



BADEN ELEMENTARY SCHOOLS BOUNDARY STUDY

Minutes of Working Group Meeting #2

March 20, 2014

5:00 PM – 6:30 PM

Sir Adam Beck Public School

The second Working Group meeting of the Baden Boundary Study Working Group, involving Baden, New Dundee and Sir Adam Beck Public Schools, was held at Sir Adam Beck Public School on March 20, 2014.

Attendees:

N. Woodhall, Principal, Baden PS, Roger Boettcher, Principal, Sir Adam Beck PS, Andrea Michelutti, Principal, New Dundee PS, N. Markanastasakis, Vice Principal, Baden PS, A. Collins, Parent Representative, Baden PS, Angie Hallman, Parent Representative, New Dundee PS, Beth Renaud, Parent Representative, New Dundee PS, J. Scozzafava, Parent Representative, Sir Adam Beck PS, M. Walsh-Hahn, Parent Representative, Sir Adam Beck PS, Harold O’Kafka, Director of Development Services, Township of Wilmot, Dennis Cuomo, Manager of Planning, Nathan Hercanuck, Senior Planner and Andrea Kean, Recording Secretary.

Regrets:

Laura Hodgins, Superintendent of Education, Beth Bodkin, Principal, Waterloo-Oxford DSS., Lauren Manske, Senior Planner and Dallan, Manager of Capital Projects.

1. Welcome/Introductions

Nathan Hercanuck, Senior Planner, welcomed members of the Working Group and Board staff at 5:00 PM.

Mr. Hercanuck led the group through the presentation (available online at <http://www.wrdsb.ca/planning/boundary-studies/baden-boundary-study/>)

2. Draft Minutes Review

Mr. Hercanuck asked members if there were any errors or omissions in the draft minutes from Working Group Meeting #1 (March 3, 2014); no errors or omissions were reported.

Minutes were approved: Moved by: Andrea Michelutti Seconded by: Angie Hallman

Mr. Hercanuck advised that the minutes will be posted on the Board’s website at: <http://www.wrdsb.ca/planning/boundary-studies/baden-boundary-study/>

3. Municipal Development Outlook

- **Presentation by Wilmot Township Planning Staff Regarding Future Residential Development.**

Mr. Harold O’Kafka, Director of Development Services for the Township of Wilmot presented information on future residential developments planned for the Township.

Mr. O’Krafka advised that the Township currently has an engineering firm deciding the best means of servicing new developments including the order in which these developments should be staged based on where servicing is available and more easily accessible.

Referring to the map on page 2 of the Township’s presentation, Mr. O’Krafka noted that the development areas (the coloured areas on the map) far exceed what the Township can approve for growth, in terms of the population densities set out by the Regional Plan.

Referring to page 1 of the Township’s presentation, Mr. O’Krafka advised that:

- The current (Dec 2013) Township of Wilmot population is 20,541;
- The projected population for the year 2029 for the Township is 28,500 (as set out in the Regional Official Plan);
- The Regional Official Plan was adopted by the Region and approved by the Province; but it is currently being appealed (by the development industry, including Activa) through the Ontario Municipal Board (case number PL110080) because they would like to see more greenfield for the Region;
- The projected population growth numbers are a conservative estimate and may have to be revised (higher) if the developers win their appeal;
- A total population of 28,500 (increase of approx. 8,000 people) by year 2029 is the amount of growth that the Township would be able to accommodate without causing an overburden on infrastructure and services;
- The breakdown of new development would be as follows:
 - i. 60 percent Greenfield (4,775 people = 1,769 units)
 - ii. 40 percent Infilling/Intensification (3,184 people = 1,179 units)*
(Example: Brewery St. Townhomes)

**Mr. O’Krafka advised that the infill target is a provincial target and noted that the Township may not have enough infill potential to be able to meet that target.*

- The existing inventory (as of March 20, 2014) as outlined is development (for Baden and New Hamburg) approved by the Township and noted the following:
 - Fairview Street Town Homes are not shown on the map
 - Stonecroft is targeted to the over 50 set and as such we would not expect this development to have children needing to attend school.

