



# **2017-18 Budget Report**

Board of Trustees

June 14, 2017 Budget Meeting

# Agenda

1. Budget Report
2. Trustee Questions
3. New Initiatives
4. Recommendation



# Budget Report

# Budget Report

## **1. Report**

- Recommendation

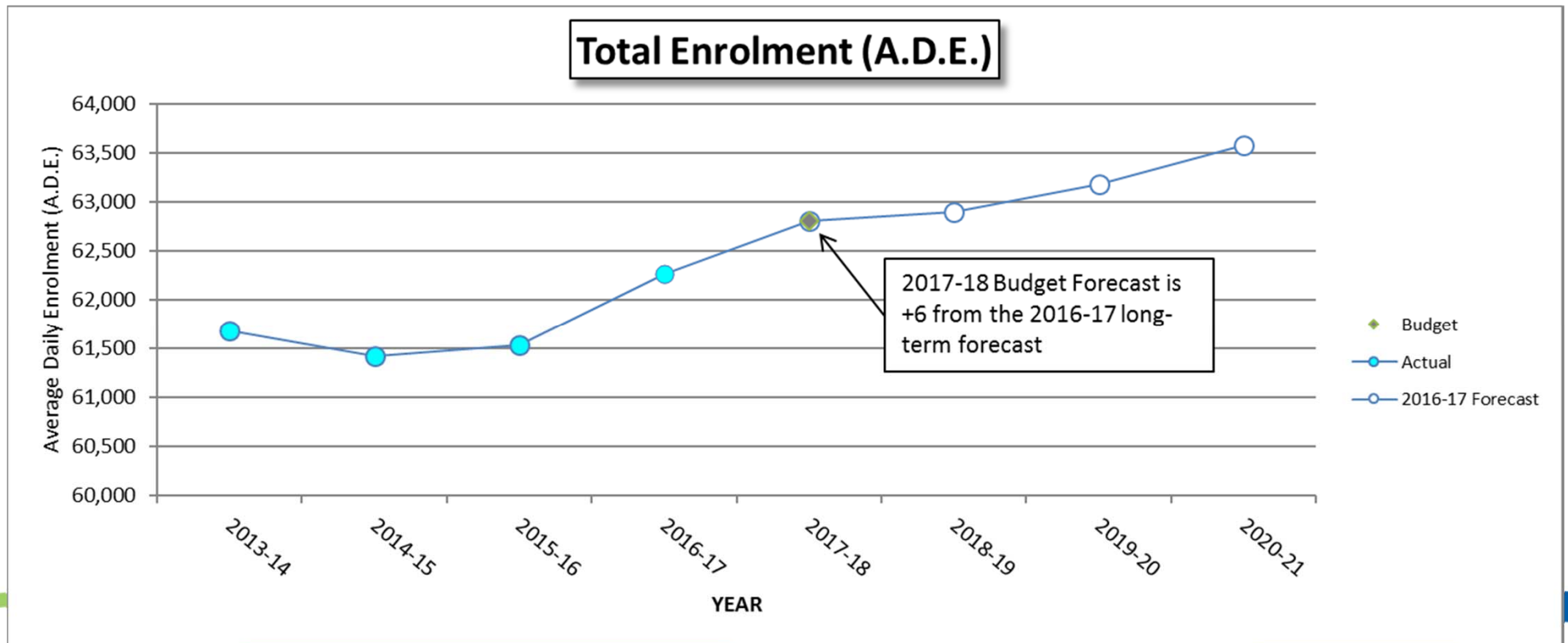
## **2. Appendices**

- (A) Enrolment Projections
- (B) Analysis of Provincial Grants and Other Revenues
- (C) 2017-18 Budget Detail
- (D) 2017-18 Staffing
- (E) New Initiatives – Funded in 2017-18 Budget
- (F) 2017-18 Summary of Capital Budget

## A - Enrolment Projections

- Enrolment is the primary driver of revenues generated through the Grants for Student Needs.
- Extensive analysis is performed to project the enrolment for the Board.

