

WATERLOO REGION DISTRICT SCHOOL BOARD

NOTICE OF MEETING

The regular monthly **Board Meeting** of the Waterloo Region District School Board will be held in the Boardroom, Building 2, 1st Floor, 51 Ardelt Avenue, Kitchener, Ontario, on **Monday, May 29, 2023, at 7:00 p.m.**

AGENDA

Call to Order

Territorial Acknowledgement and O Canada

Approval of Agenda

Announcements/Celebrating Board Activities

01 Recipients of the 2022-23 Past-Directors' Bursary

Chairperson

Consent Agenda**

Receipt/Approval of Minutes:

Approve Minutes - Parent Involvement Committee Meeting of February 28, 2023

Approve Minutes - Special Education Advisory Committee Meeting of April 12, 2023

Receive Minutes - Board Meeting of April 24, 2023

Approve Minutes - Committee of the Whole Meeting of May 8, 2023

Receive Minutes - Special Board Meeting of May 8, 2023

Approve Minutes - Committee of the Whole Meeting of May 15, 2023

Receive Minutes - Special Board Meeting of May 15, 2023

Receipt/Approval of Monthly Reports:

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B. Lemon

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E. Dougan-McKenzie

Delegations

Tim Petrovic - Trustee Vacancies

Jessica Van Der Meer - Trustee Vacancies

Martin Mirt - Trustee Vacancies

Staff Follow Up

Remote Learning Program Update

G. Shantz / S. Miller

Grand River Transit Bus Passes Motion Update

L. Agar

**All matters listed under the Consent Agenda are considered not to require debate by the Board of Trustees and should be approved in one motion in accordance with the recommendation contained in each report.

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J. Albrecht

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Question Period (10 minutes)

Future Agenda Items (Notices of motion to be referred to Agenda Development Committee)

Adjournment



Report to Board of Trustees

May 29, 2023

Subject: Recipients of the 2022-23 Past Directors' Bursary

Recommendation

This report is for the information of the Board.

Status

The Past Directors' Bursary, formerly known as the Linda Fabi Bursary, will provide funding for students who are pursuing a trade, through college or apprenticeship, and who have not already been selected to receive an award at their graduation ceremony.

The Adjudication Committee, comprised of Jeewan Chanicka, Director of Education, Joanne Weston, Chairperson, Kathleen Woodcock, Vice-Chairperson and Scott Piatkowski, Trustee, reviewed 18 applications and selected the following 10 recipients for the 2022-23 Past Director's Bursary:

Tucker Armstrong	Elmira District Secondary School
Cisco Feijao	Galt Collegiate Institute
Jarod Forrest	Forest Heights Collegiate Institute
Demonica French	Grand River Collegiate Institute
Chaz Halliwell	Jacob Hespeler Secondary School
Maverick Horst	Elmira District Secondary School
Houston Kaufman	Kitchener-Waterloo Collegiate Institute
Allan Moua	Grand River Collegiate Institute
Nathan Paul	Eastwood Collegiate Institute
John Van Wijngaarden	Glenview Park Secondary School

The following criteria were taken into consideration:

1. The student's key characteristics.
2. An example of how the student has demonstrated perseverance and/or has overcome obstacles or made a remarkable comeback during his/her high school career.
3. A staff member's recommendation.

All ten recipients met the criteria and will receive a \$200 bursary.

Background

The Past Directors' Bursary, formerly known as the Linda Fabi Bursary, was established by the Board of Trustees in celebration and recognition of the many contributions and achievements of Linda Fabi during her tenure as Director of Education for the Waterloo Region District School Board. After the retirement of John Bryant, the name was changed to reflect Trustees' gratitude for the contributions of multiple retired Directors.

The total annual amount of the Bursary is \$2,000, which is presented to students of the Waterloo Region District School Board. Depending on the number of applicants, this award can be divided to recognize a number of eligible applicants. This is the ninth year that the bursary will be awarded.

Financial implications

The 2022-23 Past Director Bursary expense of \$2,000, will be charged to the Board of Trustees' budget.

Communications

The announcement of the Past Directors' Bursary recipients will be shared with all schools, staff, students, and the public via the Board website. The communications surrounding the bursary's history will include its original name.

Prepared by: Joanne Weston, Chairperson of the Board,
jeewan chanicka, Director of Education
in consultation with Coordinating Council



Report to Board of Trustees

May 29, 2023

**Subject: Staffing Information –
 Retirements and Resignations**

Recommendation

This report is provided for information of the Board.

Status

The employees listed in Appendix A of this report have received acknowledgement of their retirement or resignation.

Background

The board's practice is to receive information regarding staff retirements and resignations at regular monthly board meetings.

Financial implications

Expenses are within the existing approved budget.

Communications

Employees listed in this report have communicated through Human Resource Services.

Prepared by: Graham Shantz, Associate Director, in consultation with Leadership Council.

Staffing Statistics – Retirements
Current at May 29, 2023

Retirements: Elementary Teaching Staff				
First	Last	Position/Location	Retirement Date	Years of Service
Monika	Albrecht	Teacher, Wilson Avenue PS	June 30, 2023	25
Carrie	Bentz	Teacher, Keatsway PS	June 30, 2023	31
Betty	Bouw	Teacher, Park Manor PS	June 30, 2023	31
Sarah	Coles	Teacher, Woodland Park PS	May 31, 2023	32
Donald	Durant	Teacher, Special Education	May 31, 2023	19
John	Forman	Teacher, Avenue Road PS	June 30, 2023	29
Kerry	Fowler	Itinerant Teacher, Special Education	June 30, 2023	36
Robin	Frizzell	Teacher, Baden PS	June 30, 2023	25
Shonna	Giles	ESL Teacher, Janet Metcalfe PS	June 30, 2023	24
Michael	Harrington	Teacher, Bridgeport PS	June 30, 2023	17
Patricia	Johnson	Teacher, Tait Street PS	June 30, 2023	18
Bess	Kara	Teacher, Millen Woods PS	June 30, 2023	30
Leeanne	Leung	Teacher, Laurelwood PS	June 30, 2023	32
Connie	Priester	ESL Teacher, Linwood PS	June 30, 2023	28

