NOTICE AND AGENDA
A Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Board Room, Building 2, 1st Floor, 51 Ardelt Avenue, Kitchener, Ontario, on Monday, January 13, 2020, at 7:00 p.m.

AGENDA

Call to Order

O Canada

Approval of Agenda

Declarations of Pecuniary Interest

Celebrating Board Activities/Announcements

Delegations

Staff Follow Up (10 minutes)

Policy and Governance
01 Board Policy 1001 - Health Support Services M. Weinert
03 Board Policy 4002 - Community Use of Schools M. Gerard
05 Board Policy 4020 - Naming and Renaming of Board Facilities M. Gerard

Reports
09 New Board Policy - Political Candidate Visits Chairperson & A. Sloan

Board Reports
   Equity and Inclusion Advisory Group Verbal Update Trustee C. Millar

Question Period (10 minutes)

Future Agenda Items (Notices of Motion to be referred to Agenda Development Committee)

Adjournment

Questions relating to this agenda should be directed to Stephanie Reidel, Manager of Corporate Services 519-570-0003, ext. 4336, or Stephanie.Reidel@wrdsb.ca
1. It is the policy of the Waterloo Region District School Board (WRDSB) that provision of WRDSB approved and specified support services be accepted by employees as part of the total education program for the pupils concerned, and that the Principal shall ensure the sensitivities of employees, who may be involved in the provision of health support services, are met to the greatest degree possible, recognizing that:

1.1 The Ontario Government has stated that responsibility for ensuring the provision of health support services to pupils in school settings is to be shared by the Ministry of Health and Long Term Care, Ministry of Education, and Ministry of Children and Youth Services;

1.2 Responsibility for certain specific health support services during school hours including administration of oral medication, specified services to physically disabled pupils, and speech remediation, correction and habilitation programs has been assigned to school boards;

1.3 The Ministry of Education has directed that every school board have a protocol for the provision of services from regulated health professionals, regulated social service professionals, and paraprofessionals.
HEALTH SUPPORT SERVICES

Legal References:

Related References:  Protocol - External Student Service Provider;
Administrative Procedure 1460 - Administration of Medication;
Administrative Procedure 1470 - Anaphylactic Management Plan;
Administrative Procedure 1510 - Health Information-Other Health Support Services;
Administrative Procedure 1530 - Diabetes Management;

Effective Date:  January 1, 2010
Revisions:  January 12, 2015
Reviewed:  November 21, 2016, March 19, 2018

1. It is the policy of the Waterloo Region District School Board that provision of Board approved and specified support services be accepted by employees as part of the total education program for the pupils concerned, and that the Principal shall ensure the sensitivities of employees, who may be involved in the provision of health support services, are met to the greatest degree possible, recognizing that:

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   1.3 The Ministry of Education has directed that every school board have a protocol for the provision of services from regulated health professionals, regulated social service professionals, and paraprofessionals.
COMMUNITY USE OF SCHOOLS

Legal References:  
*Education Act, Section 171 (24); Section 234 (1)*  
*Smoke-Free Ontario Act*

Related References:  
*Administrative Procedure 3085 – Safe Welcome Program*  
*Administrative Procedure 4230 – Open Flames*  
*Administrative Procedure 4360 – Principals of Business Conduct for Board Employees*  
*Administrative Procedure 4985 – Community Use of Schools*  
*Administrative Procedure 4990 – Community Planning and Facility Partnerships*  
*Ministry of Education Memorandum 2006: B13 Community Use of Schools Program*  
*Board Policy 1011 – Community Planning and Facility Partnerships*  
*Board Policy 6000 – Safe Schools*  
*Board Policy 6001 – Code of Conduct*

Effective Date:  
*February 23, 1998*

Revisions:  
*September 12, 2016, January 13, 2020*

Reviewed:  
*January 15, 2018*

1. **Preamble**

1.1 The Waterloo Region District School Board (WRDSB) values and encourages community use of schools according to the guidelines and agreements as approved by the WRDSB for such use, recognizing that:

1.1.1 the primary responsibility of the WRDSB is to provide quality education to students at each of its facilities;

1.1.2 legislation and regulations allow a school board to make school buildings and premises available for any educational or lawful purpose it deems proper, provided there is no cost to the WRDSB;

1.1.3 the community use of schools program is administered on a cost recovery basis;

1.1.4 use by the community shall not interfere with the proper conduct of school and WRDSB programs nor with the security and maintenance of WRDSB’s properties; and

1.1.5 all users will be required to respect the property of the WRDSB and abide by the terms and conditions set out in their rental permit.
### Board Policy 4002

**COMMUNITY USE OF SCHOOLS**

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Smoke-Free Ontario Act |
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| Related References: | Administrative Procedure 3085 – Safe Welcome Program  
Administrative Procedure 4230 – Open Flames  
Administrative Procedure 4360 – Principals of Business Conduct for Board Employees  
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| Effective Date: | February 23, 1998 |
| Revisions: | March 23, 2015, September 12, 2016 |
| Reviewed: | January 15, 2018 |

#### 1. Preamble

1.1 The Waterloo Region District School Board (Board) values and encourages community use of schools according to the guidelines and agreements as approved by the Board for such use, recognizing that:

1.1.1 the primary responsibility of the Board is to provide quality education to students at each of its facilities;

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1.1.3 the community use of schools program is administered on a cost recovery basis;

1.1.4 use by the community shall not interfere with the proper conduct of school and Board programs nor with the security and maintenance of Board’s properties; and

1.1.5 all users will be required to respect the property of the Board and abide by the terms and conditions set out in their rental permit.
NAMING AND RENAMING OF BOARD FACILITIES

1. Preamble
   It is the policy of the Waterloo Region District School Board (WRDSB), that consistent procedures be followed when naming or renaming WRDSB facilities to ensure that distinctive and appropriate names are selected with an emphasis on local historical events or local persons.

