



ADMISSION OF UNDERAGE PUPILS

Responsibility:	<i>Senior Superintendent, Student Achievement & Well-Being</i>
Legal References:	<i>Education Act (S. 34)</i>
Related References:	<i>Administrative Procedure 1010 - Junior and Senior Kindergarten Registration Q&A – All Day Alternate Day Kindergarten</i>
Revisions:	<i>March 2016</i>
Reviewed:	<i>March 2016</i>

1. Preamble

- 1.1 The procedures that follow provide guidelines and expectations for the admission of underage junior and senior kindergarten students transferring from other public or separate school districts in Ontario, and the admission of underage students from private institutions.

2. Admission of Underage Junior and Senior Kindergarten Pupils Transferring from Other Public or Separate School Districts in Ontario

- 2.1 An underage pupil who was enrolled in a regular junior or senior kindergarten class in another jurisdiction will be admitted on receipt of a letter from the principal of the previous school confirming:
- 2.1.1 the early admission policy of the former District School Board;
 - 2.1.2 that the pupil was enrolled in accordance with that policy, and;
 - 2.1.3 that the pupil was enrolled for a period of at least six weeks.
- (Note: This is the minimum time period for filing a report card into the O.S.R.)

3. Admission of Underage Pupils from Private Institutions

- 3.1 Pupils who become five years of age in the calendar year will be admitted to senior kindergarten in September of that year, even if they were enrolled in a private school senior kindergarten and promoted to Grade 1. Pupils who become four years of age in the calendar year will be admitted to junior kindergarten in September of that year even if they were enrolled in a private school junior kindergarten and promoted to senior kindergarten.
- 3.2 The pupils' program and placement will be reviewed through an assessment of their educational progress. Within twenty school days, the placement will be confirmed or revised.

4. Admission of Compulsory School Age Pupils

- 4.1 Pupils of compulsory school age seeking admission to school in this jurisdiction may be placed into the grades to which those pupils were promoted.
- 4.2 Pupils' program and placement will be reviewed through assessment of their educational progress. Within twenty school days, the placement will be confirmed or revised.