Retirements: Secondary Teaching Staff				
First	Last	Position/Location	Retirement Date	Years of Service
Blair	Allison	Teacher, Southwood SS	June 30, 2023	31
Glenn	Booker	Tech. Department Head, Glenview Park SS	June 30, 2023	27
Lauren	Crosby	ESL Teacher, Waterloo CI	June 30, 2023	31
Elisabeth	Erb	Supply Teacher, Various	May 31, 2023	17
Wayne	Lowe	Teacher, Huron Heights SS	June 30, 2023	30
Robert	O'Connor	Teacher, Grand River CI	June 30, 2023	21
Richard	Payne	Guidance Teacher, Grand River CI	June 30, 2023	34
Jennifer	Taylor	Library Department Head, Laurel Heights SS	June 30, 2023	24
Victoria	Truemner	Teacher, Laurel Heights SS	June 30, 2023	19

Retirements: Administrative & Support Staff				
First	Last	Position/Location	Retirement Date	Years of Service
Barbara	Andrade	Educational Assistant, Glenview Park SS	June 30, 2023	23
Jane	Barratt	Assistant Supervisor, ITS	June 30, 2023	25
Katie	Brown	Principal, New Dundee PS	June 30, 2023	28
Cynthia	Brubacher	Educational Assistant, St Jacobs PS	June 29, 2023	14
Valerie	Cameron	Educational Assistant, Stewart Avenue PS	June 28, 2023	25
Robert	Dickson	Vice Principal, Westheights PS	June 30, 2023	28
Gena	Drummond	Educational Assistant, Sunnyside PS	June 29, 2023	19
Lynette	Eulette	Chief Psychologist, Special Education	July 31, 2023	34
Dawn	Fracas	Educational Assistant, Prueter PS	August 31, 2023	22
Lynda	Frederiksen	Accounting Analyst, Finance	July 31, 2023	8
Jane	Gage	Educational Assistant, Special Education	June 29, 2023	17
Rita	Givlin	Principal, Suddaby PS	June 30, 2023	33
Debra	Killham	Educational Assistant, William G Davis PS	August 25, 2023	20
Tracy	Martin	Secretary to Controller, Facility Services	July 31, 2023	23
Gillian	McKenzie	Principal, On Leave	June 30, 2023	35
Hugh	Miller	Head Custodian, Sunnyside PS	August 31, 2023	22

Staffing Statistics – Resignations

Current at May 29, 2023

Permanent Staff Resignations			
First	Last	Position/Location	Resignation Date
Gibron	Baccus	Early Childhood Educator, Forest Glen PS	May 16, 2023
Simritjit	Bajwa	Early Childhood Educator, Highland PS	May 26, 2023
Cindy	Baker	HR Assistant, Human Resources	April 30, 2023
Ben	Bell	Tradesperson, Maintenance	May 10, 2023
Nicole	Csincsik	Early Childhood Educator, Moffat Creek PS	May 10, 2023
Terri	Dawe	Early Childhood Educator, Forest Glen PS	August 31, 2023
Leslie	Griffin	Educational Assistant, Westmount PS	September 4, 2023
Shelley-Ann	Hunt	Educational Assistant, Blair Road PS	June 29, 2023
Lindsey	Jacob	Elementary Teacher, Northlake Woods PS	August 31, 2023
Madison	Jansen	Educational Assistant, Southridge PS	June 30, 2023
Alicia	Laros	Finance Clerk, Finance	May 12, 2023
Rachel	Loveman	Educational Assistant, Waterloo CI	June 30, 2023
Lindy	Maldini	Child Youth Worker, Moffat Creek PS	June 2, 2023
Mirela	Maric	Educational Assistant, Millen Woods PS	June 27, 2023
Bradley	Marquardt	Elementary Teacher, Stewart Avenue PS	June 30, 2023
Kristen	Morrison	Research Officer, Research Department	June 26, 2023
Richard	Miles	Custodian, Groh PS	May 5, 2023
Karen	Nightingale	Early Childhood Educator	August 31, 2023
Brian	Palmer	Educational Assistant, Hespeler PS	June 30, 2023
David	Smith	Educational Assistant, Prueter PS	August 31, 2023
Doug	Voisin	Application Programmer, ITS	May 5, 2023
Stefanie	Vokey	Early Childhood Educator	April 21, 2023
Laura	Wiens	Elementary Teacher, Moffat Creek PS	June 29, 2023



Report to Board of Trustees

May 29, 2023

Subject: Staffing Information – Appointments

Recommendation

This report is provided for information of the Board.

Status

The staff appointments as noted on Appendix A of this report are effective the dates indicated.

Background

The board's practice has been to have appointments presented for information at regular monthly board meetings.

Financial implications

Expenses are within the existing approved budget.

Communications

Employees listed in this report have been advised of the appointments.

Prepared by: Graham Shantz, Associate Director, in consultation with Leadership Council.

Staffing Information – New Appointments
Current at May 29, 2023

New Appointments: Elementary Teaching Staff			
First	Last	Location	Effective Date
Curtis	McCarty	Floradale Public School	May 3, 2023

New Appointments: Administrative and Support Staff			
First	Last	Position / Location	Effective Date
Zackery	Brown	In-School Technician, Jacob Hespeler SS	April 20, 2023
Gina	Martinez	Social Worker, Special Education	April 13, 2023
Tiffany	Neves	Secretary, Linwood PS	April 3, 2023
Al	Nyikos	Tradesperson, Maintenance	May 23, 2023
Roxy	Reader	HR Assistant, Human Resources	May 8, 2023
Travis	Subedar	Custodian, Bridgeport PS	May 24, 2023
Kelly	Sutherland	IT Supervisor, ITS	July 4, 2023
Shivani	Verma	Secretary, Silverheights PS	April 3, 2023
Rebecca	Witteman	Procurement Supervisor, Finance	May 29, 2023

New Hires - due to retirements, resignations or leaves and are to replace full or part time vacancies.