Q: Mr. Hercanuck asked if the infill target could be met through conversions to multi-unit housing (duplex/triplex/quads).

R: Mr. O’Krafka responded that the Township has had a single residence in Baden that was demolished and replaced with 8 units (including basement units); and advised that the Township expects to see similar types of infill proposal going forward – they are not expecting to see a proposal for an entire neighbourhood to be knocked down and replaced by blocks of apartment buildings.

Mr. O’Krafka noted that the Regional Wastewater Master plan has also been completed and that study indicated that the water treatment plant servicing the Township would be expanded to accommodate the growth as set out under the Regional Plan; in 2016 there will be some operational changes that will generate additional capacity and physical

capacity for construction is anticipated to be in place for 2018 which will likely create a push for new subdivisions to be developed in the Township.

The Township is also working on the New Hamburg/Baden Wastewater Servicing Master Plan which is basically a smaller version of the Region's plan, looking at the new development areas (as shown on the handout map), the sewage plant and the size of the pipes, how the waste from the development would get to the sewage plant to determine the most logical and orderly route. Mr. O'Kafka advised that this study is still in draft.

The Official Plan Update is another component on which new development growth is dependent and includes two components:

- New Provincial Policy Statement (PPS) expected by April 30th 2014 and will change some policies that will have to be included in the Township Official Plan.
- Settlement Growth Plan - allocation of where Baden and New Hamburg will grow based on the Baden Wastewater Servicing Master Plan (sewage study); to determine the allocation of the 8,000 growth between Baden and New Hamburg and location up to year 2029.

Mr. O'Kafka advised that by the end of 2014 the Township will have a better understanding of the order in which new development growth can be accommodated and noted that developers with the most capital will likely have the resources and be in a better position to get going first.

Q: Mr. Hercanuck asked if the Schout/Pfenning lands would be a front runner development because it would be easier to service.

R: Mr. O'Kafka responded that the biggest issue with New Hamburg is with the older core section of town, because the sewage pipes are old and narrow and 100 percent of New Hamburg flows through that old system (under the river) down to the pumping station. He advised that there is another (newer) sewer pipe that runs under the highway and through industrial lands and it is anticipated (yet to be confirmed) that the easiest way to service new growth in New Hamburg would be to extend that pipe north, under the train tracks into Schout/Pfenning and proceed up to service PAB and Mak, without pushing any additional flow through the older part of town. He advised that, similarly, for Activa in Baden, there is some capacity in Activa's existing system that they have built into the neighbourhood of Baden PS that Activa could connect into that system without any impact. He advised that the biggest issue with Baden is that the pumping station (located near the highway) which pumps Baden's sewage to New Hamburg has a physical capacity and will have to be increased in size which will be a significant capital cost. He also noted that that the west side of Baden (Schmidt Estate lands, Sir Adam Beck PS and WODSS) could ideally be serviced by gravity to Nafziger road rather than pumping into Baden. However the lands along Nafziger Road are outside the countryside line at this time and therefore not under consideration for residential growth before 2029.

Q: Are the Schout/Pfenning lands within Sir Adam Beck PS's attendance boundary?