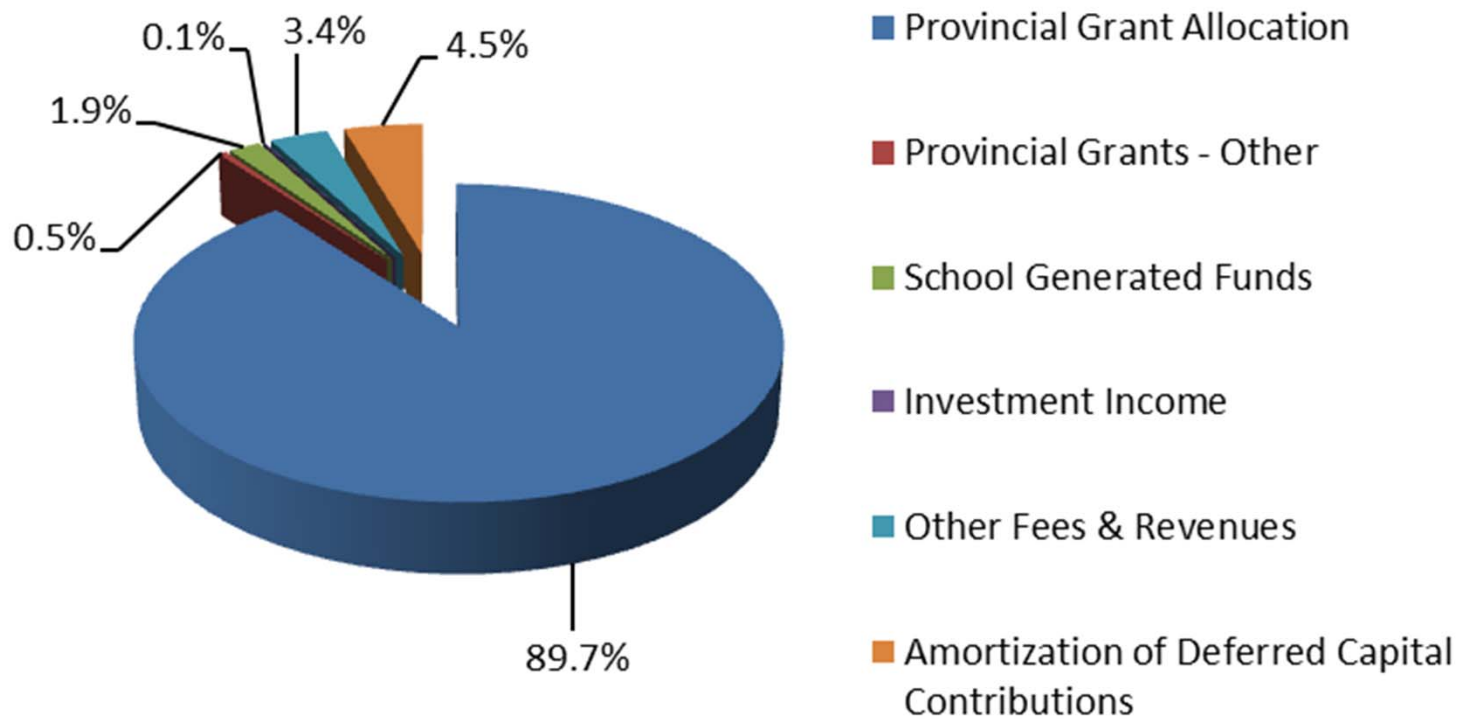
# A - Enrolment Forecast



## B - Revenue

REVENUE CATEGORIES					
	2016/2017		2017/2018		
	Budget		Budget	Budget Variance	% Change
Provincial Grant Allocation	\$ 636,574,982		\$ 674,484,142	\$37,909,160	5.96%
Provincial Grants - Other	3,701,174		3,422,397	-278,777	-7.53%
School Generated Funds	14,000,000		14,000,000	0	0.00%
Investment Income	302,975		407,308	104,333	34.44%
Other Fees & Revenues	23,042,617		25,311,289	2,268,672	9.85%
Amortization of Deferred Capital Contributions	31,208,610		34,143,703	2,935,093	9.40%
<b>Total Revenues</b>	<b>708,830,358</b>		<b>751,768,839</b>	<b>42,938,481</b>	<b>6.06%</b>

