

**NOVEMBER 19, 2018**  
**COMMITTEE OF THE WHOLE MEETING**

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Boardroom, with the following members in attendance: S. McMillan (Chairperson), C. Harrington, J. Hendry, T. Martin, C. Millar, K. Smith, N. Waddell, C. Waterfall, C. Watson and K. Woodcock.

Trustee M. Ramsay was unable to attend this evening's meeting.

Student Trustees O. Judelson-Kelly and B. Wahl were in attendance.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), M. Gerard, N. Landry, S. Lomax, L. Read, P. Rubenschuh, A. Russell, G. Shantz and M. Weinert.

Other staff in attendance: E. Bumbaco, F. Frasher, S. Galliher, N. Hercanuck, W. Jocques, S. Reidel, L. Slupeiks, S. Uttley and W. Zhou.

Guest Presenter: Dale Zorgdrager, Partner in the Audit and Assurance Group of PricewaterhouseCoopers LLP.

**CALL TO ORDER**

Chairperson S. McMillan called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA**

1. Moved by C. Watson, seconded by K. Woodcock:

**That the agenda of the November 19, 2018, Committee of the Whole Meeting be approved with the addition of Other Business and one additional delegation.**

-Carried-

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**ANNOUNCEMENTS**

Chairperson S. McMillan shared regrets from Trustee M. Ramsay.

**DELEGATIONS**

The following delegations spoke at this evening's meeting:

- Brent Hutzal – Ad Hoc Full Year Schooling Committee Report
- Angelica Allen – Ad Hoc Full Year Schooling Committee Report

- Jacki Yovanoff – Resolution R4, Gender Identity

**POLICY AND GOVERNANCE**

**REVIEW OF BOARD POLICY 1007 - EDUCATION DEVELOPMENT CHARGES**

2. Moved by C. Harrington, seconded by C. Waterfall:

**That the Waterloo Region District School Board approve Board Policy 1007 - Education Development Charges as presented at the November 19, 2018, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 1013 - FIRST NATION, METIS AND INUIT  
VOLUNTARY SELF-IDENTIFICATION**

Superintendent P. Rubenschuh shared that after reviewing the policy with the Waterloo Region Aboriginal Academic Advisory Council, it was confirmed that the added wording in section 3.2.3 should remain.

3. Moved by T. Martin, seconded by K. Smith:

**That the Waterloo Region District School Board approve Board Policy 1013 - First Nation, Metis and Inuit Voluntary Self-Identification as presented at the November 19, 2018, Committee of the Whole Meeting.**

Trustee C. Harrington moved to amend the policy and thus, the motion. Trustees debated the amendment. The wording in question is used within Ministry of Education documents.

4. Moved by C. Harrington, seconded by C. Watson:

**That the Waterloo Region District School Board amend the motion to the following:**

**That the Waterloo Region District School Board approve Board Policy 1013 - First Nation, Metis and Inuit Voluntary Self-Identification as presented at the November 19, 2018, Committee of the Whole Meeting with the removal of the words “within an existing colonial system”**

-Motion to amend defeated-

Opposed:  
J. Hendry  
T. Martin  
C. Millar  
K. Smith

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N. Waddell  
C. Waterfall  
C. Watson  
K. Woodcock  
O. Judelson-Kelly\*  
B. Wahl\*

\* Student Trustees votes are recorded for the purpose of public record and for accountability to the student body; however, it is recognized that “a student trustee is not a member of the Board” (Education Act, Section 55 (2))

3. Moved by T. Martin, seconded by K. Smith:

**That the Waterloo Region District School Board approve Board Policy 1013 - First Nation, Metis and Inuit Voluntary Self-Identification as presented at the November 19, 2018, Committee of the Whole Meeting.**

-Main Motion Carried-

Opposed: C. Harrington

**REVIEW OF BOARD POLICY 2006 - CONSULTATION**

5. Moved by K. Smith, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve Board Policy 2006 - Consultation as presented at the November 19, 2018, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF BOARD POLICY 5002 - LEAVE OF ABSENCE-FEDERAL AND PROVINCIAL POLITICAL CANDIDATES**

6. Moved by K. Smith, seconded by C. Waterfall:

**That the Waterloo Region District School Board approve Board Policy 5002 - Leave of Absence-Federal and Provincial Political Candidates as presented at the November 19, 2018, Committee of the Whole Meeting.**

-Carried-

**REVIEW OF NEW BOARD POLICY - TRUSTEE PARENTAL LEAVE**

7. Moved by T. Martin, seconded by C. Waterfall:

**That the Waterloo Region District School Board approve New Board Policy - Trustee Parental Leave as presented at the November 19, 2018, Committee of the Whole Meeting.**

Trustee K. Smith suggested that the motion be clarified to include that the person would be paid in full and moved a motion to amend. Trustees debated if this would be necessary or not as it is covered by the Municipal Act.