- R: Yes. Mr. Hercanuck advised that as part of the planning process the Board is an agency that would be circulated for comments on any development and before any final approval is given to a developer and the Board would know well in advance of the new development of the Schout/Pfenning lands and would be able to initiate changes to either keep that area in or remove it from Sir Adam Beck PS's boundary; right now we don't know exactly when this development will occur.
- C: Mr. O'Kafka commented that he would anticipate some developments could have applications in place by 2015 to be able to access capacity by 2016, based on existing sewage capacity brought on by repairs to existing pipes; he also noted that the Township has been holding capacity for industrial lands; however, developers have not been overly motivated to develop and at some point Council may decide to divert some of this capacity to residential development.
- Q: Mr. Cuomo asked if the Township has any estimates on the number and type of units planned for each of the proposed new developments.
- R: Mr. O'Kafka responded that the Township is working on these estimates but realistically 1,000 homes might be added to New Hamburg (Schout/Phenning) and 800 to Baden (Activa) to accommodate the Greenfield growth.
- Q: Is the projected population growth in line with what we have seen so far?
- R: Mr. O'Kafka responded that the growth is coming on a little slower than what Baden has seen in the past. He noted that in 2006 Wilmot (lead by Baden) was the second fastest growing mid-size municipality in Ontario. The Township was at 16 percent growth and noted that a lot of that growth was from pent up demand because for most of the 1990s the capacity for growth was not available. We have been building a lot slower for the last few years and demand is being pent up again resulting in escalation of lot prices. Infill development could be increased due to this pent up demand as well. Mr. O'Kafka noted that Council recently turned down a development application to build a semi-detached in a neighbourhood of single residential. He noted that the Planning Act now prohibits appeals of decisions to create second units which emphasize the Provincial support for intensification.
- Q: Mr. Hercanuck noted that while 2029 might not sound that far into the future – it is 15 years away. He also noted that to meet that projected 8,000 population growth (through both greenfield and infill) by 2029 the Township would need 200 units per year and asked if that level of construction is feasible.
- R: Mr. O'Kafka responded that that there will be no trouble meeting those numbers through the greenfield development. He noted however that the infill development will likely not be met. Go Transit services should also have a positive impact on growth as well, should a 'Kiss and Ride' station be constructed in Baden.
- C: Mr. Hercanuck noted that from the Board's perspective, all the uncertainty around how much and when new development can be expected, makes incorporating the

new development information into this boundary study process very difficult; currently, we have enough population now to sustain us with the schools we have now and noted that the Board may have to consider additional schools in these developments in the future, especially in developments of 800 – 1,000 units based on past experience with the current Activa subdivision and the amount of enrolment we have experienced there.

Q: Can a developer be required to provide a school based on the amount of residential development they are planning in a given area?

R: Mr. O’Kafka responded that as part of the planning process, school boards are circulated on draft plans of subdivision and can request a school block be included in a new subdivision.

R: Mr. Cuomo responded that the School Board can indicate the need for a school site and where the site should be located and which phase of development we would be in and asking them to build homes at a rate to match our ability to have a school in place to accommodate students expected there; keeping in mind the time it would take to apply for and receive funding from the Ministry of Education for the new school.

Q: Could the School Board purchase the old pool building at Forest Glen PS site and build an extension there and bus any Schout/Pfenning’s enrolment to Forest Glen PS?

R: Mr. Cuomo responded that the Board has been in talks with the Township about the pool site – but does not see a use for the pool building itself.

R: Mr. Hercanuck responded that it would make sense to consider accommodating that development somewhere in New Hamburg if possible. As part of this process we could include in our recommendations to Trustees that it would not be logical for any students out of the Schout/Pfennings development to be bussed into Baden to attend school – but advised that we should get further into the Scenario options before we make those types of decisions. He advised that boundary changes are relatively easy for new development areas that do not have residents yet.

Q: A Working Group member expressed concern about how Waterloo-Oxford DSS would be able to accommodate all this expected new growth for the area and asked what will happen at the high school level.

R: Mr. Hercanuck responded that the expected enrolment from new developments will increase the number of students attending WODSS, depending on the phasing and how these new developments get implemented; it may be space enough that we have a continual string of students going through the school for the four years of high school, keeping it full. Mr. Hercanuck noted that this new development is a projection for Baden and New Hamburg and reminded the Working Group that WODSS’s boundary also includes much of Wellesley, which is not experiencing population growth and is arguably going through a decline. WODSS also accommodates an area outside the Board’s jurisdiction, in Oxford County that is also not experiencing growth.

Not all areas of WODSS's catchment are growing. Mr. Hercanuck advised that we may have a situation at WODSS that would require some temporary accommodation (portables) but we don't anticipate it being overwhelmed in the near future. The Board will be keeping an eye on the situation there as well based on grade profiles as we do with the elementary system.

The Working Group discussed the out of jurisdiction (Oxford County) area that can attend WODSS based on a historical agreement and asked if the Board would consider turning down those requests if the enrolment at WODSS got too large.

R: Mr. Cuomo responded that it might be something that could be renegotiated in the future if warranted.