## B - Revenue





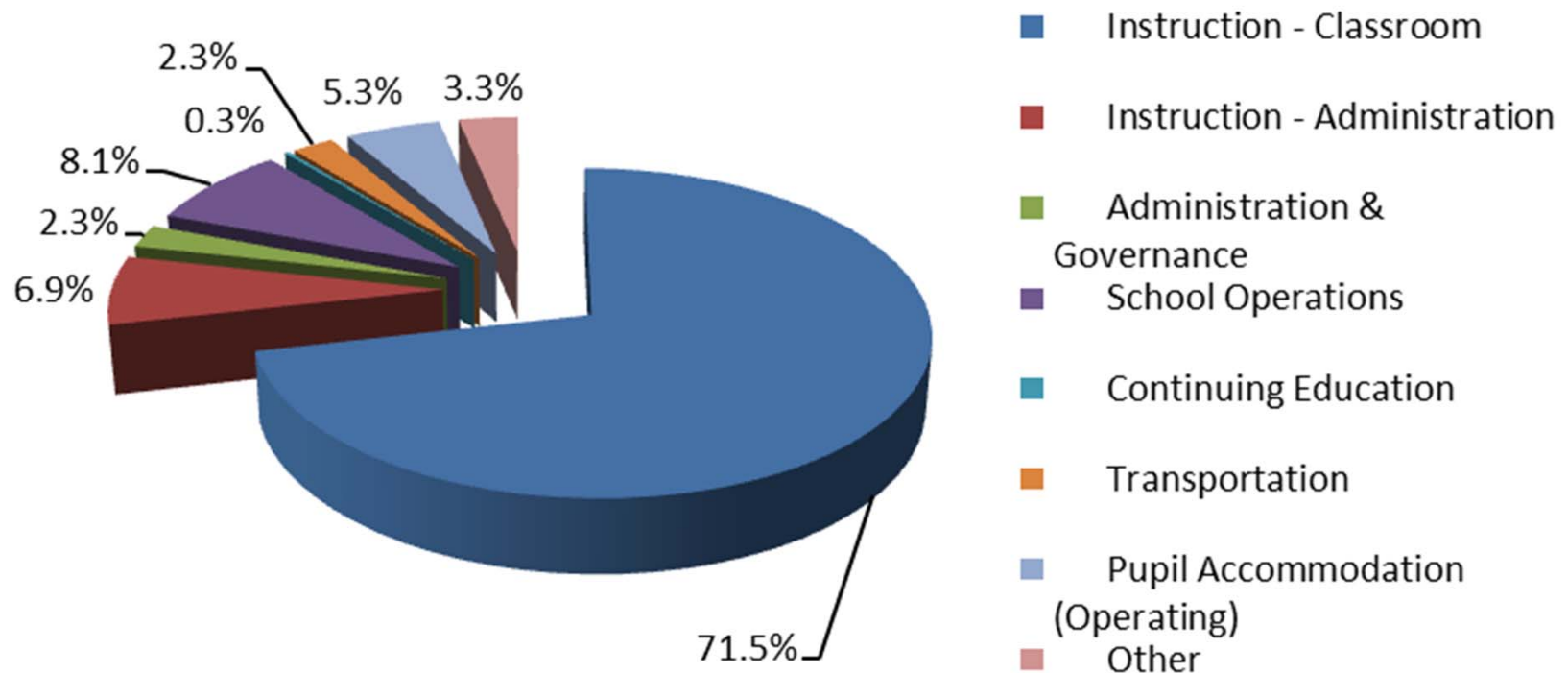
## B - Education Program Other (EPO) Grants