Human Resources & Equity Services



Report to Board of Trustees

May 29, 2023

Subject: Reported Student Aggression Quarterly Data Q3 –2022-2023

Recommendation:

*This report is provided for the Waterloo Region District School Board with information regarding reported incidences of student aggression for the quarter (**February 1, 2023 - April 15, 2023**).*

Status:

- The Board continues to endeavour to staff schools given high issues of absenteeism within the system and is actively pursuing alternative approaches for emergency staffing.
- Employee absenteeism and attrition can introduce new complexities when supporting complex students when new and/or different staff interact with them.
- The vast majority of incidents this school year appear to be related to kindergarten and primary students which includes a whole host of factors including the new experience of school, and less socialization during COVID.
- We continue to be proactive in utilizing our BMS team to support staff and administration in the following ways:
 - Responding to student specific referrals addressing supports for safety plans, review of critical incidents, and classroom observations and audits;
 - Temporarily increasing support resources to respond to student aggression for the remainder of the 2022-2023 school year;
 - Providing site specific BMS support (i.e. practice a containment, student specific interventions etc.);
 - Supporting growing system needs in BMS by continuing to train new trainers;
 - Assisting in facilitating the transition of students returning to in-school learning;
 - Directly supporting transition planning to ensure staff feel supported and that we are setting both students and staff up for success;
 - Proactively identifying schools and students that may require direct support from BMS;
 - Analyzing and actively investigating special education paraprofessional resources to better support schools;

- Conducting Administrator refresher training and support sessions in early 2023;
- Providing on-going training for multiple employee groups within the Board

Student Aggression incidents are recorded under four (4) categories in order of severity from least severe to most severe:

Hazard: The worker is reporting a hazard, the worker sustained no injury during the incident or it was a near miss. The Board and Unions actively encourage employees to report workplace hazards in order to act proactively to prevent more serious incidents.

First aid: Applying minor first aid measures like cleaning minor cuts, scrapes or scratches; applying a band aid, cold compress or ice pack. First Aid is provided at the workplace.

Health care (or medical aid): Worker sustained an injury requiring medical aid from an external health care practitioner (i.e. a doctor, nurse, chiropractor or physiotherapist); services provided at a hospital and/or health facility and/or require prescription drugs. This is required to be reported to the Workers Safety and Insurance Board (WSIB).

Lost Time: The worker sustains injury that requires time away from work after the day of incident and was unable to work. This is required to be reported to the Workers Safety and Insurance Board (WSIB).

Previous Year Quarterly Report Comparison:

Quarterly student aggression data as reported by WRDSB staff for the period February 1, 2023 - April 15, 2023 compared to the data from the same period February 1, 2022 - April 15, 2022 last school year:

- Total Elementary incidents have increased by 438 incidents from the same period last year.
- Total Secondary incidents have increased by 5 incidents from the same period last year.

2023 Reporting Information:

(February 1, 2023 - April 15, 2023):

- Total Elementary aggression incidents: (**February 1, 2023 - April 15, 2023**): **833 Incidents**
 - Hazard – 610 incidents
 - 73.23% of all elementary incidents
 - First Aid – 205 incidents
 - 24.61% of all elementary incidents
 - Health Care – 5 events
 - 0.60% of all elementary events
 - Lost Time – 13 events -
 - 1.56% of all elementary events

- Total Secondary aggression incidents from (**February 1, 2023 - April 15, 2023**):
34 incidents
 - Hazard – 19 incidents
 - 55.88% of all Secondary incidents
 - First Aid – 13 incidents
 - 38.24% of all Secondary incidents
 - Health Care – 0 incidents
 - 0.00% of all Secondary incidents
 - Lost Time – 2 incidents
 - 5.88% of all Secondary incidents

- Total aggression incidents for hazards, first aid, health care, and lost time per employee group from **February 1, 2023 - April 15, 2023 - 867 Incidents**
 - Educational Assistant (EA) / Child and Youth Worker (CYW) – 520
 - 59.98% of total incidents
 - Education Support Staff (ESS) – 1
 - 0.12% of total incidents
 - Early Child Educator (ECE) – 59
 - 6.81% of total incidents
 - Elementary Teacher – 221
 - 25.49% of total incidents
 - Elementary Occasional Teacher – 37
 - 4.27% of total incidents
 - Secondary Teacher/Occasional Teacher – 15
 - 1.73% of total incidents
 - Administrators – 13
 - 1.50% of total incidents

Reported Student Aggression Incidents for the Prior School Year

Reported Student Aggression Incidents for the School Year (*February 1, 2022 - April 15, 2022*):

- Total Elementary aggression incidents: (**February 1, 2022 - April 15, 2022**):
395 Incidents
 - Hazard – 261 incidents
 - 66.08% of all elementary incidents
 - First Aid – 126 incidents
 - 31.90% of all elementary incidents
 - Health Care – 4 events
 - 1.01% of all elementary events
 - Lost Time – 4 events -

- 1.01% of all elementary events
- Total Secondary aggression incidents from (**February 1, 2022 - April 15, 2022**):
29 incidents
 - Hazard –10 incidents
 - 34.48% of all Secondary incidents
 - First Aid – 19 incidents
 - 65.52% of all Secondary incidents
 - Health Care – 0 incidents
 - 0.00% of all Secondary incidents
 - Lost Time – 0 incidents
 - 0.00 % of all Secondary incidents
- Total aggression incidents for hazards, first aid, health care, and lost time per employee group from **February 1, 2022 - April 15, 2022 - 424 Incidents**
 - Educational Assistant (EA) / Child and Youth Worker (CYW) – 253
 - 59.67% of total incidents
 - Education Support Staff (ESS) – 2
 - 0.47% of total incidents
 - Early Child Educator (ECE) – 47
 - 11.08% of total incidents
 - Elementary Teacher – 86
 - 20.28% of total incidents
 - Elementary Occasional Teacher – 22
 - 5.19% of total incidents
 - Secondary Teacher/Occasional Teacher – 2
 - 0.47% of total incidents
 - Supervision Monitors – 1
 - 0.24% of total incidents
 - Administrators/MGMT – 10
 - 1.41% of total incidents
 - Other – 1
 - 0.24% of total incidents

Background:

As requested by the Board, student aggression data is to be provided on a quarterly basis.

