



Legal References:	<i>Education Act</i>
Related References:	<i>Ministry of Education Policy/Program Memorandum No. 123 AP 1520 Safe Arrival Program</i>
Effective Date:	<i>May 31, 1999</i>
Revisions:	<i>May 30, 2005</i>
Reviewed:	<i>March 19, 2018, March 9, 2020</i>

1. It is the policy of the Waterloo Region District School Board (WRDSB), as directed by Policy/Program Memorandum No. 123 from the Ministry of Education to implement a safe arrival program, which requires that:
 - 1.1 all elementary schools have procedures in place that are conducted in conjunction with daily school attendance-taking procedures and that aim to account for any pupil's unexplained failure to arrive at school through reasonable efforts to make timely contact with parents, guardians, or caregivers;
 - 1.2 safe arrival programs are developed and implemented by schools with advice from school councils, band councils, parents, volunteers, and other community members;
 - 1.3 the design of specific procedures reflects local needs and the particular circumstances of the school and the community;
 - 1.4 schools, parents, school councils, band councils, and communities work cooperatively for the successful development and implementation of safe arrival programs;
 - 1.5 safe arrival programs are designed to be flexible, with a view to achieving overall effectiveness, efficiency, and economy.