4. Enrolment Projections

Mr. Hercanuck explained how enrolment projections are developed and noted the following:

- Boundary Study Enrolment Projections are completed utilizing Study Area sub-areas, also referred to as Projection Areas.
- Projections Areas delineated using existing school boundaries, and other logical divisions such as significant transportation features (roads, rail lines, etc.), waterways, and other natural boundaries.
- Historical enrolment evaluated for each study area, and used in conjunction with other factors (demographics, and known residential development) to complete projections for each projection area.
- Projection Areas assembled in various ways to develop accommodation options (or scenarios, to meet the study objectives).

Projection Areas (map on slide 5 of the online presentation)

Area A	Baden	Activa subdivision
Area B	Baden	south of Snyder's Rd. west of Foundry St.
Area C	Baden	south of tracks east of Foundry St.
Area D	Rural Wilmot Twp.	primarily north of Bleams Rd. E.
Area E	Rural Wilmot Twp.	primarily south of Bleams Rd. E. includes New Dundee

Q: Is the new Activa Development area is located in Projection Area D?

R: Yes. Mr. Hercanuck responded that all new development areas are located within the current Sir Adam Beck PS attendance boundary (Projection Area D).

Mr. Hercanuck advised that future enrolment projections for each of the projection areas is developed by considering 5 years of historical enrolment and what we know about demographics and future residential developments to project out 10 years.

- **Projection Area Breakdowns** (slides 6-7 of the online presentation)

Mr. Hercanuck noted that for Area A he has separated out the **French Immersion** (FI) see slide 7 enrolment from the (non-FI) **Regular Track** (slide 6) enrolment because it is expected that FI could play an important role in the options being considered. The Total Enrolment for Area A includes both the FI and Regular Track. He pointed out the since

2010 Area A as experienced growth of 250-350 students and advised that since the Kindergarten registration is quite high in the neighbourhood since the developed started and the projections take this into account but also recognize that it will taper off at some point in the future but the enrolment keeps growing as these larger classes makes it way from JK through to Grade 8.

Q: What does FTE on slides 7 and 8 stand for?

R: Mr. Hercanuck responded that it is a legacy number that will not apply next year (with the full implementation of Full-Day Kindergarten). It stands for Full Time Equivalent which counts the Kindergarten students as a half because they only attend half the time. Mr. Hercanuck advised that he would remove this column from the charts.

Mr. Hercanuck advised that Area A (Baden PS) as a strong demand for French Immersion and advised that the FI projection numbers are based on the demand we are seeing currently; and advised that there are many factors that can affect FI demand and noted that if the FI program is moved from a school the demand for that program can shift because of the transportation implications (FI students are not eligible for transportation if they are attending a school as an out of boundary student) transportation is only provided for students that are attending the program at their home school (reside in the school's attendance boundary) and meet the transportation eligibility criteria.

Mr. Hercanuck advised that moving the location of the FI program or adding another program at a school that doesn't offer the program currently, will skew the FI projection numbers. Mr. Hercanuck advised that because FI is a choice program it is really difficult to project the demand for the program should circumstances change – he advised that moving forward with the enrolment projections, we will consider that the demand in the area will stay the same even if we make changes to where the program is offered.

C: A member of the Working Group commented that through discussions at Baden PS she would expect that 80 percent of the FI enrolment would transfer to the regular track program should the FI program be moved out of Baden PS.

R: Mr. Hercanuck responded that moving the program to Sir Adam Beck PS would likely shift the demand for the program to be higher within the Sir Adam Beck PS boundary.

Mr. Hercanuck advised that the FI projections can be altered in each scenario we develop if it will be more realistic. He also noted that he does not see a situation that would change the demand for the FI program in Projection Areas D and E.

Referring to the Projection Area handout provided to the Working Group which includes the enrolment projections for Areas A-E (broken down by FI and non-FI), Mr. Hercanuck noted that the *OOSA Non FI* and *OOSA FI* numbers show the significant number of students attending from **out of the study area**. Mr. Hercanuck explained that the FI program is back filled with students from out of boundary and in this case from schools outside of the study area. He advised that once an OOSA student is in the FI program, their siblings, whether they are in the FI program or not, may also attend the school with their FI program siblings,

increasing the number of OOSA Non FI attendees. The OOSA Non FI enrolment numbers also include student attending the Life Skills class at Baden PS. A significant number of the OOSA students come from Kitchener or Waterloo.