Financial implications:

The financial impacts are covered within existing Board approved budget lines.

Communications:

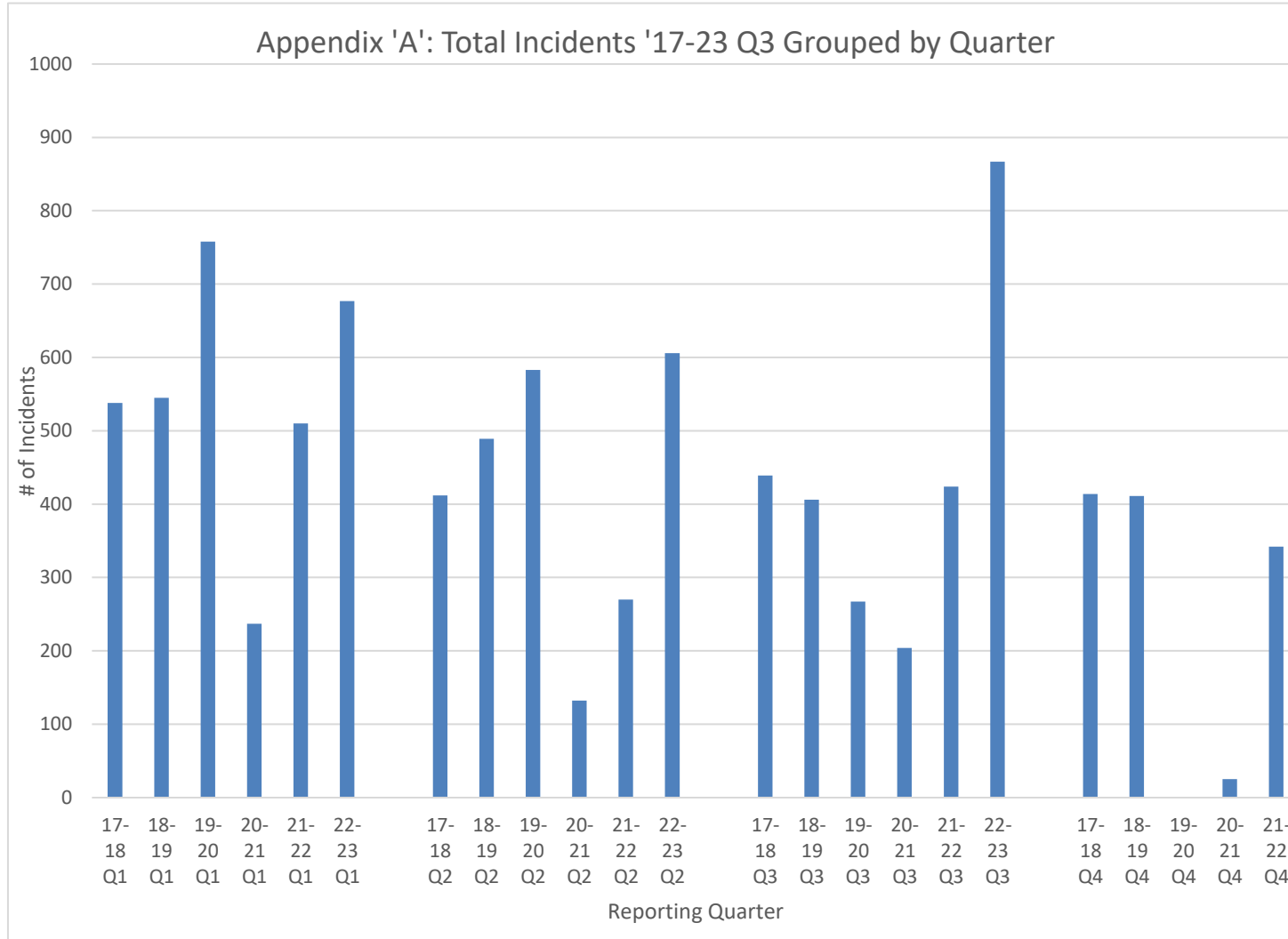
A report of all workplace incidents, including student aggression is provided every two weeks to the Board's Joint Health and Safety Committee (JHSC).

Appendices:

