

JUNE 18, 2018
COMMITTEE OF THE WHOLE MEETING

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Boardroom, with the following members in attendance: S. McMillan (Chairperson), C. Harrington, J. Hendry, T. Martin, C. Millar, M. Ramsay, N. Waddell, C. Waterfall, C. Watson and K. Woodcock.

Trustee K. Smith was unable to attend this evening's meeting.

Student Trustee K. Shaban was in attendance. Student Trustee M. Stojakovic was unable to attend.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), R. DeBoer, I. Gaudet, M. Gerard, E. Giannopoulos, B. Lemon, N. Landry, S. Lomax, A. Mercier, S. Miller, P. Rubenschuh, E. Ranney, L. Read, G. Shantz and M. Weinert.

Other staff in attendance: L. Agar, S. Galliher, W. Jocques, K. Penticost, S. Reidel and S. Uttley.

CALL TO ORDER

Chairperson S. McMillan called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

In the interest of time, trustees agreed to address Policy and Governance matters after Reports.

1. Moved by K. Woodcock, seconded by T. Martin:

That the agenda of the June 18, 2018, Committee of the Whole Meeting be approved as amended.

-Carried-

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

ANNOUNCEMENTS

Chairperson S. McMillan shared regrets from Trustee K. Smith and Student Trustee M. Stojakovic.

DELEGATIONS

There were no delegations.

REPORTS

SECONDARY AVERAGE CLASS SIZE

This report provided information regarding secondary average class size for the 2017-2018 school year and an approval request for the 2018-2019 school year. The 2017-2018 average class size is 20.48, as determined under Section 3 of Regulation 399/00.

2. Moved by K. Woodcock, seconded by J. Hendry:

That the Waterloo Region District School Board approve a secondary school average class size of 22.00, effective September 1, 2018.

-Carried-

ANNUAL COMMUNITY PLANNING AND FACILITY PARTNERSHIPS

This report was provided for information.

To satisfy the requirements of Board Policy 1011 – Community Planning and Facility Partnerships, the report presented the annual identification of school buildings and sites suitable and available for community partnership and future capital projects with potential co-building partnership opportunities. Community members are welcome to connect regarding possible partnerships any time during the year.

COMPLIANCE AUDIT COMMITTEE FOR THE MUNICIPAL ELECTION

As required by the Municipal Elections Act, 1996, every district school board must appoint a Compliance Audit Committee by October 1, 2018, to hear and decide on applications for compliance audits regarding a trustee candidate's campaign expenses.

3. Moved by C. Millar, seconded by C. Waterfall:

That the Waterloo Region District School Board appoint the following two members to the Compliance Audit Committee, held jointly with the Waterloo Catholic District School Board, for a four-year term effective December 1, 2018:

- 1) Philip Silveira
- 2) Jessica Perkovic

-Carried-

2018-2019 BUDGET

Staff provided responses to the questions raised at the June 13, 2018 budget meeting. Trustees posed a number of follow-up questions, which were also answered during the discussion.

Trustee M. Ramsay joined the meeting at 7:22 p.m.

JUNE 18, 2018
COMMITTEE OF THE WHOLE MEETING

Trustees received a one-page handout regarding the Program Enhancement Partnership - Aviation New Initiative.

4. Moved by J. Hendry, seconded by T. Martin:

That the Waterloo Region District School Board (Board) approve the budget as presented in this report—with revenues of \$774,593,663 and expenses of \$768,132,193 with the difference of \$6,461,470 attributed as follows:

Excess of Revenue over Expenditures **\$6,461,470**

LESS:

As required by Ministry of Education (Ministry) budget compliance regulations, this budget includes the following appropriations of accumulated surplus:

Increase/ (Decrease) in Unavailable for Compliance - Accumulated Surplus

• PSAB Adjustment for Interest Accrual	(37,846)
• Revenues recognized for Land	<u>9,651,943</u>
	\$9,614,097

SUB-TOTAL – (Deficit) for Compliance before additional appropriations **\$3,152,627**

LESS:

Increase/ (Decrease) in Internally Appropriated - Accumulated Surplus

• In-Year Committed Capital Projects	
• Amortization of committed capital projects	(563,862)
• Education Centre Maintenance	710,000
• Capital Projects– funded from prior years surplus	4,120,000
• New Initiatives (per Appendix E)	(7,497,100)
• To be offset in future years by Sinking Fund Interest earned	<u>78,335</u>
	<u>(\$3,152,627)</u>

Difference **\$0**

-Carried-

AD HOC CODE OF CONDUCT COMMITTEE UPDATE REPORT

The committee requires further time to review the information received from Procurement Services and to determine its recommendations. Additionally, the committee reached out to OPSBA regarding the status of the review of code of conduct policies being undertaken by the Ministry of Education. At this point, the results of that review are pending.

