

MARCH 6, 2023

WATERLOO REGION DISTRICT SCHOOL BOARD

SPECIAL MEETING NOTICE AND AGENDA

A Special Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Board Room, Building 2, 51 Ardelt Avenue, Kitchener, Ontario, on **Monday, March 6, 2023, at 7:00 p.m.**

AGENDA

Call to Order

Territorial Acknowledgement and O Canada

Declarations of Pecuniary Interest

Delegations

Reports

01 2023-24 School Year Calendar

J. Albrecht / C. Hill

Rise and Report

Questions relating to this agenda should be directed to
Stephanie Reidel, Manager of Corporate Services
519-570-0003, ext. 4336, or Stephanie_Reidel@wrdsb.ca



Report to the Board

February 27, 2023

Subject: School Year Calendars – 2023 - 2024

Recommendation

That the Waterloo Region District School Board approve the 2023-2024 School Year Calendars containing 194 school days, as outlined in Appendices A and B of the Report titled “School Year Calendars – 2023-2024”.

Status

In preparation of the 2023-2024 School Year Calendars, a consultation process was established with representatives from stakeholder groups within the Waterloo Region District School Board, which included employee federations, associations and administrators. Members of this year’s School Year Calendar Committee are:

- Jodi Albrecht, Superintendent, Student Achievement & Well-Being (Committee Co-Chair);
- Crissa Hill, Superintendent, Student Achievement & Well-Being (Committee Co-Chair);
- Marsha Auxilly, President, Waterloo Region Occasional Teachers’ Local (WROTL);
- Justin Brown, Executive Manager, Human Resources;
- Brenda Burton, President, CAMA;
- Lisa Clarke, Vice President, OSSTF/FEESO, ESS;
- Bill Cody, Trustee;
- Carol Dey, Senior Manager, Human Resources;
- Susan Fabers, President, Supervision Monitors and Cafeteria Assistants (SMACA);
- Robert Gascho, President, OSSTF/FEESO, District 24;
- Melissa Hilton, Extended Day Program Manager;
- Nick Landry, Superintendent of Business Services & Treasurer of the Board;
- Kathy Mason, Supervisor of Application Student Systems, ITS;
- Carrie McCone, Paraprofessional Student Services Supervisor;
- Stephen McCrae, Past President (WREA);
- Alison Merchant, Communications Officer;

- Sandy Millar, Vice Principal, Secondary (SSVPA Rep);
- Roger Mohammed, Payroll Officer;
- Josh O'Connor, Manager, Human Resource Services;
- Carrie Osborne, President, Professional Student Services (PSSP);
- Laurie Pett, Human Resources Officer;
- Michelle Schmid, President, WREA;
- Graham Shantz, Associate Director;
- Kristie Stanzel, Vice President, ETFO - WR;
- Andi Thiessen-Reghr, Manager, Business Services;
- Shannon Thompson, Manager of Review Services;
- Deborah Tyrrell, Principal, Secondary (SSPA Rep);
- Jenn Wallage, President, Waterloo Region DECE;
- Lynn Wilson, Educational Assistants Association (EAA);

In addition, discussions related to the alignment of School Year Calendars have occurred with the Waterloo Catholic District School Board (WCDSB). As in past years, it is our committee's goal to ensure that the calendar is aligned as closely as possible with the calendar proposed by the WCDSB.

The 2023-24 school year will begin on Tuesday, September 5, 2023 and end on Friday, June 28, 2024.

Background

In accordance with Regulation 304, district school boards are required to prepare, adopt, and submit to the Minister of Education, on or before the 1st day of March, a School Year Calendar. The Regulation also states that the school year calendar shall include a minimum of 194 school days of which 7 days may be designated by the board as professional activity days. Three of these days must be devoted to specific provincial education priorities. Furthermore, a board may designate up to 10 instructional days as examination days [Section 3. (3.1)].

Financial Implications

The school year calendar committee continues to make every effort to align our school year calendar with that of the WCDSB. However, the proposal for the 2023-24 school year results in four (4) unaligned days and this represents an additional cost to the Board in terms of providing student transportation.