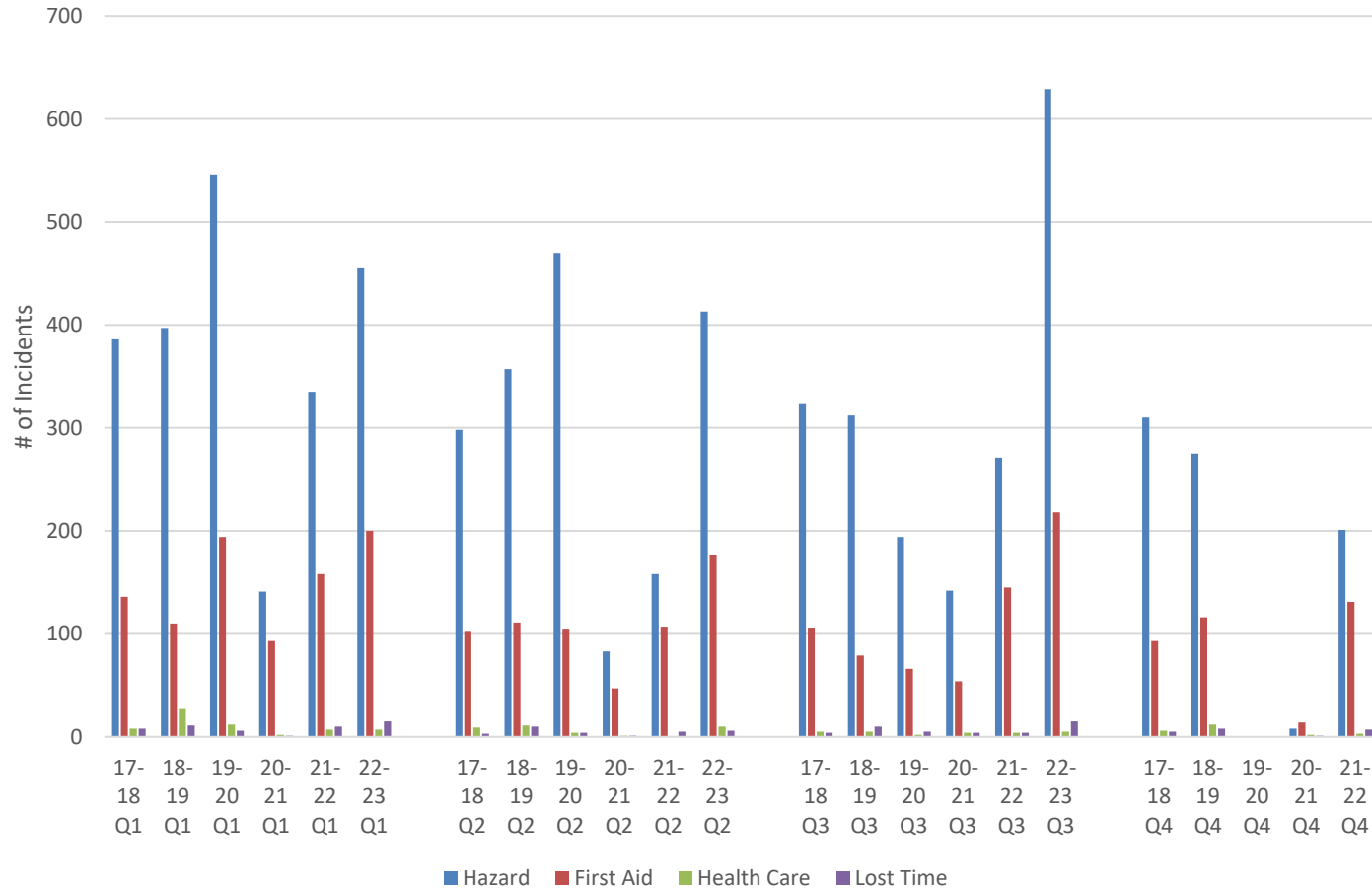
Appendix 'A' – Total Incidents: 17-23 Q3

Appendix 'B' – Types of Incidents by Quarter: 17-23 Q3

Prepared by: Graham Shantz, Associate Director,
Justin Brown, Senior Manager, Human Resources Services,
Shannon-Melissa Dunlop, Manager, Health, Safety & Security and in
consultation with Leadership Council.



Appendix 'B': Types of Incidents by Quarter
'17-23 Q3 Grouped by Quarter





Report to Board of Trustees

May 29, 2023

Subject: Student Suspension/Expulsion Report March, 2023

Recommendation

This report is provided for the Waterloo Region District School Board with information regarding monthly and year-to-date suspension/expulsion data.

Status

Comparing year to date from March 2022 and March 2023, elementary suspensions have decreased by 19 and secondary suspensions have increased by 124.

Comparing year to date from March 2022 and March 2023 school expulsions are the same at 1 and board expulsions have increased by 6.

The most recent month's suspension and expulsion data is included below. The data is accurate up to, and including, the date of collection.

Data from 2021/2022 were collected during a school year where students were engaged in learning in three modes: in-person, adaptive hybrid and remote learning.

Suspensions

- Total elementary school suspensions in March 2022 - 99, year to date - 684
- Total elementary school suspensions in March 2023 - 123, year to date - 665
- Total secondary school suspensions in March 2022 - 192, year to date - 990
- Total secondary school suspensions in March 2023- 151, year to date - 1114

Expulsions

- Total school expulsions in March 2022 - 0, Year to Date 1
- Total school expulsions in March 2023 - 0, Year to Date 1
- Total board expulsions in March 2022 - 0, Year to Date 12
- Total board expulsions in March 2023- 2, Year to Date 18

Violent Incidents

The term violent incident is defined as the occurrence of any of the following or the occurrence of a combination of any of the following; possessing a weapon, including possessing a firearm, physical assault causing bodily harm requiring medical attention, sexual assault, robbery, using a weapon to cause or to threaten bodily harm to another person, extortion, hate and/or bias-motivated occurrences.

- Total elementary/secondary violent incidents in March 2022 - 5, Year to Date 35
- Total elementary/secondary violent incidents in March 2023- 4, Year to Date 52

Background

As requested by the Board, suspension/expulsion data will be presented at the Board meeting each month.

Financial implications

There are no financial implications.

Communications

Upon request, suspension/expulsion data is communicated to the Ministry of Education for statistical purposes.

Prepared by: Bill Lemon, Superintendent, Student Achievement & Well-Being, Joe Bell, System Administrator, Learning Support Services, and in consultation with Coordinating Council



Report to Board of Trustees

May 29, 2023

Subject: Student Suspension/Expulsion Report April, 2023

Recommendation

This report is provided for the Waterloo Region District School Board with information regarding monthly and year-to-date suspension/expulsion data.

Status

Comparing year to date from April 2022 and April 2023, elementary suspensions have increased by 35 and secondary suspensions have increased by 116.

Comparing year to date from April 2022 and April 2023, school expulsions are the same at 1 and board expulsions have increased by 12.

The most recent month's suspension and expulsion data is included below. The data is accurate up to, and including, the date of collection.

Data from 2021/2022 were collected during a school year where students were engaged in learning in three modes: in-person, adaptive hybrid and remote learning.

Suspensions

- Total elementary school suspensions in April 2022 - 98, year to date - 782
- Total elementary school suspensions in April 2023 - 152, year to date - 817
- Total secondary school suspensions in April 2022 - 143, year to date - 1133
- Total secondary school suspensions in April 2023 - 135, year to date - 1249

Expulsions

- Total school expulsions in April 2022 - 0, Year to Date 1
- Total school expulsions in April 2023- 0, Year to Date 1
- Total board expulsions in April 2022 - 0, Year to Date 12
- Total board expulsions in April 2023 - 1, Year to Date 19

Violent Incidents

The term violent incident is defined as the occurrence of any of the following or the occurrence of a combination of any of the following; possessing a weapon, including possessing a firearm, physical assault causing bodily harm requiring medical attention, sexual assault, robbery, using a weapon to cause or to threaten bodily harm to another person, extortion, hate and/or bias-motivated occurrences.