5. Moved by K. Woodcock, seconded by M. Ramsay:

That the Waterloo Region District School Board approve extending the reporting deadline to September 17, 2018 Committee of the Whole meeting for the Ad Hoc Trustee Code of Conduct & Use of a Third Party Committee.

-Carried-

DISCUSSION: POLICE PROTOCOLS AND BOARD COMMUNICATION

Superintendent P. Rubenschuh provided an in-depth explanation of the processes undertaken when incidents requiring a police investigation occur. These processes are regularly reviewed with the Waterloo Regional Police Services (WRPS). In order to preserve the progressive discipline process, trustees are not able to hear details about events prior to the expulsion hearing.

Superintendent P. Rubenschuh shared that annual training pertaining to the expulsion process is provided to administrators, but that some may not have had the experience of completing the paperwork. Staff will be completing a comprehensive review of the expulsion process in the coming months.

DISCUSSION: ROLE OF AGENDA DEVELOPMENT

Trustee C. Watson expressed concern that it appears to her that decisions are being made at the Agenda Development Committee meetings, which should be brought to the Board, specifically around trustee seminars.

Trustee T. Martin explained that the discussions which occur at the Agenda Development Committee meetings are for the purpose of determining how long Trustees may spend on a topic. In order to eliminate any notion that the Agenda Development Committee makes decisions, other school boards have eliminated these committees and allow the Chairperson of the Board and Director of Education to develop the agendas.

Trustee C. Watson expressed wishes to keep the Agenda Development Committee in order to maintain transparency and fairness for scheduling.

Trustee C. Harrington left the meeting at 8:35 p.m.

Chairperson S. McMillan shared his understanding of the seminar scheduling, and that it was the role of the Agenda Development Committee to do so. Past trustee seminars, with costs associated to them, had been scheduled without issue. Some trustees expressed concern with an upcoming seminar, and as a result, the seminar was cancelled. This is an example of where past practice is not defined in the bylaws.

Trustee K. Woodcock took this opportunity to ask trustees to read the copy of the Bylaws provided to them and to come prepared for the Bylaw Review Discussion on June 25, 2018.

POLICY AND GOVERNANCE

REVIEW OF BOARD POLICY 6011 – FEES FOR LEARNING MATERIALS & ACTIVITIES

6. Moved by K. Woodcock, seconded by C. Waterfall:

That the Waterloo Region District School Board approve Board Policy 6011 – Fees for Learning Materials & Activities as presented at the June 18, 2018, Committee of the Whole Meeting.

-Carried-

REVIEW OF BOARD POLICY 3001- TRAVEL, MEALS, HOSPITALITY – TRUSTEES

7. Moved by T. Martin, seconded by J. Hendry:

That the Waterloo Region District School Board approve Board Policy 3001-Travel, Meals, Hospitality – Trustees as presented at the June 18, 2018, Committee of the Whole Meeting.

-Carried-

REVIEW OF BOARD POLICY 5010 - EMPLOYMENT AND PLACEMENT OF RELATIVES

8. Moved by K. Woodcock, seconded by C. Waterfall:

That the Waterloo Region District School Board approve Board Policy 5010 - Employment and Placement of Relatives as presented at the June 18, 2018, Committee of the Whole Meeting.

-Carried-

QUESTION PERIOD

Trustee Watson inquired into the consultation process regarding the Safe Injection Sites and Safe Consumption Sites (SIS/SCS) given the proximity of the proposed Cambridge sites to schools. Superintendent P. Rubenschuh responded regarding his attendance at consultation meetings and his advocacy for distance from schools.

FUTURE AGENDA ITEMS

Trustee C. Watson served the following notice of motion with support from Trustees C. Harrington and M. Ramsay:

That the Waterloo Region District School Board (WRDSB) write a letter of concern to the Premier of Ontario, the newly elected Premier of Ontario and the Minister of Education about recent recommendations that would place Safe Injection Sites (SIS) and Safe Consumption Sites (SCS) within a short distance from public schools; and

That the WRDSB develop safety training and protocols for students and staff as well as information sessions for parents around safety protocols and processes for students around SIS and SCS.

ADJOURNMENT

9. Moved by K. Woodcock, seconded by J. Hendry:

That the Committee of the Whole Meeting of June 18, 2018, be adjourned.

-Carried-

The meeting adjourned at 9:00 p.m.