



## BOARD OF TRUSTEES PLANNING CYCLE AND EVALUATIONS

Legal References: *Bill 177, Student Achievement and School Board Governance Act, 2009*

Related References: G200 – Governance Policy – Roles and Responsibilities

Effective Date: *April 2006*

Revisions:

Reviewed: *October 19, 2015*

### 1. Preamble

The following policy outlines the responsibilities and requirements of the Board of Trustees with regards to planning cycles and the evaluation process.

### 2. Board of Trustees - Planning Cycle

2.1 The Board of Trustees will undertake the following planning activities:

2.1.1 The Board of Trustees will undertake a strategic planning initiative every three to five years, approving a Strategic Plan that identifies the Board's longer-term strategic directions, priorities and outcomes.

2.1.2 The approval of annual System Success Plan priorities, linked to the Strategic Plan that identifies the forth-coming years' priorities, objectives and measures.

2.2 Each year in June through to September, undertake a review of the previous year's System Success Plan results and the identification of the subsequent year's System Success Plan priorities and outcomes, which will be finalized by November of that year.

### 3. Board of Trustees - Evaluation Process

3.1 The Board of Trustees will undertake the following evaluation processes:

3.1.1 An annual review of the Board's Strategic Plan, involving appropriate updating, with a comprehensive review/renewal every three to five years.

3.1.2 An annual assessment of the Board's annual System Success Plan and overall organizational performance.

3.1.3 An annual performance appraisal of the Director of Education based on the identification of annual objectives/outcomes and other performance indicators as established by the Board of Trustees prior to or at the start of the evaluation year.

3.1.4 An annual performance self-assessment of the Board of Trustees, augmented by broader input at the discretion of the Board of Trustees.

3.1.5 A review of each Board policy at a minimum of once every three years, or sooner if events warrant.