Mr. Hercanuck noted that he did not provide a digital copy of the handouts (enrolment projections for Areas A-E) as he was unsure if the numbers would need to be adjusted based on the information provided by the Township (Mr. O’Krafka) this evening. While we know the Township is going to grow, we don’t have enough solid information to warrant changing the projections at this time.

C: Mr. O’Krafka advised that the Township does have more detailed information but noted that it cannot be shared until the servicing study is completed by the engineers; he advised that there will information on how many units can go into each of each new subdivisions. This servicing study should be ready in the next few months; in the meantime the Board should use the Regional Official Plan density target of *39 people and jobs per hectare* and allocate that to each of the parcels.

C: Mr. Cuomo responded that housing unit counts would be useful to the Board to project enrolments.

R: Mr. O’Krafka responded that he would provide that information to Mr. Hercanuck to incorporate into the projections.

C: Mr. O’Krafka advised that the Township is also working on their [Development Charges](#) (CD) By-Law as well and asked when the Board will be reviewing their Education Development Charges (EDC) By-Law.

R: Mr. Cuomo responded that the Board’s current [EDC By-Law](#) came into effect on June 1, 2011 and is effective for 5 years - and can be amended on an annual basis.

C: Mr. Hercanuck advised that with what we know right now, we have enough information to start working on a solution – acknowledging that it will be important to keep this information in the back of our minds. He noted that he will take a look at any additional information that the Township can provide recognizing that the Township’s information is not readily available at this time. He advised that we know we have a definite need currently to address the enrolment at Baden PS, he also noted that any scenario chosen can be reevaluated once the Township’s information becomes available in the fall.

Mr. Hercanuck advised that the enrolment projections can be used by the Working Group members to develop their own scenarios. He noted that the information provided at the last meeting did not include the separate French Immersion enrolment numbers and advised that the enrolment projection numbers have changed slightly from the numbers presented at the last meeting. The proportion has shifted between Baden PS and Sir Adam Beck PS with more students at Baden PS and less at Sir Adam Beck PS under the revised projections. Overall the enrolment picture and trend remains the same, increasing slightly until 2016-17 then a slight decrease to where we expect to be within the total built capacity of all of our schools; however still have concern with declining enrolment at New Dundee PS.

5. Draft Goals/Objectives

Mr. Hercanuck advised that before we start working on solving the problem, it is important to define what the problem is. He noted that the following issues are staffs attempt at identifying the issues that have been raised so far and advised that these issues are open to discussion by the Working Group and the community at the first Public Meeting:

- Address the overcrowding situation at Baden PS.
- Accommodate more students in permanent capacity within the study area.
- Develop a solution that is long term (approximately 10 years); taking into consideration anticipated demographic shifts and expected development.
- Minimize transitions for students where changes are proposed.

Mr. Hercanuck asked the Working Group members if there are any other issues or goals they would like to include.

C: A member of the Working Group commented that clear communication of what the Boundary Study is trying to accomplish to all members of the community, not just families with students attending the schools but for all community members.

Q: Mr. Hercanuck asked if there were concerns with the Board's communication of similar processes in the past.

R: The Working Group member responded that they had no idea that their child would have to change schools between JK and SK and was not notified that this would be an impact because their child was not attending school during that process and when that decision was made.

The Working Group further discussed the best way to communicate the boundary study to the community noting that not everyone reads the local newspaper or will take the time to read the flyers that come home with the students. Every house in the neighbourhood that will be impacted by possible boundary changes should be notified directly regardless of having a child attending school.

C: Mr. Cuomo commented that a communication objective would be difficult to articulate; it is more of a boundary study process piece and how the Board communicates and talk about to what degree we can enhance our usual communication. Right now we use the website, flyers sent home with students, the newspaper to get the message out. We don't usually go beyond that. We would either have to bulk mail flyers or pay someone to go door-to-door to deliver flyers to the entire Wilmot Township and that is not something that we normally do. He advised that when the Board does an addition at a school, surrounding neighbourhood homes are notified of a meeting, but the Board does not have the resources to broadcast to everyone in the Township.