<b>PROGRAM</b>	2016/17 Estimates	2017/18 Estimates	Difference
<b>Consistent amount with previous year</b>			
Community Use - Outreach Co-ordinator	\$ 128,000	\$ 128,000	-
Community Use - Priority Schools	102,000	102,000	-
Early Years Leads Program	180,790	180,790	-
Ontario Youth Apprenticeship Program (OYAP)	265,166	265,165	(1)
Literacy & Basic Skills	300,908	300,908	-
<b>Change to grant amount</b>			
Autism Supports & Training	92,346	94,520	2,174
Official Languages in Education Program: French as a Second Language	183,864	197,746	13,882
Technology and Learning Fund	893,647		(893,647)
Well Being: Safe Accepting and Healthy Schools and Mental Health	164,880	165,379	499
Autism Supporting Transition to the New Ontario Autism Program		201,056	201,056
Professional Development - DECE		308,260	308,260
<b>Renewed Math Strategy</b>			
Renewed Mathematics Strategy	1,389,573	1,478,573	89,000
<b>Total Educational Program Other Grants</b>	<b>3,701,174</b>	<b>3,422,397</b>	<b>(278,777)</b>

## C - Expenditures

EXPENSE CATEGORIES				
	2016/2017	2017/2018	Budget	%
	Budget	Budget	Variance	Change
Instruction - Classroom	\$ 501,859,566	\$ 529,401,318	\$ 27,541,752	5.49%
Instruction - Administration	48,514,228	51,210,255	2,696,027	5.56%
Administration & Governance	15,875,642	16,988,195	1,112,553	7.01%
School Operations	56,686,166	60,213,541	3,527,375	6.22%
Continuing Education	2,061,372	2,027,587	-33,785	-1.64%
Transportation	16,370,844	17,139,219	768,375	4.69%
Pupil Accommodation (Operating)	35,766,690	39,017,517	3,250,827	9.09%
Other	22,149,572	24,345,372	2,195,800	9.91%
<b>Total Expenses</b>	<b>699,284,080</b>	<b>740,343,004</b>	<b>41,058,924</b>	<b>5.87%</b>

## C - Expenditures



## Expenditure Pressures

Description	Amount	Folio
Utilities	\$ 2,200,000	7
Supply Costs (Teachers, Professionals /Paraprofessionals)	1,100,000	29
Transportation	800,000	6

# Retirement Gratuity

	Ministry Funding			Liability			
	Notional						
	Annual	Cummulative		Unfunded	Funded	Total	Annual
	Funding	Funding	Notional	Retirement	Retirement	Ret. Grat.	Expense
	Reduction	Reduction	Grant Amount	Gratuity	Gratuity	Liability	
2016/2017	728,000	3,640,000	5,096,000	7,428,154	42,875,344	50,303,498	4,642,596
2017/2018	728,000	4,368,000	4,368,000	4,456,892	45,846,606	50,303,498	2,971,262
2018/2019	728,000	5,096,000	3,640,000	2,674,135	47,629,363	50,303,498	1,782,757
2019/2020	728,000	5,824,000	2,912,000	891,378	49,412,120	50,303,498	1,782,757
2020/2021	728,000	6,552,000	2,184,000	-	50,303,498	50,303,498	891,378



# **Trustee Questions**

# Language Grant

- English as a Second Language/English Literacy Development (ESL/ELD) funding is based on the sum of the Recent Immigrant and Pupils in Canada components.
- French as a Second Language funding supports the additional costs of providing core French, extended French, and French immersion programs.

# Language Grant

<u>Description</u>	<u>FTE</u>	<u>Classroom:</u> <u>Salaries &amp; Benefits</u>	<u>Other</u>
<b><u>ESL Program: Elementary</u></b>			
Elementary Teachers	53.25	\$ 5,303,300	
ESL Educational Assistants (Elementary)	7.21	393,000	
Travel (Elementary)			\$ 24,695
<b><u>ESL Program: Secondary</u></b>			
Secondary Teachers	40.33	4,172,700	
ESL Educational Assistants (Secondary)	7.29	404,600	
Travel (Secondary)			7,048
<b><u>ESL Program: Administrative</u></b>			
ESL Consultant	1.00	116,284	
Welcome Centre for New Comers- Interpreters		1,800	
ESL Professional Development			20,200
Consultant Administrative Supplies, including Travel			1,900
Classroom Supplies - Central			6,600
Fees & Contracts - Central			90,000
<b>OVERALL GRAND TOTAL ESL BUDGETS</b>	<b>109.08</b>	<b>\$ 10,391,684</b>	<b>\$ 150,443</b>