8. Moved by K. Smith, seconded by T. Martin:

**That the Waterloo Region District School Board amend the motion to the following:**

**That the Waterloo Region District School Board approve New Board Policy - Trustee Parental Leave as presented at the November 19, 2018, Committee of the Whole Meeting with an additional section indicating the trustee would receive their full honorarium.**

-Amendment defeated-

Opposed:  
C. Harrington  
J. Hendry  
T. Martin  
C. Millar  
N. Waddell  
C. Waterfall  
C. Watson  
K. Woodcock  
O. Judelson-Kelly\*  
B. Wahl\*

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7. Moved by T. Martin, seconded by C. Waterfall:

**That the Waterloo Region District School Board approve New Board Policy - Trustee Parental Leave as presented at the November 19, 2018, Committee of the Whole Meeting.**

-Main Motion Carried-

**REPORTS**

**2017-2018 TRUSTEE EXPENSES**

This report was provided for information.

The Trustee expenses, as presented, were reviewed by the external auditors, PricewaterhouseCoopers LLP. Trustee expenses are available on the corporate website. <https://www.wrdsb.ca/trustees/about/trustee-policies-and-reports/>

**2017-18 YEAR-END FINANCIAL REPORT**

This report was provided for information.

Controller of Financial Services, N. Landry, presented the 2017-18 Year End Financial Report. The Board of Trustees approved the 2017-18 operating budget on June 26, 2017, and at that time approved a balanced budget. The development of the WRDSB's operating budget includes many underlying assumptions which, over the course of a school year, can change significantly. On a quarterly basis throughout the year, staff provided updates to the Board regarding the tracking of key assumptions, the identification of key risks and outlined mitigation strategies put in place. The 2017-18 year-end financial position is an in-year surplus of \$6.8M. This represents approximately 0.98% of the WRDSB's operating allocation.

**AUDITED FINANCIAL STATEMENTS**

Highlights from the draft 2017-2018 WRDSB Consolidated Financial Statements were presented by Coordinating Superintendent M. Gerard. Dale Zorgdrager, Partner in the Audit and Assurance Group of PricewaterhouseCoopers LLP (PWC) presented comments as the external auditor. PWC has prepared an unqualified opinion. No additional internal controls were recommended by PWC.

9. Moved by K. Smith, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve the Audited Financial Statements for the year ended August 31, 2018, as recommended by the Board Audit Committee.**

-Carried-

Financial Services staff and the Audit Committee members staff were thanked for their work.

**SOUTHWEST KITCHENER SECONDARY BOUNDARY STUDY UPDATE**

This report was provided for information.

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The report, as presented by Manager of Planning, N. Hercanuck and Senior Planner, S. Galliher included information about the commencement of the Public Consultation Phase related to the Southwest Kitchener Boundary Study. The report included detailed enrolment projections under the Status Quo Scenario as well as two proposed alternate Scenarios. It also included a proposed study timeline which could conclude as early as Spring 2019, or as late as September 2019, for implementation in September 2020. This Boundary Study will review the boundaries of: Cameron Heights Collegiate Institute, Forest Heights Collegiate Institute and Huron Heights Secondary School. Enrolment pressures are ongoing at Huron Heights Secondary School as a result of the current and increasing enrolment and utilization at that school. Working group meetings will commence next week. The meetings are not public, but the minutes and agendas will be shared publicly on the corporate website. Public consultation will begin in 2019.

**ONLINE COMMUNICATIONS DEVELOPMENT**

In March 2018, the Waterloo Region District School Board enlisted the assistance of the National School Public Relations Association (NSPRA) to conduct a Communications Review. The purpose was to seek data, opinion and perceptions regarding WRDSB communication practices, and assess the effectiveness and management of communication, public relations, marketing and engagement efforts throughout WRDSB. The results of the review revealed that the current public website, as well as the employee intranet, require a ‘major overhaul’ to provide for better searching capabilities, improved prioritization of key information, and greater accessibility to a variety of stakeholders.

The motion includes the anticipated budget but some vendors require user fees and/or annual maintenance fees. Parents will have further opportunities to provide feedback as new web-based tools are explored.

