

MARCH 19, 2018

COMMITTEE OF THE WHOLE MEETING

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Boardroom, with the following members in attendance: S. McMillan (Chairperson), C. Harrington, J. Hendry, T. Martin, C. Millar, M. Ramsay, K. Smith, N. Waddell, C. Waterfall, C. Watson and K. Woodcock.

Student Trustees M. Stojakovic and K. Shaban were in attendance.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), M. Gerard, E. Giannopoulos, B. Lemon, S. Lomax, E. Ranney, L. Read, G. Shantz and M. Weinert.

Other staff in attendance: L. Agar, S. Galliher, S. Longeway and S. Reidel.

CALL TO ORDER

Chairperson S. McMillan called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

1. Moved by C. Harrington, seconded by J. Hendry:

That the agenda of the March 19, 2018, Committee of the Whole Meeting be approved.

-Carried-

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

ANNOUNCEMENTS

Trustee C. Millar introduced the newly elected Student Trustee, Marko Stojakovic. He was one of four candidates who applied and will serve for the remainder of the term.

Trustee T. Martin represented the Board of Trustees at the Facilities Professional Development Day.

Trustee C. Waterfall and Trustee C. Watson visited schools prior to March Break.

Director J. Bryant invited Trustees to attend the annual Google Summit at Jacob Hespeler Secondary School on April 7-8, 2018.

Trustee K. Woodcock reminded Trustees about the upcoming Parent Engagement for Innovative Education and Student Success event on April 7, 2018.

COMMITTEE OF THE WHOLE MEETING

Trustee K. Smith joined the meeting at 7:12 p.m.

DELEGATIONS

The following delegation spoke at this evening's meeting:

- Lisa Weiler Haskins, Educational Assistants Association - Student Aggression

Trustee M. Ramsay joined the meeting at 7:15 p.m.

2. Moved by C. Watson, seconded by T. Martin:

That Waterloo Region District School Board extend the allowable time for the delegation.

-Carried-

3. Moved by C. Watson, seconded by C. Millar:

That Waterloo Region District School Board differentiate between staffing groups and provide further details on non-injuries when presenting the Quarterly Report on Student Aggression to the Board.

-Carried-

POLICY AND GOVERNANCE

REVIEW OF BOARD POLICY 1001 - HEALTH SUPPORT SERVICES

Coordinating Superintendent M. Weinert shared that the Ministry of Education is working on an overarching policy which may allow for the board to retire Board Policy 1001 - Health Support Services in the future.

4. Moved by K. Woodcock, seconded by N. Waddell:

That the Waterloo Region District School Board approve Board Policy 1001 - Health Support Services as presented at the March 19, 2018, Committee of the Whole Meeting.

-Carried-

COMMITTEE OF THE WHOLE MEETING

REVIEW OF BOARD POLICY 1005 - SAFE ARRIVAL

5. Moved by K. Woodcock, seconded by C. Waterfall:

That the Waterloo Region District School Board approve Board Policy 1005 - Safe Arrival as presented at the March 19, 2018, Committee of the Whole Meeting.

-Carried-

REVIEW OF BOARD POLICY 4015 - PROCUREMENT CARDS

6. Moved by T. Martin, seconded by C. Watson:

That the Waterloo Region District School Board approve Board Policy 4015 - Procurement Cards as presented at the March 19, 2018, Committee of the Whole Meeting.

-Carried-

REPORTS

DIRECTOR'S STRATEGIC PLAN TOWN HALL/OPEN HOUSE

Coordinating Superintendent L. Read provided details on the upcoming Director's Strategic Plan Town Hall. The event will include opening remarks from the Chairperson and Director of Education, followed by 60 minutes of active engagement of families. Information on the event will be available on each school website and promoted through School Day.

A few questions arose about engaging newcomer parents. Trustees were assured that staff would take a differentiated approach to reach newcomer families.

LONG TERM ACCOMMODATION PLAN FINAL

Planning staff were pleased to provide the final Long-Term Accommodation Plan (LTAP) to the Board of Trustees. The initial draft was presented to Committee of the Whole on January 22, 2018. As a result of feedback received two new appendices have been added: 1) Secondary Specialist High Skills Major Programs and Additional Properties; and 2) a map was added to Appendix A – Child Care Locations.

No changes are implemented as a result of approving the plan; it is a guideline for proceeding with addressing system needs. The report will be submitted to the Ministry of Education and to other applicable stakeholders such as the Region of Waterloo.

