

September 19, 2018

**ELEMENTARY SCHOOL SUPERVISION MONITOR**

**Temporary Position**

**Location: All Schools**

**Posting # 18.068**

The Waterloo Region District School Board is seeking applications for the temporary position of Elementary School Supervision Monitor. The successful applicant for this position will be working various minutes per week. Rate of pay as per the SMACA Agreement which is \$14.14 per hour. This temporary assignment is scheduled to be completed at the end of the current school year.

The successful candidate will provide supervision support and will work with the school administration and other school staff to carry out this assignment primarily the monitoring of and dealing with student activity in the lunchrooms and on school property.

***Responsibilities:***

- Lunchrooms: Prepare students for nutrition breaks (both indoors and outdoors) including assisting young children with outdoor clothing, lining up, opening packages and containers of food, assisting in the clean-up of spills as necessary and assisting students in following lunchroom/nutrition break expectations.
- Hallways: Escort young children between lunchroom and classroom or bathroom and obtain custodial support if/when necessary.
- Playground: Supervise the activities of young children on the outdoor playground as well as indoor activities in poor weather. Problem-solve minor issues during supervision.

***Requirements:***

- Minimum of a high school diploma
- Demonstrated ability to communicate clearly with staff and students and possess conflict resolution skills
- Ability to stand and walk for periods of time
- A satisfactory criminal record check (vulnerable sector) completed within the last six months.

*The successful candidate may be placed at any of our elementary locations within the Waterloo Region District School Board. Please indicate on your resume the region of interest, i.e. Cambridge area, Waterloo area, etc.*

***Candidates are asked to submit both an original and one (1) copy of a covering letter and resume quoting posting number #18.056 to Stephanie Oliver-Guppy, Human Resources, Education Centre no later than 4:00 pm on Wednesday September 26, 2018. Only those who are selected for an interview will be contacted.***

***Faxed and emailed applications will not be considered.***

*The WRDSB is committed to equity for all students and staff, and to delivering the highest quality education through a qualified workforce that reflects the diversity of the communities we serve. Upon request, we will provide reasonable accommodations in the hiring process to support applicants with disabilities.*