C: A Working Group member commented that Castle Kilbride now has a new digital sign and there are signs in front of the schools that could also be used to broadcast the message; would we be able to utilize these to get the message out?

- R: Mr. Cuomo responded that we could utilize the signs at the schools to advertise the public meetings.
- C: Mr. O’Krafka commented that the more rural areas might not be serviced by the school signs.
- R: A Working Group member commented that the more rural areas might be better serviced by a flyer or a mailer.
- Q: Mr. Hercanuck asked if the Township would allow the Board to put flyers in the recreation centre and use the sign at Castle Kilbride.
- R: Mr. O’Krafka responded that he would think that the Township would allow that.
- C: A member of the Working Group commented that since the last study, social media is being used more to communicate. The use of Twitter can now get this information out very quickly, not just to the parents but also to the community. Using Twitter greatly increased the number of parents attending school council meetings.
- C: A member of the Working Group commented that prior to this meeting; she had tweeted out that she would be attending this evening’s meeting and as a result received a list of questions to bring to the meeting which she will ask during the Roundtable Session.
- C: Mr. Cuomo commented that the Communication of the public meetings should be part of the conversation of the group before each of those meetings or when we are sending out information prior to the decision making to make sure we will communicate as needed between the schools, the community and the Working Group to get the message out.

Mr. Hercanuck advised that the first and most important objective of the study is to address the overcrowding situation at Baden PS. While we know we will have additional students in Wilmot Township in the future, we don’t have enough information to consider if and where we will need a new school to accommodate them at this time. The rest are more general objectives the Board tries to accomplish when undergoing any boundary study or accommodation review process.

Mr. Hercanuck noted that if anyone has a school specific objective, it can be added to the list.

- C: The number one concern for New Dundee PS parents is that they do not want their children bussed to a school in Kitchener to reduce the crowding at Baden PS.
- R: Mr. Cuomo responded that given the scope of the study area, that would not be an option. For that to be an option we would have to include Kitchener schools as well.
- Q: Can we clearly communicate that to the school community that students will not be bussed to Kitchener.

R: Mr. Hercanuck responded that through this boundary study process, bussing students to Kitchener will not be considered. He noted that declining enrolment at New Dundee PS could result in a future, separate process (possibly the [accommodation review process](#)) which would allow all options to be on the table.

6. Meeting Schedule and Location(s)

The Working Group discussed Working Group meeting #4 and decided on the following date:

Working Group Meetings

- **Working Group #4: Wednesday, April 23, 2014 from 5:00 – 6:30 pm at Baden PS**

Public Meetings

Mr. Hercanuck noted that at Public Meeting #1 is where the general public:

- is informed of the Boundary Study Process and the discussion that have taken place so far at the Working Group meetings.
- The Draft Objectives and initial Scenarios are presented for feedback

Mr. Hercanuck advised that the agendas for Working Group meetings 3 and 4 will be to firm up the Draft Objectives and look at, discuss and evaluate some initial scenarios.

Q: Mr. Hercanuck asked the Working Group if they felt they had enough information to proceed with and accomplish this prior to Public Meeting #1 in early May.

Q: How long will this process take – will we meet over the summer months?

R: Mr. Hercanuck responded that we will likely meet until early June and break for the summer – he noted that this process will likely spill over into the next school year (2014-15); unless we develop the solution unusually fast.

C: It is important to ensure that the enrolment projection numbers are accurate based on the Township information provided this evening.

R: Mr. O’Krafka responded that the required detailed information will not be available until the fall.

C: Mr. Cuomo responded that the Boundary Study Report can include comments around the perceived need for accommodation for future developments and can be included into any scenarios developed to reflect timing for a new school and address transitions; to recognize that in sometime in the future there will be a new school.

C: A Working Group member commented that some members of the community expect to have changes take place this September (2014) but the [Website](#) clearly states that no changes will take place before September 2015 – can this be made clear at Public Meeting #1?

R: Mr. Hercanuck confirmed that the earliest changes will take place is September 2015 and advised that this will be one of the key messages at Public Meeting #1.

