

**MAY 13, 2019**  
**COMMITTEE OF THE WHOLE MEETING**

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Boardroom, with the following members in attendance: J. Herring (Chairperson), K. Meissner, C. Millar, S. Piatkowski, M. Ramsay, K. Smith, N. Waddell, C. Watson\*, J. Weston, C. Whetham and K. Woodcock.

\*Trustee C. Watson attended via teleconference.

Student Trustee B. Wahl was in attendance and Student Trustee O. Judelson-Kelly was not in attendance.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), I. Gaudet, M. Gerard, S. Lomax, A. Mercier, L. Read, P. Rubenschuh, A. Russell and M. Weinert.

Other staff in attendance: L. Agar, S. Feeney, L. Lima, S. Reidel and L. Slupeiks.

**CALL TO ORDER**

Chairperson J. Herring called the meeting to order at 7:05 p.m.

**APPROVAL OF AGENDA**

1. Moved by S. Piatkowski, seconded by K. Woodcock:

**That the agenda of the May 13, 2019, Committee of the Whole Meeting be approved.**

-Carried-

**DECLARATIONS OF PECUNIARY INTEREST**

Trustee C. Millar declared pecuniary interest during the In Camera session.

Trustee C. Watson declared pecuniary interest for the In Camera session, although she was not present.

**ANNOUNCEMENTS**

Trustee K. Woodcock attended the Huron Heights Secondary School Pow Wow with Trustee K. Smith and many members of senior staff.

Trustee J. Weston attended the Sheppard Public School 90th anniversary with Trustee K. Smith. She also attended the WRAPSC meeting and provided greetings from the Board at the second night of the Kodaly Choir Festival.

**MAY 13, 2019**  
**COMMITTEE OF THE WHOLE MEETING**

Director J. Bryant invited trustees to the upcoming System Leaders meeting on June 13 at Lot 42 and the Pride Flag raising ceremony at the Education Centre on June 3, 2019. He also provided trustees with an update on the Smart Cities application.

Trustee S. Piatkowski attended the WRAPSC and Student Senate meetings. He had an opportunity to read to kindergarten students during recent school tours to Forest Glen Public School and Grandview Public School with Superintendent E. Ranney.

Student Trustee B. Wahl invited trustees to attend the final Student Senate meeting of the year.

Trustee C. Millar attended an Adventure for Change fundraising event with Trustee K. Woodcock.

Chairperson J. Herring attended the interfaith breakfast with a number of other trustees. She has been meeting with local leaders and mayors and will be providing a fulsome update after all her meetings are complete.

Trustee K. Smith encouraged trustees to attend the June 4, 2019 Eid al-Fitr at the Aud.

**DELEGATIONS**

There were no delegations.

**POLICY AND GOVERNANCE**

**REVIEW OF BOARD POLICY G201 - TRUSTEE CODE OF CONDUCT**

Committee Co-chairs, K. Woodcock and M. Ramsay provided a short update on the committee status. The policy is being reviewed for housekeeping reasons. It was noted that bylaw updates may affect the references in the policy.

2. Moved by M. Ramsay, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve Board Policy G201 - Trustee Code of Conduct as presented at the May 13, 2019, Committee of the Whole Meeting to be used until such time as a revised policy from the Ad Hoc Code of Conduct Review Committee is approved.**

-Carried-

**REVIEW OF BOARD POLICY 1002 - OCCUPATIONAL HEALTH AND SAFETY**

3. Moved by K. Smith, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve Board Policy 1002 - Occupational Health and Safety as presented at the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 1004 - HARASSMENT**

4. Moved by K. Woodcock, seconded by J. Weston:

**That the Waterloo Region District School Board approve Board Policy 1004 - Harassment as presented at the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 1009 - VIOLENCE IN THE WORKPLACE**

5. Moved by K. Smith, seconded by C. Millar:

**That the Waterloo Region District School Board approve Board Policy 1009 - Violence in the Workplace as presented at the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 6012 - PREVENTION AND RESPONSE TO STUDENT CONCUSSIONS**

6. Moved by K. Meissner, seconded by S. Piatkowski:

**That the Waterloo Region District School Board approve Board Policy 6012 - Prevention and Response to Student Concussions as presented at the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 5001 - APPOINTMENT OF PRINCIPALS AND VICE-PRINCIPALS**

Trustees discussed the proposed changes to the policy. Approval would mean that Trustees only receive Administrator appointments for information and would no longer approve the

appointments. Staff assured Trustees that the hiring team spends a lot of time on the appointment process and works diligently to meet the needs of the community in order to match them with the best administrator for the position. The requirement for approval can often slow the process when a timely placement is needed.