# Learning Opportunities Grant (LOG)

- Demographic Allocation
- Literacy and Math Outside the School Day Allocation (E)
- Student Success, Grades 7 to 12 Allocation (E)
- Grade 7 and 8 Literacy and Numeracy and Student Success Teachers (E)
- School Effectiveness Framework Allocation (E)
- Ontario Focused Intervention Partnership (OFIP) Tutoring Allocation (E)
- Specialist High Skills Major (SHSM) Allocation (E)
- Mental Health Leaders Allocation
- Outdoor Education Allocation (E)
- Library Staff Allocation
- Local Priorities Fund

(E) – denotes enveloped

# LOG - Local Priorities Funding

- Education labour negotiations resulted in creation of targeted education investments
- Ministry established a Local Priorities Fund (LPF) of \$218.9 million in 2017-18
- Designed to address a range of priorities including more special education staffing to support children in need, "at -risk" students and adult education

## D – Staffing Allocation

- Based on elementary school specific needs
- Full-Time Equivalent (FTE) allocated to multiple schools
- ETFO Extension agreements funded approximately:
  - Special Education Resource Teachers (13.48 FTE)
    - Full Day Kindergarten
    - At-risk students
  - ESL Itinerant Teachers (2.24 FTE)
  - Educational Assistants (16.8 FTE)
  - Child and Youth Worker (8 FTE)

## D – Staffing Allocation

- Based on school specific needs
- Full-Time Equivalent (FTE) allocated to multiple schools
- OSSTF Extension agreements funded approximately:
  - Work and Transition Support Teacher (1 FTE)
  - Special Education Resource Teachers (3 FTE)

## D - Staffing

	<u>2017-18</u>	<u>2016-17</u>	<u>Year Over</u>
<u>Ministry Categories</u>	<u>Total Staff</u>	<u>Total Staff</u>	<u>Year</u>
	<u>FTE</u>	<u>FTE</u>	<u>Change</u>
<i>Classroom Teachers -Elementary</i>	2,650.2	2,563.3	86.9
<i>Classroom Teachers -Secondary</i>	1,185.7	1,158.1	27.6
<b><i>Total Classroom Teachers</i></b>	<b>3,836.0</b>	<b>3,721.4</b>	<b>114.5</b>
<i>Teacher Assistants - Elementary</i>	470.7	460.5	10.2
<i>Teacher Assistants - Secondary</i>	136.5	137.2	-0.7
<b><i>Total Teacher Assistants (Educational Assistants)</i></b>	<b>607.3</b>	<b>597.7</b>	<b>9.5</b>

## D - Staffing (Continued)

	<u>2017-18</u>	<u>2016-17</u>	<u>Year Over</u>
<u>Ministry Categories</u>	<u>Total Staff</u>	<u>Total Staff</u>	<u>Year</u>
	<u>FTE</u>	<u>FTE</u>	<u>Change</u>
<i>Early Childhood Educators - Elementary</i>	338.2	325.4	12.8
<i>Student Support - Professionals, Para-Professionals &amp; Technicians (e.g. Child &amp; Youth Workers and Professional Student Services Personnel (PSSP))</i>	335.0	327.6	7.4
<i>Library &amp; Guidance Staff (Teachers &amp; Library Clerks)</i>	150.5	149.9	0.6
<i>School Administration (Principals, VPs, Administrative Support Staff)</i>	465.4	448.4	17.0
<i>Coordinators and Consultants (Program coordinators &amp; consultants and administrative support staff)</i>	67.0	63.7	3.3
<i>Continuing Education</i>	14.6	14.6	0.0
<b>TOTAL STAFF: INSTRUCTION =</b>	<b>5,813.8</b>	<b>5,648.7</b>	<b>165.1</b>