- Total elementary/secondary violent incidents in April 2023 - 2, Year to Date 37

- Total elementary/secondary violent incidents in April 2023 - 3, Year to Date 55

Background

As requested by the Board, suspension/expulsion data will be presented at the Board meeting each month.

Financial implications

There are no financial implications.

Communications

Upon request, suspension/expulsion data is communicated to the Ministry of Education for statistical purposes.

Prepared by: Bill Lemon, Superintendent, Student Achievement & Well-Being, Joe Bell, System Administrator, Learning Support Services, and in consultation with Coordinating Council



Report to Committee of the Whole

May 29, 2023

Subject: Proposed Trustee Appointment Process

Recommendation

That the Waterloo Region District School Board approve the recommended process, timeline and application that will be used to fill the vacancy for the positions of Trustee – Waterloo / Wilmot and Trustee - Woolwich / Wellesley as outlined in this report and related appendices.

Status

The Ad Hoc Trustee Vacancy Committee, attended by Trustees B. Cody, M. Waseem and K. Woodcock, along with Manager of Corporate Services S. Reidel, met on both May 23 and 24, 2023.

At the meetings Trustees discussed and developed a process to fill the vacancies for:

- *Trustee – Waterloo / Wilmot*
- *Trustee - Woolwich / Wellesley*

The report includes the following appendices:

- Appendix A - proposed process / timeline
- Appendix B - proposed calendar
- Appendix C - proposed application cover page
- Appendix D - proposed application form

Background

At the Committee of the Whole Meeting of May 15, 2013, trustees approved the following motions:

That the WRDSB strike an Ad hoc committee of three trustees to develop an appointment process to follow to fill both trustee vacancies; and

That a report of the process be provided to trustees at the May 29th, Board Meeting.

This motion was ratified at a Special Board Meeting on May 15, 2023.

Financial implications

There will be a nominal cost involved for advertising this position in the local newspapers.

Communications

A comprehensive communications plan is being developed to promote the vacancies and will include social media posts, the WRDSB website and local newspapers.

Prepared by: Stephanie Reidel, Manager of Corporate Services on behalf of the Ad Hoc Trustee Vacancy Committee.



Proposed Trustee Appointment Process

May 29, 2023

Prepared by: Ad Hoc Trustee Vacancies Committee

Date	Process	Responsibility
May 29, 2023	Process to appoint a new Trustee finalized and approved by the Board.	Board of Trustees
May 31, 2023	Application form is live and available on the Board Website and Advertised on Social Media.	Communications / S. Reidel
TBD	Ad is posted in local newspapers for vacant ridings.	Communications
June 15, 2023	Applications & Proof of Qualifications are to be submitted electronically and must be received no later than 4:00 p.m.; Qualifications confirmed.	S. Reidel
June 16-20, 2023	Trustees review applications electronically and rank in preferential order by noon on June 20th.	Board of Trustees
June 20, 2023	Trustee reviews are tabulated and confirmed applications are determined. All candidates who ran in the vacant ridings in 2022 and who complete the application will be invited to present at the June 28th Board Meeting. Up to an additional 10 applicants for each riding will be selected.	S. Reidel
June 21, 2023	Confirmed applicants are invited to present at the June 28th Board Meeting and provided the presentation topic.	S. Reidel
June 28, 2023	Public Presentation Process as a Special Board Meeting starting at 7:00 p.m. Candidates will be allotted 5 minutes to provide a presentation focused on the question previously provided. Candidate order of presentation will be randomly assigned.	S. Reidel

June 28, 2023	Trustees will vote by secret ballot.	Board of Trustees
June 28, 2023	Selected candidates approved by the Board, provided with Oath of Office	S. Reidel
June 28, 2023	Selected candidates announced immediately via a Media Release	Communications
June 29, 2023	Regional Clerk will be informed of the decision	S. Reidel

Draft

2023 Calendar - Draft Trustee Vacancies Appointment Process

MAY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8 Waterloo/Wilmot Vacancy	9	10	11	12	13
14	15 Wellesley/ Woolwich Vacancy	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Recommendation to Board of Trustees	30	31 Application Opened & Advertised			
JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15 Deadline for Applications 4pm	16 Trustees Receive Applications for Review	17 Trustees Review Applications
18 Trustees Review Applications	19 Trustees Review Applications	20 Trustee Review Due at noon	21 Candidates Contacted	22	23	24
25	26	27	28 Special Board for Presentations & Voting	29	30	
JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8



Notice of Application - Public School Trustee

Waterloo / Wilmot or Woolwich / Wellesley

Application Process – Please Read Carefully

1. All applicants must complete the linked application form. In order to assist in the screening process, candidates are asked to respond to the following questions in up to 500 words each:
 - **What do you understand to be the role of a school board trustee?**
 - **What do you believe are the opportunities and challenges in public education today?**
 - **What would you like to accomplish as a trustee in the next three years?**

2. All applicants must email their proof of qualification to the Manager of Corporate Services at stephanie_reidel@wrdsb.ca. The following qualifications require proof:
 - a. Canadian Citizenship
 - b. 18 years of age or older
 - c. Resident of the Region of Waterloo

Examples of “proof of qualification” include: a property tax bill, Canadian passport, or other documentation proving residency in the Region of Waterloo. Please redact any personal information not required for verification of qualifications.

3. You may apply for either the Waterloo / Wilmot or Woolwich / Wellesley Public School Trustee position.

4. All completed applications and proof of qualification must be received by 4:00 p.m. on Thursday, June 15, 2023.

5. The Manager of Corporate Services will verify qualifications of applicants and will notify eligible candidates of their interview. All qualified applicants who have been selected for a presentation will be notified by Wednesday, June 21, 2023,

and will be provided with the question for their presentation at that time. We appreciate all applications; however only those selected for a presentation will be contacted.