7. Moved by C. Millar, seconded by N. Waddell:

**That the Waterloo Region District School Board approve Board Policy 5001 - Appointment of Principals and Vice-Principals as presented at the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

Opposed:  
K. Smith  
M. Ramsay  
C. Watson  
C. Whetham

## **REPORTS**

### **ACCOMMODATION PLANNING 2019-2020**

L. Agar, Manager of Planning, presented the main areas of focus for 2019-2020 accommodation planning. This included the Southwest Kitchener Secondary Schools Boundary Study, Eldale Road Boundary Change Public Consultation, Huron South Elementary Schools Boundary Study, Education Development Charges (EDC) Background Study, Development Areas, and Long-Term Accommodation Plan (LTAP) Updates. L. Agar reviewed the reasoning behind the requested boundary studies.

8. Moved by J. Weston, seconded by N. Waddell:

**That the Waterloo Region District School Board approve the commencement of public consultation regarding the redirection of the Eldale Road community from Floradale Public School to Riverside Public School; and**

**That the Waterloo Region District School Board approve the commencement of the Huron South Elementary Schools Boundary Study, involving Jean Steckle, Janet Metcalfe and Southridge Public Schools.**

-Carried-

### **COMMUNITY PLANNING AND FACILITIES PARTNERSHIP OPPORTUNITIES**

This report was provided for information.

To satisfy the requirements of Board Policy 1011 – Community Planning and Facility Partnerships, this report presents the annual identification of school buildings and sites suitable and available for community partnership and future capital projects with potential co-building partnership opportunities. The 2017 Long-Term Accommodation Plan (LTAP) forms the basis of the partnership opportunities list.

### **ENERGY AND GREENHOUSE GAS (GHG) EMISSIONS UPDATE**

This report was provided for information.

I. Gaudet, Controller, Financial Services, introduced L. Lima, Manager of Mechanical, Electrical and Environmental Services, and S. Feeney, Supervisor of Energy Conservation. S. Feeney received a special acknowledgement for his years of services and upcoming retirement.

This annual report provides trustees with an overview of the 2017/18 Energy Use Intensity, Consumption and GHG Emissions, the Energy Budget and Expenditure, Operations, Technologies, Renewables, and Incentives and Reinvestment as it relates to the WRDSB.

Trustees asked a number of questions of clarification and were interested in efficiencies found and possible measurement of GHG emissions as it relates to transportation. Trustees were advised that pilot projects for alternatives to air conditioning will likely be delayed due to recent budget constraints.

Trustee K. Smith left the room 8:26 p.m.

### **OPSBA 2019 ANNUAL GENERAL MEETING - TRUSTEE CONFIRMATIONS OR APPOINTMENTS**

Vice-Chairperson J. Weston assumed the chair for this portion of the meeting.

Trustee C. Watson was not eligible to vote via teleconference for this agenda item.

#### **Appoint Scrutineers**

9. Moved by C. Millar, seconded by S. Piatkowski:

**That the Waterloo Region District School Board appoint Coordinating Superintendents M. Gerard and M. Weinert to act as scrutineers for any elections that may be required for the office of Voting Delegate and Alternate Voting Delegate and Director and Alternate Director during the May 13, 2019, Committee of the Whole Meeting.**

-Carried-

**Director**

Chairperson J. Herring nominated Trustee K. Woodcock for the position of Director to the OPSBA Board of Directors. Trustee K. Woodcock accepted the nomination.