The additional costs incurred for unaligned days during the 2023/24 school year are

estimated to be \$367,714; the Waterloo Region District School Board's share of this cost is estimated to be \$260,188, with the remainder being charged to the WCDSB.

Communications

Subsequent to Board approval of the above recommendation, school year calendars will be submitted to the Ministry of Education for Ministry approval. The school year calendars will be shared, noting that they are pending Ministry approval, with students, staff and members of the public following Board approval. As per Ministry direction, schools must communicate the date and purpose of the Professional Activity (PA) Day ten days before each PA day.

Prepared by: Scott Miller, Interim Director of Education,
Crissa Hill and Jodi Albrecht, Superintendents, Student Achievement
& Well-Being in consultation with Leadership Council

Ontario School Year Calendar 2023-2024

Calendar Title 98422248: WRDSB Elementary 2023-2024		Calendar Description 2023-2024 Calendar for students in Kindergarten - Grade 8					LEGEND			
Board Name Waterloo Region DSB		Date Created Feb 03, 2023	Panel Elementary	Calendar Type Regular	Calendar Status Draft			H Statutory Holiday	E Scheduled Examination Day	P Board Directed PA Day
Start of School Year Sep 05, 2023	End of School Year Jun 28, 2024	First Day Students Sep 06, 2023	Last Day Students Jun 27, 2024	Total PA Days 7	Total Instr. Days 187	Total Exam Days 0		P* PA Day Devoted to Provincial Priorities*	B Board Designated Holiday	/ Half Day

MONTH	First Week					Second Week					Third Week					Fourth Week					Fifth Week					PA Days	Instr. Days	Exam Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2023		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September 2023					1	4	5 P*	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October 2023	2	3	4	5	6 P*	9 H	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November 2023			1	2	3	6	7	8	9	10	13 P*	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
December 2023					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25 B	26 B	27 B	28 B	29 B	0	16	0
January 2024	1 B	2 B	3 B	4 B	5 B	8	9	10	11	12	15	16	17	18	19 P	22	23	24	25	26	29	30	31			1	17	0
February 2024				1	2	5	6	7	8	9	12	13	14	15	16	19 H	20	21	22	23	26	27	28	29		0	20	0
March 2024					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29 H	0	15	0
April 2024	1 H	2	3	4	5	8	9	10 P	11	12	15	16	17	18	19	22	23	24	25	26	29	30				1	20	0
May 2024			1	2	3	6	7	8	9	10	13	14	15	16	17	20 H	21	22	23	24	27	28	29	30	31 P	1	21	0
June 2024	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28 P						1	19	0
July 2024	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	0	0
TOTAL																							7	187	0			

Schools assigned to this calendar:

School Name	Town or City
A R Kaufman PS	Kitchener
Abraham Erb PS	Waterloo
Alpine PS	Kitchener
Avenue Road PS	Cambridge
Ayr PS	Ayr
Baden PS	Baden
Blair Road PS	Cambridge
Breslau PS	Breslau
Bridgeport PS	Kitchener
Brigadoon PS	Kitchener
Cedar Creek PS	Ayr
Cedarbrae PS	Waterloo
Centennial (Cambridge) PS	Cambridge
Centennial (Waterloo) PS	Waterloo
Central PS	Cambridge
Chalmers Street PS	Cambridge
Chicopee Hills PS	Kitchener
Clemens Mill PS	Cambridge
Conestogo PS	Conestogo
Coronation PS	Cambridge
Country Hills PS	Kitchener
Courtland Avenue PS	Kitchener
Crestview PS	Kitchener
Doon PS	Kitchener
Driftwood Park PS	Kitchener
Edna Staebler PS	Waterloo
Elgin Street PS	Cambridge
Elizabeth Ziegler PS	Waterloo
Empire PS	Waterloo
Floradale PS	Elmira
Forest Glen PS	New Hamburg
Forest Hill PS	Kitchener
Foundations	Kitchener
Franklin PS	Kitchener
Glencairn PS	Kitchener
Grand View PS	Cambridge

