

**September 24, 2019**  
**PARENT INVOLVEMENT COMMITTEE**

A meeting of the Waterloo Region District School Board **Parent Involvement Committee** was held on Tuesday, September 24, 2019 at 8:00 p.m. in the Cambridge Room at the Education Centre, 51 Ardelt Avenue, Kitchener, with the following members in attendance:

Trustees: K. Smith. J. Weston.

Board Staff: J. Bryant, J. Crits, M. Gerard, K. Penticost, L. Read, A. Sloan, K. Sonnenberg, K. Tucker Petrick, M. Weinert.

Committee Members: W. Alsabbagh, M. Bond, J. Brown-Jowett, K. Gettliffe, H. Holmes, M. Jenkins, C. Mitchell, A. Plouffe, B. Randhawa, B. Robson, C. Smith, K. Thakur, J. Wright.

Regrets: A. Bell, B. Davidson.

Absent: C. Ugwuogo.

**CALL TO ORDER**

Committee Co-Chair B. Robson called the meeting to order at 8:05 pm, following an orientation meeting (6:30 – 8:00 pm).

1. Moved by B. Robson, seconded by A. Plouffe:

**That the following members of the 2019-20 Parent Involvement Committee are affirmed:**

- W. Alsabbagh – 2<sup>nd</sup> year of 2 year term
- J. Brown-Jowett – 2<sup>nd</sup> year of 2 year term
- K. Gettliffe – 2<sup>nd</sup> year of 2 year term
- H. Holmes – 1<sup>st</sup> year of 2 year term
- M. Jenkins – 1<sup>st</sup> year of 2 year term
- C. Mitchell – 1<sup>st</sup> year of 2 year term
- A. Plouffe – 2<sup>nd</sup> year of 2 year term
- B. Randhawa – 1<sup>st</sup> year of 2 year term
- B. Robson – 2<sup>nd</sup> year of 2 year term
- C. Smith – 1<sup>st</sup> year of 2 year term
- K. Thakur – 1<sup>st</sup> year of 1 year term
- C. Ugwuogo – 2<sup>nd</sup> year of 2 year term
- J. Wright – 1<sup>st</sup> year of 2 year term
- Community Rep – Bill Davidson – affirmed for another year

**-Carried-**

## **APPROVAL OF AGENDA**

2. Moved by K. Gettliffe, seconded by W. Alsabbagh:

**That the agenda of the September 24, 2019, Parent Involvement Committee meeting be approved.**

**-Carried-**

## **APPROVAL OF MINUTES**

3. Moved by A. Plouffe, seconded by K Gettliffe:

**That the minutes of the May 21, 2019, Parent Involvement Committee meeting be approved.**

**-Carried-**

## **DIRECTOR'S UPDATE**

Director J. Bryant introduced the Interim Chief Communications Officer, Andrew Sloan who is assuming the position while Alana Russell is on maternity leave. A. Sloan provided some personal background information. K. Penticost presented a synopsis of the [#firstdayphotochallenge](#).

Setting Norms – J. Bryant and M. Gerard, Coordinating Superintendent, Business Services, explained the importance and process of setting norms. System Leadership Team Meeting Norms were shown as an example. The entire committee must participate in developing the norms. They need to look at the committee mandate, goals and targets and set the norms accordingly. It is also important to review the norms at the beginning of each meeting. The terms of reference may be different for each group but the intent is to set norms to meet the mandate and to articulate how the committee is going to meet the mandate. Agenda items must meet the norms. There must be trust within a group before you can build and set the norms, based on the work you are doing.

## **TREASURER REPORT** – M. Bond

PIC Pro grant – We did an excellent job of maximizing our grant budget of \$9,000. Still waiting on some final 2018-19 numbers from the central account.

## **TRUSTEE REPORT**

Trustee K. Smith indicated there was a good start to the year but now trustees are focusing on upcoming labour unrest. Our board has had visits by the Minister of Education and the Prime Minister. The annual Principals' Conference will be held this weekend. Trustee J. Weston indicated that they are looking forward to the presentation of the Strategic Plan at the next board meeting.

## **CO - CHAIR REPORT**

B. Robson thanked M. Jenkins for co-chairing the committee last year and thanked M. Bond for her tireless work on the committee.

B. Robson thanked the Communications team for their work and support and for creating a new logo identifier for PIC.

## **RECAP OF PRO GRANT EVENT**

M. Jenkins presented part of one of the 12 videos that were produced at the PIC Parent event in the spring. These videos will eventually be available to school councils and parents to access. The Communications department will assist in determining where these videos will reside.

## **FUTURE AGENDA ITEMS**

- Food 4 Kids
- Carizon
- Bullying - What is WRDSB Policy?
- Opioid Crisis - Chief B. Larkin December 3<sup>rd</sup> meeting

**DATE OF NEXT MEETING:** Tuesday, October 29, 2019, 7:00 pm, Cambridge Room

## **ADJOURNMENT**

4. Moved by B. Robson, seconded by A. Plouffe:

**That the Parent Involvement Committee Meeting be adjourned.**

**-Carried-**

The meeting adjourned at 9:10 p.m.