of Corporate Services
for Trustee M. Ramsay in consultation with Leadership Council