School Name	Town or City
Lutherwood - (Custody)	Waterloo
Lutherwood - (Treatment)	Waterloo
MacGregor PS	Waterloo
Mackenzie King PS	Kitchener
Manchester PS	Cambridge
Margaret Avenue PS	Kitchener
Mary Johnston PS	Waterloo
Meadowlane PS	Kitchener
Millen Woods PS	Waterloo
Moffat Creek PS	Cambridge
Monica Place	Waterloo
N A MacEachern PS	Waterloo
New Dundee PS	New Dundee
Northlake Woods PS	Waterloo
Oak Creek PS	Kitchener
Park Manor PS	Elmira
Parkway PS	Cambridge
Pine Grove-Pioneer Youth Services	Kitchener
Pioneer Park PS	Kitchener
Preston PS	Cambridge
Prueter PS	Kitchener
Queen Elizabeth PS	Kitchener
Queensmount PS	Kitchener
Ray of Hope Education Cente	Kitchener
Ray of Hope-Youth Justice Services	Petersburg
Remote Learning 1	Kitchener
Riverside PS	Elmira
Rockway PS	Kitchener
Rosemount Grand River	Kitchener
Ryerson PS	Cambridge
Saginaw PS	Cambridge
Sandhills PS	Kitchener
Sandowne PS	Waterloo
Sheppard PS	Kitchener
Silverheights PS	Cambridge
Sir Adam Beck PS	Baden

Grandview PS	New Hamburg
Groh PS	Kitchener
Hatts Off S	Cambridge
Hespeler PS	Cambridge
Highland PS	Cambridge
Hillcrest PS	Cambridge
Howard Robertson PS	Kitchener
J F Carmichael PS	Kitchener
J W Gerth PS	Kitchener
Janet Metcalfe PS	Kitchener
Jean Steckle PS	Kitchener
John Darling PS	Kitchener
John Mahood PS	Elmira
Keatsway PS	Waterloo
KidsLINK	St. Agatha
King Edward PS	Kitchener
Lackner Woods PS	Kitchener
Langs (7th Inning)	Cambridge
Laurelwood PS	Waterloo
Laurentian PS	Kitchener
Lester B Pearson PS	Waterloo
Lexington PS	Waterloo
Lincoln Heights PS	Waterloo
Linwood PS	Linwood

Smithson PS	Kitchener
Southridge PS	Kitchener
St Andrew's PS	Cambridge
St Jacobs PS	St Jacobs
Stanley Park PS	Kitchener
Stewart Avenue PS	Cambridge
Suddaby PS	Kitchener
Sunbeam Lodge	Kitchener
Sunnyside PS	Kitchener
Tait Street PS	Cambridge
Temenos	Kitchener
Trillium PS	Kitchener
Vista Hills PS	Waterloo
W.T. Townshend PS	Kitchener
Wellesley PS	Wellesley
Westheights PS	Kitchener
Westmount PS	Kitchener
Westvale PS	Waterloo
William G Davis PS	Cambridge
Williamsburg PS	Kitchener
Wilson Avenue PS	Kitchener
Winston Churchill PS	Waterloo
Woodland Park PS	Cambridge

Professional Activity Days and Descriptions

Date	Topic(s)	Description
Sep 05, 2023	TO BE DETERMINED - TOPIC A	
Oct 06, 2023	TO BE DETERMINED - TOPIC B	
Nov 13, 2023	TO BE DETERMINED - TOPIC C	
Jan 19, 2024	REPORT CARD PREPARATION/REPORTING TO PARENTS/ONGOING COMMUNICATION	
Apr 10, 2024	OTHER BOARD PRIORITY	Union determined content for local priorities.
May 31, 2024	REPORT CARD PREPARATION/REPORTING TO PARENTS/ONGOING COMMUNICATION	

<p>Jun 28, 2024</p>	<p>BOARD / SCHOOL IMPROVEMENT PLANNING FOR STUDENT ACHIEVEMENT AND WELL-BEING</p>	
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Ontario School Year Calendar 2023-2024