There were no other candidates for the position and Trustee K. Woodcock was acclaimed as Director to the OPSBA Board of Directors.

Trustee K. Smith re-joined the meeting.

**Alternate Director**

Trustee C. Millar nominated Chairperson J. Herring for the position of Alternate Director to the OPSBA Board of Directors. Chairperson J. Herring accepted the nomination.

There were no other candidates for the position and Chairperson J. Herring was acclaimed as the Alternate Director to the OPSBA Board of Directors.

**Voting Delegate**

Trustee C. Millar nominated Chairperson J. Herring for the position of Voting Delegate for the 2019 OPSBA Annual General Meeting. Chairperson J. Herring accepted the nomination.

There were no other candidates for the position and Chairperson J. Herring was acclaimed as the Voting Delegate.

**Alternate Voting Delegate**

Chairperson J. Herring nominated Trustee K. Woodcock for the position of Alternate Voting Delegate for the 2019 OPSBA Annual General Meeting. Trustee K. Woodcock accepted the nomination.

There were no other candidates for the position and Trustee K. Woodcock was acclaimed as the Alternate Voting Delegate.

10. Moved by K. Meissner, seconded by K. Smith:

**That the Waterloo Region District School Board appoint Chairperson J. Herring as its Voting Delegate for the 2019 Annual General Meeting of the Ontario Public School Boards' Association; and**

**That the Waterloo Region District School Board confirm Trustee K. Woodcock as its Alternate Voting Delegate for the 2019 Annual General Meeting of the Ontario Public School Boards' Association; and**

**That the Waterloo Region District School Board appoint Trustee K. Woodcock as its Director to the Ontario Public School Boards' Association Board of Directors for the period June 2019 to June 2020; and**

**That the Waterloo Region District School Board appoint Chairperson J. Herring as its Alternate Director to the Ontario Public School Boards' Association Board of Directors for the period June 2019 to June 2020.**

-Carried-

Chairperson J. Herring resumed chairing the meeting.

**AD HOC BOARD OF TRUSTEES SELF-EVALUATION TOOL COMMITTEE**

As Committee Chairperson, Trustee K. Smith explained that the Committee determined that the addition of two more trustees would be beneficial to the discussion and decision making process. Without having a new tool identified at this time, the Committee is recommending continuing the use of the Board of Trustees Annual Evaluation Questionnaire.

11. Moved by K. Smith, seconded by C. Millar:

**That the Waterloo Region District School Board approve the extension of the Ad Hoc Board of Trustees Self-Evaluation Tool Committee into the 2019-2020 school year; and**

**That the Terms of Reference be revised to allow for up to two additional trustees to sit on the Committee; and**

**That for the 2018-2019 Self-Assessment of the Board of Trustees, trustees continue to use the existing survey tool.**

-Carried-

Trustees were asked to let Trustee K. Smith know if they wanted to volunteer to join the committee.

**MOTION RE: 2019-2020 EDUCATION FUNDING**

This report contained a Notice of Motion served by Trustee J. Weston at the April 29, 2019, Board Meeting. The motion was supported by Trustees K. Meissner and C. Millar.

Trustee J. Weston spoke to her motion. She advised that it allows Trustees to share their concerns with the government and families.

Trustee M. Ramsay requested a recorded vote.

Trustee K. Woodcock asked that the motion be split in two parts. She also asked that the language be strong but respectful and that it reflect the Board's willingness to work with the government.

A possible friendly amendment to wording was discussed but not implemented.

Trustee C. Watson declared a conflict of interest due to a family member who is employed by WRDSB and disconnected from the teleconference.

