



Parent Involvement Committee

Minutes - March 25, 2025

A meeting of the Waterloo Region District School Board Parent Involvement Committee (PIC) was held on Tuesday, March 25, 2025 in person at the Education Centre and virtually with the following members in attendance:

Trustees: M. Radlein

Board Staff: J. Amaral, B. Chatha, E. Dougan-McKenzie, A. Gaymes-San Vicente, N. Landry, S. Miller

Committee Members: D. Bandekar, C. Bowman, C. Cormier, C. Fernandes, A. Hallman, A. Hebert, G. Horsman, A. Mohammad, S. Nanda Mishara, A. Roy Choudhury, P. Stephens

Welcome & Territorial Acknowledgement - A. Mohammad and A. Hallman

- A. Hallman gave the Territorial Acknowledgement
- C. Fernandes and G. Horsman shared their objection to the Land Acknowledgement

Approval of Agenda - March 25, 2025

- P. Stephens motioned to approve the March 25, 2025 agenda, seconded by A. Hebert

Approval of Previous Minutes - February 25, 2025

- S. Nanda Mishara motioned to approve the February 25, 2025 minutes, seconded by A. Hebert

Appointment of Vice Chair and Treasurer

- P. Stephens was appointed as Vice Chair and A. Hallman was appointed as Treasurer
 - All is favour, no objections

Trustee Update - M. Radlein

- Trustee M. Radlein spoke to the [Trustee Report](#).

Question for clarification on the strategic plan

- A PDF Document will be shared of the Strategic Plan
- The timeline for providing a plan to support the approved motion will be shared in May 2025

- Question as to whether we have the engineers report for Elizabeth Ziegler and will there be more problems at other schools.
- S. Miller shared we have an interim report and are awaiting a final report on Elizabeth Ziegler, he also spoke to this at the community meeting and inspections at other schools are done monthly
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WRDSB Staff and Leadership Team Update - S. Miller

- Highlights from the Math Achievement Action Plan (MAAP) were discussed as well as the work that is currently being done in secondary and how elementary schools are being supported
- Information was shared about the math resource Reflex that is being used by over 25,000 students to support number sense and numeration
- Confirmed that Elizabeth Ziegler will not be open for the remainder of the 2024-2025 school year

Finances with the Treasurer of the Board - N. Landry

- [Education Funding Overview Presentation](#)
 - Questions were asked about the variances in the Special Education funding, collective agreements funding and how amounts are allocated
 - The funding formula is consistent for all boards and the main driver of funding is through enrollment. The non ministry funds collected are just a small amount. We are returning to pre covid levels and are still waiting for the Ministry to announce the funding for next year.
 - Question asked about sick leave - it was acknowledged that sick leave is our greatest expense, but we have drastically reduced fail to fills

WRAPSC Update and Questions - A. Hallman & S. Heroux

- A. Hallman filled in for S. Heroux and explained that an update will be coming at our next meeting

PIC Subcommittee Updates

- Governance and Board Collaboration - A. Mohammad
 - Update on the purchase of PIC fridge magnets to be used as a promotion and communication tool. Will order more if there are remaining funds at the end of the year.

- Holding off on PIC Member recruitment until the end of May
- Treasurer Update - A. Hallman
 - Overview of the funds available and expected use
- PRO Grant - P. Stephens
 - Nothing new to report
- Parent Information Night - G. Horsman
 - Event scheduled for April 22, 2025 at KCI
 - Need to get communication out this week to promote the event
- Communications, Engagement and Outreach - A. Hebert
 - Met with the Communications Team on April 9, 2025. Consider doing a survey on how families would like to receive communications.
- Newcomer Support - A. Mohammed
 - Nothing new to report
- Safe, Caring, Inclusive Schools - C. Cormier
 - Reached out to see if we could combine the regular SCIS meeting and the Health and Safety information meeting as B. Lemon, Associate Director, is part of both meetings. We are waiting to hear back.
 - Encouraged PIC member to add any question for the meeting
- Membership - TBD
 - Motion to approve the purchase of magnets and any funds remaining will be used to purchase additional magnets
 - A. Mohammed motioned to approve, seconded by P. Stephens, all in favour

Old Business and Special Orders

- Update on Communication Tools: Google Workspace
 - An email address has been created for the chair and will be passed to the next chair in the following year
 - Will try and choose a chair before the end of the school year

- Update on PIC's February 25, 2025 Meeting [Recommendations](#) - S. Miller
 - Create a protocol with communication. S. Miller, A. Gaymes-San Vicente and A. Mohammad will meet to discuss
 - N. Landry will meet with the treasurer
 - Create a timeline for better communication regarding PRO Grant

New Business - Guest: B. Chatha

- [Assessment Presentation](#)
 - Question was asked about resources. Confirmed that we follow the Ministry's direction. We use a variety of tools and resources.
 - Question asked about devices not being available to all students. Provided suggestions for problem solving.

Date of Next Meeting

The next PIC meeting date is May 13, 2025 at 6:30 p.m.

Closing and Adjournment - A. Mohammad

Moved by P. Stephens, seconded by A. Hallman:

That the Parent Involvement Committee meeting be adjourned.

- Carried -

The meeting adjourned at 9:00 p.m.