- C: Principal Boettcher commented that, it is possible that we will not know what the solution will be for September 2015 by the beginning of the upcoming school year (2014-15).
- R: Mr. Cuomo confirmed Principal Boettcher's comment.
- C: Principal Boettcher commented that, if possible, he would like to see this process accelerated to provide more planning and preparation time for school administration and families.
- R: Mr. Cuomo responded that through discussion with Superintendent Hodgins, they could not see a way to speed up the process that would allow the Working Group enough time to work out the solution and include public consultation. Accelerating the process will not affect the implementation date – no changes will take affect before September 2015.
- C: Principal Woodhall commented that this process has been expected at Baden PS now for many years – the community knows the process is underway, and are expecting that change will be coming sooner.
- C: Principal Boettcher noted that he would like to accelerate the process by focusing on Scenario development for the next 2 Working Group meeting in an attempt to provide front runner Scenario(s) for Public Meeting #1 and perhaps be able to finish the meeting process by the end of the current school year.
- C: A Working Group member suggested that the Working Group come prepared with their lists of Scenarios for the April 3, 2014 meeting.
- Q: A Working Group member asked Mr. Hercanuck to provide the initial scenarios as promised at Working Group Meeting #1, prior to the April 3rd meeting.
- R: Mr. Hercanuck advised that he would provide those initial scenarios via email, to spark the discussion prior to the meeting and also advised the Working Group members to provide to him any specific scenarios that they would like considered.

The Working Group agreed on the following date, time and location for Public Meeting #1:

- **Public Meeting #1: Wed., ~~May 7, 2014~~ from 7:00 – 8:30 pm at Waterloo-Oxford DSS***

***At the April 3rd Working Group meeting the date for Public Meeting #1 was changed to May 14th.**

7. Roundtable

Angie Hallman, Parent Representative for New Dundee PS brought forward the following concerns expressed by members of the New Dundee community:

- Q: Parents would like clarification that grandfathering options will be considered for any changes being implemented; in particular, can siblings of students having to changes schools, also be allowed to attend that school, even if bussing is not provided?
- R: Mr. Cuomo responded that the Report will have to be clear on areas where there is potential for grandfathering and areas where there isn't.

R: Mr. Hercanuck responded that any grandfathering options will be written directly into the motions for Trustee approval; and will indicate who is eligible and who is not. These will be included in the transition piece of the recommended scenario, to attempt to minimize transitions.

Q: Parents have also expressed concern that New Dundee PS Grade 7-8 student will be bussed outside of Baden (including Sir Adam Beck PS) altogether and might have to be bussed to New Hamburg.

R: Mr. Hercanuck responded that if a school is not included in the study area we cannot consider sending students there; that school would also have to be included in the study as well.

C: There is also concern with moving the French Immersion Program (Grades 1-8) from Baden PS to Sir Adam Beck PS and its general proximity to Waterloo-Oxford DSS and what affect that might have on those students.

Mr. Hercanuck thanked the Mr. O’Kafka for his presentation and the Working Group for attending and adjourned the meeting at 6:50 PM.

Action Items:

- **Mr. Hercanuck to remove the Total FTE column from the charts on sides 6 and 7 of the online presentation as these numbers are irrelevant.**
- **Mr. O’Kafka to would provide information to Mr. Hercanuck to incorporate into the projections.**
- **Mr. Hercanuck advised that he would provide initial scenarios via email, to spark the discussion prior to the April 3rd meeting.**
- **Working Group members to provide Mr. Hercanuck with any specific scenarios (via email) that they would like considered at the April 3rd (in advance of the meeting).**

Future Meetings:

Working Group Meetings:

- **Working Group #3: Thursday, April 3, 2014 from 5:00 – 6:30 pm at New Dundee PS**
- **Working Group #4: Wednesday, April 23, 2014 from 5:00 – 6:30 pm at Baden PS**

Public Meetings:

- **Public Meeting #1: Wed., ~~May 7, 2014~~ from 7:00 – 8:30 pm at Waterloo-Oxford DSS***
***At the April 3rd Working Group meeting the date for Public Meeting #1 was changed to May 14th.**
- **Public Meeting #2: TBD**