12. Moved by J. Weston, seconded by K. Smith:

**That the Waterloo Region District School Board of Trustees direct the Chairperson to write a letter to the Minister of Education on our behalf, with a copy to the Premier, OPSBA, all local MPPs and all Board Chairs, and direct staff to post a copy on the WRDSB website as information to our families; and**

**That the letter convey a strong opposition to the cuts to education funding, to the mandatory four e-learning courses and to the increase to average class sizes, and request a reassessment of these changes to ensure Boards can assist the Minister to meet the obligations under the Education Act to enhance student achievement and well-being, close gaps in student achievement and maintain confidence in the province's publicly-funded education systems; and**

**Recognizing that funding from the Ministry of Education may not be fully returned to the per pupil funding of 2018-19, direct staff to consider that the following guiding principles be approved for the 2019-20 budget process:**

- **Maintain a focus on our strategic and operational priorities; and**
- **Maintain our commitment to ensuring our schools and communities are safe, caring and inclusive spaces where each student, staff member, family and community member feel valued; and**
- **Focus on supporting the education of our most vulnerable students.**

The motion was split as requested and the vote was recorded.



12(1) Moved by J. Weston, seconded by K. Smith:

**That the Waterloo Region District School Board of Trustees direct the Chairperson to write a letter to the Minister of Education on our behalf, with a copy to the Premier, OPSBA, all local MPPs and all Board Chairs, and direct staff to post a copy on the WRDSB website as information to our families; and**

**That the letter convey a strong opposition to the cuts to education funding, to the mandatory four e-learning courses and to the increase to average class sizes, and request a reassessment of these changes to ensure Boards can assist the Minister to meet the obligations under the Education Act to enhance student achievement and well-being, close gaps in student achievement and maintain confidence in the province's publicly-funded education systems; and**

-Carried-

In Favour

K. Meissner  
C. Millar  
S. Piatkowski  
N. Waddell  
K. Smith  
J. Weston  
C. Whetham  
K. Woodcock  
J. Herring  
B. Wahl\*

Opposed

M. Ramsay

At the May 27, 2019, Board Meeting the related motion 12(2) was amended. Both the amendment and the amended motion were approved.

Trustee N. Waddell stated that an opportunity to speak to the second part of the motion was not provided at the May 13, 2019, Committee of the Whole meeting and wanted to take the time to do so. She had voted in favour of the motion in error. She stated her concerns including directing staff other than the Director of Education.

Moved by K. Woodcock, seconded by C. Millar:

**That motion 12(2) from the consent agenda be amended to include “direct the Director of Education to” so that it reads:**

**Recognizing that funding from the Ministry of Education may not be fully returned to the per pupil funding of 2018-19, direct the Director of Education to direct staff to consider that the following guiding principles be approved for the 2019-20 budget process:**

- **Maintain a focus on our strategic and operational priorities; and**
- **Maintain our commitment to ensuring our schools and communities are safe, caring and inclusive spaces where each student, staff member, family and community member feel valued; and**
- **Focus on supporting the education of our most vulnerable students.**

-Amendment Carried-

Trustees proceeded to a recorded vote on the amended motion.

12(2) Moved by J. Weston, seconded by K. Smith:

**Recognizing that funding from the Ministry of Education may not be fully returned to the per pupil funding of 2018-19, direct the Director of Education to direct staff to consider that the following guiding principles be approved for the 2019-20 budget process:**

- **Maintain a focus on our strategic and operational priorities; and**
- **Maintain our commitment to ensuring our schools and communities are safe, caring and inclusive spaces where each student, staff member, family and community member feel valued; and**
- **Focus on supporting the education of our most vulnerable students.**

-Carried-

In Favour  
K. Meissner  
C. Millar  
S. Piatkowski  
J. Weston  
C. Whetham  
K. Woodcock  
J. Herring  
O. Judelson-Kelly\*  
B. Wahl\*

Opposed  
N. Waddell

\* Student Trustees votes are recorded for the purpose of public record and for accountability to the student body; however, it is recognized that “a student trustee is not a member of the Board” (Education Act, Section 55 (2))

**MAY 13, 2019**  
**COMMITTEE OF THE WHOLE MEETING**

Trustee C. Watson re-joined the meeting via teleconference.

**STAFF AND BOARD REPORTS**

Student Trustee B. Wahl provided trustees with an update from the most recent Student Senate meeting.

**ADJOURNMENT**

13. Moved by K. Woodcock, seconded by K. Meissner:

**That the Committee of the Whole Meeting of May 13, 2019, be adjourned.**

-Carried-

The meeting adjourned at 8:49 p.m.