10. Moved by C. Waterfall, seconded by C. Millar:

**That the Waterloo Region District School Board approve the development of new corporate, mobile, and internal online platforms which will aim to streamline existing communication tools and practices while providing a centralized location for all WRDSB information; and**

**That the Waterloo Region District School Board approves the recommendation contained in Appendix A of this report. Furthermore, that \$250,000 from accumulated surplus be committed to support the recommendations of the Communication Review, as presented to Trustees on Monday, October 29, 2018.**

-Carried-

**BOARD REPORTS**

Vice-Chair T. Martin assumed the role of chair for the Ad Hoc Full Year Schooling Committee Report.

**AD HOC FULL YEAR SCHOOLING COMMITTEE REPORT**

The Full Year Schooling Ad Hoc Committee concluded that it is essential to conduct a comprehensive literature review and a review of existing or attempted elementary full-year schooling programs in the province of Ontario. The purpose of the review is to determine whether full year schooling enhances student achievement and well-being and if there is evidence-based rationale that would support exploring this model further. Oversight of this review, including the hiring and supervision of this consultant, will be directed through the Research and Evidence-Based Practice Department.

Trustees discussed the motion and many felt the funds would be better spent expanding the summer learning programs.

11. Moved by C. Waterfall, seconded by K. Smith:

**That the Waterloo Region District School Board approve an expenditure of up to \$35,000 to hire a third party consultant to complete a fulsome literature review on full year elementary schooling with an emphasis on associated outcomes for students, as well as a review of Ontario school districts who who are currently offering full year elementary schooling as an option to their community or have attempted to do so in the past. The review is to be completed with a report back to the Full Year Schooling Ad Hoc Committee by April 30, 2019.**

12. Moved by J. Hendry:

**That the question be called.**

-Call the Question Carried-

11. Moved by C. Waterfall, seconded by K. Smith:

**That the Waterloo Region District School Board approve an expenditure of up to \$35,000 to hire a third party consultant to complete a fulsome literature review on full year elementary schooling with an emphasis on associated outcomes for students, as well as a review of Ontario school districts who who are currently offering full year elementary schooling as an option to their community or have attempted to do so in the past. The review is to be completed with a report back to the Full Year Schooling Ad Hoc Committee by April 30, 2019.**

-Defeated-

Opposed:  
C. Harrington  
J. Hendry  
S. McMillan  
C. Millar

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K. Smith  
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Chairperson S. McMillan resumed chairing the meeting.

13. Moved by C. Waterfall, seconded by C. Watson:

**That the Waterloo Region District School Board disband the Ad Hoc Full Year Schooling Committee.**

-Carried-

**AD HOC BYLAW REVIEW COMMITTEE REPORT & DISCUSSION**

The committee asked for an extension to continue their work. This extension will provide opportunity for gathering and integrating feedback from trustees and sufficient time for detailed public consultation and consideration of all the input received. With a change in trustee membership, a new committee member will be assigned using the current committee selection process.

Trustees discussed their initial thoughts on the proposed working draft bylaws. Detailed comments will be provided to the Ad Hoc Bylaw Review Committee for review. Comments included:

- Concerns it may be difficult for new trustees to learn old bylaws and review proposed ones
- A comprehensive bylaw review is overdue
- Like the new direction and how items are consolidated
- Like the shared leadership
- Like the detailed processes rather than use of past practices

Trustee K. Smith called a Point of Order as she would prefer to hear from trustees whose term is ending rather than a returning trustees. Chairperson S. McMillan ruled against the Point of Order as the trustees mentioned have not raised their hand indicating that they would like to comment. Should they raise their hands, they will be provided with an opportunity to speak.

Discussion continued:



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- Ensure trustees continue to govern over policies
- Policy development and review requires a process
- Important to ensure all trustees feel valued and included in decision making
- Bylaw wording around “removing” trustees from meetings should be revised

14. Motion to extend the meeting moved by C. Watson, seconded by N. Waddell:

**That the Waterloo Region District School Board extend the meeting an additional thirty minutes.**

-Carried-

Opposed:  
C. Harrington  
J. Hendry  
K. Smith

15. Moved by K. Woodcock, seconded by K. Smith:

**That the Waterloo Region District School Board approve extending the work of the Ad Hoc Bylaw Review Committee until the end of June 2019; and**

**That one additional trustee be assigned to the committee through the annual committee selection process in December 2018.**

-Carried-

**OTHER BUSINESS**

Chairperson S. McMillan presented a gift of thanks to Trustee T. Martin for his many years of service. Trustee T. Martin provided words of thanks for the Directors of Education he has worked with, staff and all twenty-four trustees he has served with. This was Trustee T. Martin’s final meeting as a trustee at the WRDSB.

**ADJOURNMENT**

16. Moved by T Martin, seconded by C. Harrington:

**That the Committee of the Whole Meeting of November 19, 2018, be adjourned.**

-Carried-

The meeting adjourned at 9:31 p.m.