1. **Preamble**

The procedures that follow outline the responsibilities of the school in relation to the observance of Remembrance Day.

2. **General**

2.1 Principals are required to provide an appropriate service of remembrance in the schools on November 11th, or when the 11th day of November is a Saturday or a Sunday, on the preceding Friday. Such services should be balanced; contemporary perceptions and familiar artifacts are both important in building and maintaining meaningful traditions. Student participation in planning programs may assist in the process.

2.2 Cadets that attend your school may be asked to participate in annual Remembrance Day parades and services. Cadets may take part in these activities, providing parents notify the school of their child’s participation. Students are not to be recorded as absent in this case.

2.3 If for specific reasons you are unable to hold your service on the specified date, you must obtain prior permission from the appropriate Superintendent, **Student Achievement & Well-Being**.