COMMITTEE OF THE WHOLE MEETING

7. Moved by K. Woodcock, seconded by C. Waterfall:

That the Waterloo Region District School Board send hard copies to mayors of local municipalities and to Waterloo Catholic District School Board with an accompanying letter signed by the Director of Education and Chairperson.

-Carried-

Trustees were assured that while there are Review Areas identified for Pupil Accommodation Reviews, it may just be because the area needs some reorganization of grade offerings.

8. Moved by K. Woodcock, seconded by J. Hendry:

That the Waterloo Region District School Board approves the Long-Term Accommodation Plan (LTAP); and

That staff be directed to submit the LTAP to the Ministry of Education and all entities outlined in the notification list in Administrative Procedure 4990 - Community Planning and Facility Partnerships.

-Carried-

SCHOOL YEAR CALENDAR 2018-2019

In preparation of the 2018-2019 School Year Calendars, a consultation process was established with representatives from stakeholder groups within the Waterloo Region District School Board, including the Waterloo Region Assembly of Public School Councils (WRAPSC), Parent Involvement Committee (PIC), employee federations, associations and administrators.

Of the seven Professional Development (PD) Days, six elementary and five secondary are aligned with the Waterloo Catholic District School Board. The Board will see an increased savings in transportation costs as a result of the alignment of PD Days.

9. Moved by J. Hendry, seconded by C. Waterfall:

That the Waterloo Region District School Board approve the 2018-2019 School Year Calendars containing 194 school days, as outlined in Appendices A and B of the Report titled “School Year Calendars – 2018-2019”.

-Carried-

MARCH 19, 2018

COMMITTEE OF THE WHOLE MEETING

**STATUS REPORT OF PARTIAL FRENCH IMMERSION ELEMENTARY
ENROLMENT FOR 17-18 AND PROJECTED GR 1 ENROLMENT FOR 18-19**

This report was provided for information.

One new French Immersion site has been added. Chicopee Hills Public School will offer grade one French Immersion in the 2018-2019 school year.

It was clarified that Janet Metcalfe Public School did not generate enough interest to start a French Immersion program in 2018-2019. Many of the students in boundary have decided to remain as out-of-boundary students at their current French Immersion program.

Trustees with further questions about schools starting French Immersion programs can be directed to Superintendent B. Lemon.

TRUSTEE DETERMINATION AND DISTRIBUTION REPORT

Under Ontario Regulation 412/00 of the Education Act (O. Reg. 412/00), school boards are responsible for confirming trustee determination and for providing trustee distribution calculations. This information must be submitted to the Ministry of Education as part of the Board's Determination and Distribution (D&D) Report.

As in past years, the Board is required to use the number of people eligible to vote for Public School Board Trustees in the last election, not the current population, to determine the Trustee distribution for the next term.

COMMITTEE OF THE WHOLE MEETING

10. Moved by C. Watson, seconded by J. Hendry:

That, pursuant to Section 4(1)(b) of Ontario Regulation 412/00 of the Education Act, the Waterloo Region District School Board agrees that no areas within the Board's area of jurisdiction in the Region of Waterloo be designated as low population municipalities; and

That, pursuant to Section 58.1(10.0.1) of Ontario Regulation 412/00 of the Education Act, which says the number of elected trustee positions on a district school board be set at the number determined by the Board for the 2006 school board election, the Waterloo Region District School Board confirms that the number of trustees for this Board will remain at eleven (11); and

That the Waterloo Region District School Board distributes its members as follows:

- **four (4) representatives for the City of Kitchener;**
- **three (3) representatives for the combined area of the City of Waterloo and the Township of Wilmot;**
- **three (3) representatives for the combined area of the City of Cambridge and the Township of North Dumfries; and**
- **one (1) representative for the combined area of the Township of Wellesley and the Township of Woolwich.**

-Carried-

COMPLIANCE AUDIT COMMITTEE – ELECTIONS

In accordance with the Municipal Elections Act, Section 88.37 (1), a local board shall establish a compliance audit committee before October 1 of an election year. Staff is proposing a joint Compliance Audit Committee with the Waterloo Catholic District School Board. This committee would be comprised of the external Audit Committee Members from each board. A full report will be brought to the Board of Trustees with membership and Terms of Reference prior to October 1, 2018.

