

January 13, 2020

**WATERLOO REGION DISTRICT SCHOOL BOARD**

**NOTICE AND AGENDA**

A Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Board Room, Building 2, 1<sup>st</sup> Floor, 51 Ardelt Avenue, Kitchener, Ontario, on **Monday, January 13, 2020, at 7:00 p.m.**

**AGENDA**

**Call to Order**

**O Canada**

**Approval of Agenda**

**Declarations of Pecuniary Interest**

**Celebrating Board Activities/Announcements**

**Delegations**

**Staff Follow Up (10 minutes)**

**Policy and Governance**

01	Board Policy 1001 - Health Support Services	M. Weinert
03	Board Policy 4002 - Community Use of Schools	M. Gerard
05	Board Policy 4020 - Naming and Renaming of Board Facilities	M. Gerard

**Reports**

09	New Board Policy - Political Candidate Visits	Chairperson & A. Sloan
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**Board Reports**

	Equity and Inclusion Advisory Group Verbal Update	Trustee C. Millar
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**Question Period (10 minutes)**

**Future Agenda Items (Notices of Motion to be referred to Agenda Development Committee)**

**Adjournment**

Questions relating to this agenda should be directed to  
Stephanie Reidel, Manager of Corporate Services  
519-570-0003, ext. 4336, or [Stephanie\\_Reidel@wrdsb.ca](mailto:Stephanie_Reidel@wrdsb.ca)





## HEALTH SUPPORT SERVICES

Legal References:

Related References: *Protocol - External Student Service Provider;*  
*Administrative Procedure 1460 - Administration of Medication;*  
***Administrative Procedure 1467 – Asthma Management Plan;***  
*Administrative Procedure 1470 - Anaphylactic Management Plan;*  
*Administrative Procedure 1510 - Health Information-Other Health Support Services;*  
*Administrative Procedure 1530 -Diabetes Management;*

Effective Date: *January 1, 2010*

Revisions: *January 12, 2015, **January 13, 2020***

Reviewed: *October 19, 2015, November 21, 2016, March 19, 2018, **January 13, 2020***

1. It is the policy of the Waterloo Region District School Board (**WRDSB**) that provision of **WRDSB** approved and specified support services be accepted by employees as part of the total education program for the pupils concerned, and that the Principal shall ensure the sensitivities of employees, who may be involved in the provision of health support services, are met to the greatest degree possible, recognizing that:
  - 1.1 The Ontario Government has stated that responsibility for ensuring the provision of health support services to pupils in school settings is to be shared by the Ministry of Health and Long Term Care, Ministry of Education, and Ministry of Children and Youth Services;
  - 1.2 Responsibility for certain specific health support services during school hours including administration of oral medication, specified services to physically disabled pupils, and speech remediation, correction and habilitation programs has been assigned to school boards;
  - 1.3 The Ministry of Education has directed that every school board have a protocol for the provision of services from regulated health professionals, regulated social service professionals, and paraprofessionals.



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## COMMUNITY USE OF SCHOOLS

Legal References:	<i>Education Act, Section 171 (24); Section 234 (1) Smoke-Free Ontario Act</i>
Related References:	<i>Administrative Procedure 3085 – Safe Welcome Program Administrative Procedure 4230 – Open Flames Administrative Procedure 4360 – Principals of Business Conduct for Board Employees Administrative Procedure 4985 – Community Use of Schools Administrative Procedure 4990 – Community Planning and Facility Partnerships Ministry of Education Memorandum 2006: B13 Community Use of Schools Program Board Policy 1011 – Community Planning and Facility Partnerships Board Policy 6000 – Safe Schools Board Policy 6001 – Code of Conduct</i>
Effective Date:	<i>February 23, 1998</i>
Revisions:	<i>September 12, 2016, <b>January 13, 2020</b></i>
Reviewed:	<i>January 15, 2018</i>

### 1. Preamble

- 1.1 The Waterloo Region District School Board (**WRDSB**) values and encourages community use of schools according to the guidelines and agreements as approved by the **WRDSB** for such use, recognizing that:
  - 1.1.1 the primary responsibility of the **WRDSB** is to provide quality education to students at each of its facilities;
  - 1.1.2 legislation and regulations allow a school board to make school buildings and premises available for any educational or lawful purpose it deems proper, provided there is no cost to the **WRDSB**;
  - 1.1.3 the community use of schools program is administered on a cost recovery basis;
  - 1.1.4 use by the community shall not interfere with the proper conduct of school and **WRDSB** programs nor with the security and maintenance of **WRDSB**'s properties; and
  - 1.1.5 all users will be required to respect the property of the **WRDSB** and abide by the terms and conditions set out in their rental permit.