6. Selected applicants will be presenting at a Special Board Meeting open to all members of the public on Wednesday, June 28, 2023. Candidates will be provided with a question in advance of the meeting and will have five (5) minutes to provide a verbal presentation focused on the interview questions. The order of the presentations will be randomly drawn.
7. All presentations will take place during a public Board Meeting. The applicant name and municipality/township the applicant resides in will be provided in a report to the Board in a public session. Personal information on this form is collected as part of the Trustee application process. This information will be used to assist in the decision-making process to fill the vacancy for the position of Trustee. The notice of application form will be a public document. The Waterloo Region District Board reserves the right to post applicant information on the Board's website.
8. At the conclusion of the presentations on June 28, 2023, Trustees will vote by secret ballot using the procedure for electing the Board Chairperson and the candidate receiving the majority votes will be confirmed and announced. The successful applicant will be sworn into office immediately and will officially assume their duties effective July 1, 2023.
9. If you have any questions regarding the process or with respect to collection of information please contact Stephanie Reidel, Manager of Corporate Services, at 519-570-0003 x4336 or stephanie_reidel@wrdsb.ca.

2023 Trustee Application Form

All completed applications and proof of qualification must be received by 4:00 p.m. on Thursday, June 15, 2023.

~~xxxxxx related to work xxxxxxxx~~

 Not shared



* Indicates required question

Which vacant WRDSB trustee position are you applying for? *

- Waterloo / Wilmot
- Woolwich / Wellesley

Declarations and Proof of Qualification

Please review and check off the appropriate boxes below.

You are required to email stephanie_reidel@wrdsb.ca with copies of your proof of qualification prior to 4:00 p.m. on June 15, 2023.

Please redact any personal information not required for verification of qualification.

For proof of qualifications the following are examples of documentation you can provide

Proof of Canadian Citizenship (Canadian passport)
 Resident of the Region of Waterloo (property tax bill)
 18 years of age
 or older (Canadian Passport, Driver's License)



I hold the required qualifications* for the position of public school trustee and will * provide the required proof by email:

*Eligible applicants must meet all four required qualifications.

- Canadian Citizen
- 18 years of age or older
- Resident of the Region of Waterloo
- Public School Supporter (You are not required to email proof of support)

I declare the following to be true: *

*Eligible applicants must declare all to be true

I have not been convicted of any indictable offence in Canada or the United States.

I am not an employee of any school board.

I understand my name and the municipality/township I reside in will be distributed through the Board's public agenda, that the Notice of Application form will be a public document, and that the WRDSB reserves the right to post this information on the WRDSB website.

I understand that information on this form is collected for the purposes of administering all activities related to the consideration of applications for the position of school trustee with the Waterloo Region District School Board pursuant to S.221(1)(a) of the Education Act.

I understand that it may be necessary for the Waterloo Region District School Board to consider my application in a public meeting under the provisions of the Education Act, and that personal information I have submitted as part of my application may therefore be disclosed publicly, both in such a meeting and in the agenda made available to the public prior to any such meeting. I consent to the disclosure of my personal information for the purposes of considering my application for school board trustee.

Contact Information

Please complete the below contact information.



Full Name *

Your answer

Street Address *

Your answer

City / Town *

Your answer

Province *

Your answer

Postal Code *

Your answer

Phone Number *

Your answer

Email Address *

Your answer



Essay Questions

Please answer all three essay questions, each in 500 words or less

What do you understand to be the role of a school board trustee? *

Your answer

What do you believe are the opportunities and challenges in public education today? *

Your answer

What would you like to accomplish as a trustee in the next three years? *

Your answer

Submit

Clear form

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Google Forms





Report to Board

May 29, 2023

Subject: Ontario Public School Boards' Association AGM Direction for Voting Delegate

Recommendations:

- (1) That the Waterloo Region District School Board support OPSBA's Executive Council's position on Member Board Policy Resolution (A) Board Self-Assessment Template Development; and**
- (2) That the Waterloo Region District School Board support OPSBA's Executive Council's position on Member Board Policy Resolution (B) Virtual Conference Attendance Options at OPSBA Events; and**
- (3) That the Waterloo Region District School Board empower the voting delegate to use her discretion when voting in the OPSBA Elections at the Annual General Meeting.**

Status

The purpose of this report is to provide direction for Trustee C. Johnson (or alternate) as voting delegate at the OPSBA AGM. As is the usual practice, OPSBA sent several items slated for consideration at the OPSBA 2023 AGM, in order that they may be reviewed and discussed as necessary at the board table prior to the General Meeting in June. This review will help prepare the Voting Delegate for the AGM. This year's AGM is being held in Collingwood on June 9-10, 2023.

(1) Appendix A - Member Boards' AGM Policy Resolutions

The OPSBA Constitution states that "Policy Resolutions may be submitted by Member Boards for consideration by way of Notice of Motion to the Board of Directors of the Association at any time throughout the year."

(2) [OPSBA Election Nomination Forms Received as of May 9, 2023.](#)

Please use the web link above to access the list of nominees and their profiles (where provided). Further information about the [OPSBA Roles and Responsibilities](#) can be found on their website.

Financial implications

The financial implications are not known at this time.

Communications

Trustee C. Johnson, the Voting Delegate for WRDSB, will vote at the OPSBA AGM based on the decisions made during the May 29, 2023, Board Meeting.

Prepared by: Stephanie Reidel, Manager of Corporate Services, on behalf of Trustee S. Piatkowski, and in consultation with Leadership Council.

POLICY RESOLUTIONS FROM MEMBER BOARDS

DATE: June 9, 2023

SUBJECT: Member Board Policy Resolutions

Background:

The OPSBA Constitution states that "*Policy Resolutions may be submitted by Member Boards for the consideration by way of Notice of Motion to the Board of Directors of the Association at any time throughout the year.*" Policy resolutions may also be submitted by Member Boards for consideration during the Annual General Meeting.

On April 28, 2023, Executive Council reviewed the policy resolutions received from Member Boards for consideration at the 2023 Annual General Meeting. Their recommendations were shared with the Board of Directors on April 28-29, 2023.