Trustees requested that the Terms of Reference include a provision in the event a member is unable to complete the term.

11. Moved by C. Watson, seconded by T. Martin:

That the Waterloo Region District School Board approve pursuing a joint Compliance Audit Committee with the Waterloo Catholic District School Board for the 2018 Municipal Election.

-Carried-

MARCH 19, 2018

COMMITTEE OF THE WHOLE MEETING

HURON HEIGHTS SECONDARY SCHOOL BELL TIMES REPORT

This report was provided for information.

An adjustment to the school schedule provides efficiencies in scheduling classes and allows the school to continue to accommodate the 2018-2019 student course requests. The schedule change results in one additional instructional period by creating two separated lunch periods while maintaining the Multi-Subject Instructional Period (MSIP) timetable and lengthens the instructional day by ten minutes.

Trustee C. Harrington left the meeting at 9:03 p.m.

OPSBA PROPOSED TRUSTEE RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS FOR AGM

Trustee N. Waddell developed a proposal for Policy Resolution for the 2018 Ontario Public School Boards' Association (OPSBA) Annual General Meeting (AGM).

Trustee N. Waddell attended an Attention Deficit Hyperactivity Disorder (ADHD) conference and became aware of the inequity for students with ADHD across the province. School boards are left to determine if a student with ADHD is identified as exceptional. ADHD is not specifically mentioned in the Ministry of Education classifications of exceptionalities.

Some trustees expressed concerns about specifically choosing ADHD for the proposal and would rather a proposal be put forth encouraging the Ministry of Education to review the categories of exceptionalities.

Trustees decided to vote on the motion and allow OPSBA to discuss and debate making changes to the policy resolution.

12. Moved by K. Woodcock, seconded by C. Millar:

That the Waterloo Region District School Board approve and support the submission to OPSBA of the Policy Resolution by Trustee N. Waddell regarding ADHD and lobbying the Ministry of Education.

-Carried-

Opposed: J. Hendry

COMMITTEE OF THE WHOLE MEETING

MOTION RE: LEARNING SKILLS AND STUDENT ACHIEVEMENT / WELL-BEING

This report contained a Notice of Motion served by Trustee N. Waddell at the November 20, 2017, Committee of the Whole Meeting, supported by Trustees K. Woodcock and C. Watson. The motion was the result of a trustee group seminar and brainstorming session. The intention is to see if staff can use learning skills to identify students who need additional supports. These students could also be at risk of mental health issues. The learning skills, as reported on report cards are self-regulation, initiative, independent work, collaboration, organization and responsibility. They are graded as excellent, good, satisfactory or needs improvement.

13. Moved by T. Martin, seconded by N. Waddell:

That the Committee of the Whole Meeting extend an additional 30 minutes past 9:30 p.m.

-Carried-

Staff, aware this motion was coming forward, has already started to engage on this work. It aligns closely with the strategic plan. Acknowledging that staff will need to put some time into this endeavor, Director Bryant anticipates that the data collection will be done electronically and that the information it will provide will be worth the effort.

14. Moved by N. Waddell, seconded by C. Waterfall:

That the Waterloo Region District School Board direct staff to explore the correlation between learning skills and both student achievement and student well-being; and

Staff to prepare a report on these findings which is to include both quantitative and qualitative data; and

Staff to present this report to trustees before the end of June 2018.

-Carried-

MOTION RE: BYLAW REVIEW COMMITTEE

This report contained a Notice of Motion served by Trustee K. Woodcock at the January 22, 2018, Committee of the Whole Meeting, supported by Trustees C. Waterfall, N. Waddell and C. Millar.

Trustee K. Woodcock mentioned a small correction to section 5.1 in the Terms of Reference to change restriction of membership to include the Director of Education (or designate) and remove Coordinating Superintendents of Student Achievement and Well-Being.

MARCH 19, 2018

COMMITTEE OF THE WHOLE MEETING

15. Moved by K. Woodcock, seconded by N. Waddell:

That an Ad Hoc Committee be formed to review the Bylaws for the Waterloo Region District School Board; and

Provide recommended revisions to the Bylaws in a report to the Board on or before June 25, 2018.

-Carried-

ADJOURNMENT

16. Moved by J. Hendry, seconded by t. Martin:

That the Committee of the Whole Meeting of March 19, 2018, be adjourned.

-Carried-

The meeting adjourned at 9:43 p.m.