Calendar Title 98422799: WRDSB Secondary 2023-2024		Calendar Description The calendar for all WRDSB students in grades 9-12				
Board Name Waterloo Region DSB		Date Created Feb 03, 2023	Panel Secondary	Calendar Type Regular	Calendar Status Draft	
Start of School Year Sep 05, 2023	End of School Year Jun 28, 2024	First Day Students Sep 06, 2023	Last Day Students Jun 26, 2024	Total PA Days 7	Total Instr. Days 177	Total Exam Days 10

LEGEND

- H Statutory Holiday
- E Scheduled Examination Day
- P Board Directed PA Day
- P* PA Day Devoted to Provincial Priorities*
- B Board Designated Holiday
- / Half Day

MONTH	First Week					Second Week					Third Week					Fourth Week					Fifth Week					PA Days	Instr. Days	Exam Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2023		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September 2023					1	4	5 P*	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October 2023	2	3	4	5	6 P*	9 H	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November 2023			1	2	3	6	7	8	9 E	10 E	13 P*	14	15	16	17	20	21	22	23	24	27	28	29	30		1	19	2
December 2023					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25 B	26 B	27 B	28 B	29 B	0	16	0
January 2024	1 B	2 B	3 B	4 B	5 B	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29 E	30 E	31 E			0	15	3
February 2024				1 P	2	5	6	7	8	9	12	13	14	15	16	19 H	20	21	22	23	26	27	28	29		1	19	0
March 2024					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29 H	0	15	0
April 2024	1 H	2	3	4	5	8	9	10 P	11	12	15	16	17 E	18 E	19	22	23	24	25	26	29	30				1	18	2
May 2024			1	2	3	6	7	8	9	10	13	14	15	16	17	20 H	21	22	23	24	27	28	29	30	31	0	22	0
June 2024	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 E	25 E	26 E	27 P	28 P						2	15	3
July 2024	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	0	0
TOTAL																							7	177	10			

Schools assigned to this calendar:

School Name	Town or City
Bluevale CI	Waterloo
Cameron Heights CI	Kitchener
Distance Learning Secondary	Kitchener
Eastwood CI	Kitchener
Elmira DSS	Elmira
Forest Heights CI	Kitchener
Galt C & VI	Cambridge
Glenview Park SS	Cambridge
Grand River CI	Kitchener
Hatts Off S	Cambridge
Huron Heights SS	Kitchener
Jacob Hespeler SS	Cambridge
Kitchener Waterloo C & VS	Kitchener
Langs (7th Inning)	Cambridge

School Name	Town or City
Laurel Heights SS	Waterloo
Lutherwood - (Custody)	Waterloo
Lutherwood - (Treatment)	Waterloo
Monica Place	Waterloo
Pine Grove-Pioneer Youth Services	Kitchener
Preston HS	Cambridge
Ray of Hope Education Cente	Kitchener
Ray of Hope-Youth Justice Services	Petersburg
Rosemount - U Turn S	Waterloo
Southwood SS	Cambridge
Temenos	Kitchener
Waterloo CI	Waterloo
Waterloo-Oxford DSS	Baden

Professional Activity Days and Descriptions

Date	Topic(s)	Description
Sep 05, 2023	TO BE DETERMINED - TOPIC A	
Oct 06, 2023	TO BE DETERMINED - TOPIC B	
Nov 13, 2023	TO BE DETERMINED - TOPIC C	
Feb 01, 2024	REPORT CARD PREPARATION/REPORTING TO PARENTS/ONGOING COMMUNICATION	
Apr 10, 2024	OTHER BOARD PRIORITY	Union determined based on local priorities.
Jun 27, 2024	REPORT CARD PREPARATION/REPORTING TO PARENTS/ONGOING COMMUNICATION	
Jun 28, 2024	BOARD / SCHOOL IMPROVEMENT PLANNING FOR STUDENT ACHIEVEMENT AND WELL-BEING	