

September 19, 2018

**Parking Lot Attendants
Temporary Position
Location: All Schools
Posting # 18.069**

The Waterloo Region District School Board is seeking applications for the temporary position of parking Lot Attendant. The successful applicant for this position will be working approximately 5 hours per week. Hours would be prior to and at school bell times, morning and afternoon. Rate of pay is \$14.00 per hour. This temporary assignment is scheduled to be completed at the end of the current school year.

The successful candidate will provide support and will work with the school administration and other school staff to carry out this assignment with school driveway and parking lot congestion.

Responsibilities:

- Provide a visible presence to parent, students, school bus and taxi drivers to enhance safety measures
- Place traffic cones in off limit parking areas
- Remind motorists of safety measures and advise of parking or drop off areas

Requirements:

- Minimum of a high school diploma
- Demonstrated ability to communicate clearly with community members and possess conflict resolution skills
- Ability to stand and walk for periods of time
- A satisfactory criminal record check (vulnerable sector) completed within the last six months.

The successful candidate may be placed at any of our elementary locations within the Waterloo Region District School Board. Please indicate on your resume the region of interest, i.e. Cambridge area, Waterloo area, etc.

Candidates are asked to submit both an original and one (1) copy of a covering letter and resume quoting posting number #18.056 to Stephanie Oliver-Guppy, Human Resources, Education Centre no later than 4:00 pm on Wednesday September 26, 2018. Only those who are selected for an interview will be contacted.

Faxed and emailed applications will not be considered.

The WRDSB is committed to equity for all students and staff, and to delivering the highest quality education through a qualified workforce that reflects the diversity of the communities we serve. Upon request, we will provide reasonable accommodations in the hiring process to support applicants with disabilities.