## D - Staffing (Continued)

	<u>2017-18</u>	<u>2016-17</u>	<u>Year Over</u>
<u>Ministry Categories</u>	<u>Total Staff</u>	<u>Total Staff</u>	<u>Year</u>
	<u>FTE</u>	<u>FTE</u>	<u>Change</u>
<i>Administration &amp; Governance</i>	133.1	130.6	2.5
<i>Pupil Transportation</i>	8.5	7.8	0.7
<i>School Operations</i>	553.7	543.1	10.6
<i>Non-Operating (Extended Day Program)</i>	104.9	104.8	0.1
<b>TOTAL STAFF: NON-INSTRUCTION =</b>	<b>800.2</b>	<b>786.3</b>	<b>14.0</b>
<b>GRAND TOTAL STAFF =</b>	<b>6,614.1</b>	<b>6,435.0</b>	<b>179.1</b>



# **New Initiatives**




## Accumulated Surplus

	<b>2016</b>	<b>2015</b>
Accumulated surplus - unappropriated	\$26,583,842	\$23,686,389
Invested in non-depreciable tangible capital assets	50,478,618	43,687,020
Amounts restricted for future use by Board motion	9,119,857	9,031,741
Employee benefits payable to be funded	(13,620,888)	(22,163,372)
Other	<u>4,143,704</u>	<u>3,845,918</u>
Total accumulated surplus	<u>\$76,705,133</u>	<u>\$58,087,696</u>

## Other Considerations – Accumulated Surplus

- Start-up resources for new schools
  - Capital Priorities Request (May 15, 2017)
    - Southwest Kitchener Secondary
    - Huron South (Tartan Ave) Elementary
    - North Cambridge (Hunt Club)
    - Breslau-Hopewell Creek (Thomasfield)
    - Doon South II (Ormston)

## Other Considerations – Accumulated Surplus

- Unfunded Liability - Retirement Gratuity
  - Wireless Network Infrastructure
    - No Technology Learning Fund for 2017/2018
  - Transportation Operator Costs and Minimum Wage Implications
  - Local Priorities Funding
- 

## E - New Initiatives

- All requests were reviewed by Coordinating Council and Senior Strategy Team
- Coordinating Council and Senior Strategy Team recommend Trustees' approval of all 7 New Initiatives submitted
- Accumulated Surplus – Unappropriated sufficient to cover the New Initiatives

## E - New Initiatives

A01	Development and Implementation of Well-Being Strategy	\$65,000
A02	Annual Wireless Network Replacement	\$1,000,000
A03	Conversion from FirstClass E-mail	\$90,000
A04	Communications Audit	\$90,000
A05	Implementation of Compass for Success	\$336,700
A06	Start-up Resources New Kitchener Elementary School	\$463,300
A07	Plasticity Project	<u>\$500,000</u>
		<u>\$2,545,000</u>

## New Initiatives

- A02 - Annual Wireless Network Replacement (Folio 40)
- A03 - Conversion from FirstClass E-mail (Folio 42)
- A05 - Implementation of Compass for Success (Folio 46)

## New Initiatives

- A01 - Development and Implementation of Well-Being Strategy (Folio 38)

## New Initiatives

- A07 - Plasticity Project (Folio 50)



## New Initiatives

- A04 - Communications Audit (Folio 44)

## New Initiatives

- A06 – Start-up Resources Southwest Kitchener Elementary School (Folio 48)



# **Recommendation**

## Recommendation

- *“That the Waterloo Region District School Board approve the budget as presented in the report “2017-2018 Budget Recommendations” report dated June 21, 2017 – with revenues of \$751,768,839 and expenses of \$740,343,004 with the difference of \$11,425,835 attributed as follows...”*

[Continued on page 1 of the Report to Committee of the Whole entitled “2017-18 Budget Recommendations”]