2. Naming of School Board Facilities
   2.1 Facilities must be named in accordance with one or more of the following criteria:
       2.1.1 a historical name which once applied to the area where the facility is located;
       2.1.2 after a person(s) or event(s) recognized as having made a significant contribution to society in the district, province or country;
       2.1.3 generally, facilities named after a person(s) is done posthumously;
       2.1.4 the name of a geographic area which the facility will serve;
       2.1.5 the name of the street on which the facility is located.

   2.2 Facilities or sections thereof, may not be named or renamed after current WRDSB members or employees.

   2.3 When a new facility is to be named, an ad hoc committee will be established by the Director of Education to recommend a name to the Board of Trustees (Board).

   The committee shall consist of:
       2.3.1 three Trustees, appointed by the Board (one to chair the committee);
       2.3.2 one facility administrator (Principal or Principal designate if applicable);
       2.3.3 two representatives of the School Council (if applicable);
       2.3.4 one member of the Senior Administration.

   2.4 The ad hoc committee will invite suggested names for the new facility from individuals or groups throughout the area of jurisdiction of the WRDSB and especially from the area adjacent to the location of the new facility.

   2.5 Any proposal for a name change of an existing facility must be forwarded to the Board. Should the Board decide to proceed; an ad hoc committee will be established by the Director of Education to bring a recommendation to the Board.
The committee shall consist of:

2.5.1 three Trustees, appointed by the Board (one to chair the committee);
2.5.2 one administrator from the facility;
2.5.3 two staff representatives from the facility;
2.5.4 two representatives of the School Council (if applicable);
2.5.5 one member of Senior Administration.
1. Preamble

It is the policy of the Waterloo Region District School Board, that consistent procedures be followed when naming or renaming Board facilities to ensure that distinctive and appropriate names are selected with an emphasis on local historical events or local persons.

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2.4 The ad hoc committee will invite suggested names for the new facility from individuals or groups throughout the area of jurisdiction of the Board and especially from the area adjacent to the location of the new facility.

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   2.5.1 three Trustees, appointed by the Board (one to chair the committee);
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Legal References:

Conference Board of Canada - Ethical Guidelines for Education - Business Partnerships
Administrative Procedure 1570 - School Councils
Administrative Procedure 4360 - Principals of Business Conduct for Board Employees
Administrative Procedure 4865 – Naming and Renaming of Board Facilities

Effective Date: November 16, 2015
Revisions: December 11, 2017
2.5.4 two representatives of the School Council (if applicable);
2.5.5 one member of Senior Administration.
1. **Purpose**

To ensure consistent and appropriate management of possible requests from candidates during municipal, provincial or federal elections, including all by-elections.

2. **School Visits by Candidates**

   2.1 Requests by individual candidates to visit a school are not considered appropriate during an election campaign. This restriction includes informal visits to classrooms and meetings with school administrators.

   2.2 Requests for invitations during this period must be declined, and previously scheduled events must be rescheduled. This includes during by-elections.

   2.3 Current trustees standing for re-election may continue to be involved in school events and activities that would normally have the local trustee in attendance, e.g. school openings, award ceremonies, boundary studies, family math nights.

   2.4 The WRDSB recognizes the value of government officials visiting our schools to educate our students about the various roles and duties in government. Sitting candidates may continue to be invited to visit schools during the writ as part of their official duties. There must be an understanding that no campaigning by that official will take place during this visit. Sitting candidates include, but are not limited to:

   - Prime Minister
   - Premier
   - Member of Parliament (MP)
   - Member of Provincial Parliament (MPP)
   - Mayor

3. **All-candidate Meeting**

   3.1 The WRDSB allows all-candidate meetings and other learning activities that are part of the classroom program. The format of the meetings must allow all candidates an equal opportunity to address their issues.

   3.2 These meetings may be organized by classes during the regular school day or by community organizations or school councils after school hours, at the discretion of the principal or site manager. Sufficient notice (i.e. at least two weeks in advance) must be given to all candidates. If candidates are unable to attend, they may have a
designate attend on their behalf. Written confirmation of attendance (includes e-mail) or regrets must be received from the candidates at least one week in advance of the meeting. This also applies to requests made of school councils.

3.3 If two or more candidates can attend the meeting, then it may proceed. This will afford students the opportunity to see a debate between at least two varying points of view. If only one candidate can attend, the event must be rescheduled or cancelled.