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## NAMING AND RENAMING OF BOARD FACILITIES

Legal References:

Related References: *Conference Board of Canada - Ethical Guidelines for Education - Business Partnerships*  
*Administrative Procedure 1570 - School Councils*  
*Administrative Procedure 4360 - Principals of Business Conduct for Board Employees*  
*Administrative Procedure 4865 – Naming and Renaming of Board Facilities*  
*School Council Handbook by WRAPSC and PIC (2015)*

Effective Date: *November 16, 2015*

Revisions: *December 11, 2017, January 13, 2020*

Reviewed:

### 1. Preamble

It is the policy of the Waterloo Region District School Board (**WRDSB**), that consistent procedures be followed when naming or renaming **WRDSB** facilities to ensure that distinctive and appropriate names are selected with an emphasis on local historical events or local persons.

### 2. Naming of School Board Facilities

- 2.1 Facilities must be named in accordance with one or more of the following criteria:
  - 2.1.1 a historical name which once applied to the area where the facility is located;
  - 2.1.2 after a person(s) or event(s) recognized as having made a significant contribution to society in the district, province or country;
  - 2.1.3 generally, facilities named after a person(s) is done posthumously;
  - 2.1.4 the name of a geographic area which the facility will serve;
  - 2.1.5 the name of the street on which the facility is located.
- 2.2 Facilities or sections thereof, may not be named or renamed after current **WRDSB** members or employees.
- 2.3 When a new facility is to be named, an ad hoc committee will be established by the Director of Education to recommend a name to the Board **of Trustees (Board)**.  
The committee shall consist of:
  - 2.3.1 three Trustees, appointed by the Board (one to chair the committee);
  - 2.3.2 one facility administrator (Principal or Principal designate if applicable);
  - 2.3.3 two representatives of the School Council (if applicable);
  - 2.3.4 one member of the Senior Administration.
- 2.4 The ad hoc committee will invite suggested names for the new facility from individuals or groups throughout the area of jurisdiction of the **WRDSB** and especially from the area adjacent to the location of the new facility.
- 2.5 Any proposal for a name change of an existing facility must be forwarded to the Board. Should the Board decide to proceed; an ad hoc committee will be established by the Director of Education to bring a recommendation to the Board.

The committee shall consist of:

- 2.5.1 three Trustees, appointed by the Board (one to chair the committee);
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## POLITICAL CANDIDATE VISITS DURING FEDERAL, PROVINCIAL AND MUNICIPAL ELECTIONS

Legal References:

Related References: *WRDSB Guidelines for Schools During Federal, Provincial & Municipal Elections*

Effective Date: *January 13, 2020*

Revisions:

Reviewed:

### 1. Purpose

To ensure consistent and appropriate management of possible requests from candidates during municipal, provincial or federal elections, including all by-elections.

### 2. School Visits by Candidates

- 2.1 Requests by individual candidates to visit a school are not considered appropriate during an election campaign. This restriction includes informal visits to classrooms and meetings with school administrators.
- 2.2 Requests for invitations during this period must be declined, and previously scheduled events must be rescheduled. This includes during by-elections.
- 2.3 Current trustees standing for re-election may continue to be involved in school events and activities that would normally have the local trustee in attendance, e.g. school openings, award ceremonies, boundary studies, family math nights.
- 2.4 The WRDSB recognizes the value of government officials visiting our schools to educate our students about the various roles and duties in government. Sitting candidates may continue to be invited to visit schools during the writ as part of their official duties. There must be an understanding that no campaigning by that official will take place during this visit. Sitting candidates include, but are not limited to:
  - Prime Minister
  - Premier
  - Member of Parliament (MP)
  - Member of Provincial Parliament (MPP)
  - Mayor

### 3. All-candidate Meeting

- 3.1 The WRDSB allows all-candidate meetings and other learning activities that are part of the classroom program. The format of the meetings must allow all candidates an equal opportunity to address their issues.
- 3.2 These meetings may be organized by classes during the regular school day or by community organizations or school councils after school hours, at the discretion of the principal or site manager. Sufficient notice (i.e. at least two weeks in advance) must be given to all candidates. If candidates are unable to attend, they may have a

designate attend on their behalf. Written confirmation of attendance (includes e-mail) or regrets must be received from the candidates at least one week in advance of the meeting. This also applies to requests made of school councils.

- 3.3 If two or more candidates can attend the meeting, then it may proceed. This will afford students the opportunity to see a debate between at least two varying points of view. If only one candidate can attend, the event must be rescheduled or cancelled.

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