The information on the following pages includes the rationale and resolutions that were submitted by member boards along with comments and recommendations from Executive Council and the Board of Directors.

Appendix A: *Board Self-Assessment Template Development*

- Near North District School Board

Appendix B: *Virtual Conference Attendance Options at OPSBA Events*

- Near North District School Board

Action:

Attached member board policy resolutions will be presented for consideration at the AGM.

Self-Assessment Template

Near North District School Board

Rationale

Whereas, the office of the trustee is one of the highest elected positions with direct oversight of education;

Whereas, boards of trustees have a responsibility to take accountability as individual trustees and how they function as a group;

Whereas, research has shown that self-assessments are reliable assessment techniques;

Whereas, a consistent tool would be beneficial across all boards of trustees; and

Whereas, the OPSBA recognizes accountability and integrity as guiding principles:

Resolution

Be it resolved, that the OPSBA work to support member boards by developing a Board Self-Assessment tool suitable for trustees, staff and the public to increase public confidence, transparency and understanding, as recommended by the Board of Trustees of Near North District School Board.

Respectfully submitted,

Bill Steer
Trustee and OPSBA Board of Directors Member
Near North District School Board

Executive Council and Board of Directors Comments

This policy resolution was supported as presented.

Virtual Conference Attendance Options

Near North District School Board

Rationale

Whereas, the OPSBA has advertised the Public Education Symposium as, “the premier professional learning event of the year for school board trustees and offers outstanding keynote speakers who are experts in their field, dynamic, stimulating and interactive sessions, opportunities to discuss the future of education and time to network with colleagues across the province”;

Whereas, the 2022 Public Education Symposium was conducted virtually;

Whereas, the 2023 Public Education Symposium was a sold-out event with 300 trustees, student trustees and school board leaders in attendance;

Whereas, there are over 400 public school board trustees alone across the province representing Ontario’s English public-school boards with hundreds of school board leaders; and

Whereas, the OPSBA recognizes environmental stewardship and collaboration as guiding principles:

Resolution

Be it resolved, That the Ontario Public School Boards’ Association move to increase its coverage of the annual Public Education Symposium with more recording of sessions, subject to approval of the presenter, for distribution to trustees.

Be it resolved, That staff bring a report to a future Board of Directors meeting outlining implications (E.g., costs, learning, networking) of providing an option for virtual participation at the annual Public Education Symposium.

Respectfully submitted,

Bill Steer
Trustee and OPSBA Board of Directors Member
Near North District School Board

Executive Council and Board of Directors Comments

Executive Council is supportive of recording and distributing sessions, subject to approval from the presenter. On the recommendation of Executive Council and the Board of Directors, the Near North District School Board adjusted their original resolution (as per above) to allow for additional information regarding the implications (E.g., costs, learning, networking) of providing an option for virtual participation in the Public Education Symposium (PES) prior to a final decision being made.



Rainy River

DISTRICT SCHOOL BOARD

March 30, 2023

Hon. Stephen Lecce, Minister of Education
 Ministry of Education
 15th Floor, 438 University Ave.
 Toronto, Ontario M5G 2K8

EDUCATION CENTRE

522 Second St. E.
 Fort Frances, ON
 P9A 1N4
 Phone: 807 274 9855
 Fax: 807 274 5078
 Toll Free: 1 800 214 1753

Dear Minister Lecce:

Re: Special Incidence Portion Claim Funding

The Special Education Advisory Committee (SEAC) of the Rainy River District School Board (RRDSB) would like to send this letter of support for the concerns expressed by the Avon Maitland, Near North, Greater Essex County, and Durham District School Boards regarding funding of the Special Incidence Portion (SIP).

Like other school boards in the province, the Rainy River District School Board SEAC were dismayed with this decision to claw back the promised increase to SIP claim funding, given that the costs of supporting a student with a SIP claim are significantly higher than the allocated amount. For RRDSB, the Ministry's SIP amount covers only a fraction of the true cost to support a student with significant learning needs, while the remaining amount must be covered through other Special Education and operational grants. Inadequate funding of Special Education is putting our most vulnerable children at risk as we look to cut the services that they need to be successful in order to manage costs. The expenses to support our students continue to outpace the revenue provided, and puts further strain on our systems when school boards must use funds from other areas to meet their statutory commitment to children accessing Special Education services.

We urge the Minister to consider the true costs associated with SIP claims to support our students and increase funding accordingly. We also request that the Special Education funding model be revised to accurately reflect the increasing and more complex needs of students with special needs.

Sincerely,

Becky Andrusco
 SEAC Chair, Rainy River District School Board

cc: Chairs of Ontario Special Education Advisory Committees

WEB SITE:

www.rrdsb.com

DIRECTOR

Heather Campbell



Rainy River

DISTRICT SCHOOL BOARD

April 18, 2023

EDUCATION CENTRE

522 Second St. E.
Fort Frances, ON
P9A 1N4
Phone: 807 274 9855
Fax: 807 274 5078
Toll Free: 1 800 214 1753

.....

WEB SITE:

www.rrdsb.com

.....

DIRECTOR

Heather Campbell

The Honourable Stephen Lecce,
Minister of Education
Ministry of Education
315 Front Street West, 14th Floor
Toronto, ON, M7A 0B8

Dear Minister Lecce,

On behalf of the Rainy River District School Board, I am writing to express our support for an amendment to s. 55 of the *Education Act* to allow Student Trustees to move and second motions, as this would enhance student voice at school board meetings.

In addition to other Ontario public school boards, the Rainy River District School Board Student Senate recently requested this amendment, and we join their voices in requesting this important change. The Board recognizes and values our Student Trustees' perspectives, as we collectively work to improve student achievement and well-being.

Thank you for your consideration of our request. We look forward to your response.

Sincerely,

PP
William McDonald

Jeff Lehman, Chair,
Rainy River District School Board

c. Rainy River District School Board of Trustees
Heather Campbell, Director of Education
Nancy Naylor, Deputy Minister of Education
Ontario Public School Boards' Association and member boards