

OUT OF BOUNDARY REQUEST (ELEMENTARY)

Student's Name:		
(Pleas	se print clearly)	
Birth Date:// Current Grant	rade/Program:	
Address:		
Parents/Guardians:		
Mother:	Telephone:	(H) (W)
Father:	Telephone:	(H)
Home School:		(W)
Present School (if applicable):		
School Requested:		

Understandings:

- 1. Each school's responsibility and priority is to serve those students residing within that school's boundary, as established by the Waterloo Region District School Board. It is the Board's policy that students will attend their home schools.
- Available space in schools and individual classrooms can vary from year to year. Requests to attend a school other than the home school may only be considered if space is available and there is no additional staffing, transportation, or facility costs to the Board.
- 3. Schools are required to adhere to Ministry of Education cap sizes. Requests will <u>not</u> be granted if doing so causes a class to pierce the cap size.
- 4. Requests submitted for the next school year may not be considered / confirmed until September.
- 5. An approved Out of Boundary request lasts for one year only. (i.e. families must reapply each year)
- 6. Mid-year requests may be approved for the balance of the current school year only, subject to the agreement of the schools' principals.
- 7. School principals will seriously consider the needs of the individual student and particular circumstances.
- 8. To meet their academic needs, some students require specialized facilities or programs, such as French Immersion or Special Education classes which are offered in selected schools.
- 9. Requests based on medical reasons must be supported with documentation from an appropriate source (i.e., physician, professional counselor).

- 10. Siblings of French Immersion students may attend the elementary school offering French Immersion.
- 11. In most cases, transportation will not be provided, except in situations where the student's day care provider resides in the eligible transportation boundary.
- 12. Students must meet expectations for attendance, punctuality and behaviour.
- 13. If an Out of Boundary request is granted, parents will be required to sign the form titled "Out of Boundary Acknowledgement Letter"

Reasons for Reques	st:			
Date:		Signature:		
Please attach suppor principal.	ting documentation i	f applicable and ret	urn to your home school	
Document Management: Home School	Retention: Non OSR School File	- Current Year		

Authorization for the collection of this information is the education Act R.S.O., 1990, c.E.2 and the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purposes of the education of students. Questions about the collection of this personal information should be directed to the Freedom of Information Co-ordinator, Waterloo Region District School Board.

Parent(s)/Guardian(s)
Out-of-Boundary School