



**Waterloo Region
District School Board**

August 30, 2018
Posting #18.058

Behaviour Management Systems(BMS) Trainer-MM1 Special Education

The Waterloo Region District School Board is inviting applications for the position of BMS Trainer.

The Waterloo Region District School Board is situated in Canada's innovation heartland, where we are innovating tomorrow by educating today. The Board provides a comprehensive educational program for approximately 64,000 students in the Region of Waterloo. The Board is the seventh largest public school district in Ontario with 16 secondary schools, 104 elementary schools and approximately 8,500 staff members. Additional information regarding the Board is available on the Board's website at www.wrdsb.ca.

Position Summary

The WRDSB BMS System Trainer will support the WRDSB BMS Training Plan under the supervision of the BMS Lead.

The successful applicant for this Mid-Management Level 1 position (salary range of \$67,759 - \$78,875), will be working 40 hours per week, 12 months per years, effective as soon as possible.

Responsibilities

- Provide BMS Training on PD Days and other scheduled days throughout the school year for specified groups (i.e., Paraprofessionals, Emergency Response Teams, Administrators etc.)
- Provide emergency BMS Training as permitted
- Provide direct support to schools for BMS Referrals
- Support the Behaviour Team when BMS Training is requested as part of the support plan at a school
- Provide direct support to Health and Safety needs in relation to BMS Training and Workplace Violence
- Support development or revisions to Safety Plans for the students that are an active referral in Supports for Students (S4S)
- Complete case notes for the students being supported that have significant challenges regulating their behaviour
- Prepare BMS Training resources, update training videos and BMS Training Plan
- Organize online BMS Trainer Resource Folder
- Respond to training questions related to documenting behaviour (i.e. Behaviour Logs).
- Provide BMS Training and other related duties outside of the course of the normal work day.
- Provide training resources related to managing behaviour (i.e. Zones of Regulation)
- Provision of own vehicle for Board business and requirement for travel to WRDSB sites.
- Other duties as assigned

Qualifications

- Must have a Child and Youth Worker diploma/certificate or Social Service Worker diploma, Social Worker certificate, psychology degree, OR a current certificate of equivalency from the Ontario Association of Child and Youth Care (OACYC), or membership with the Ontario College of Social Workers and/or Social Services Worker along with 5 years of experience with children in an educational or similar type setting.
- 1 - 2 years demonstrated experience in adult training, preferably large group training
- Current certification as a BMS Trainer
- Expert knowledge in BMS training procedures and theory
- Ability to strategize and implement resources, tools and strategies to ensure the safety of students and staff members
- Strong organizational skills
- Excellent written and oral communication skills

Candidates are asked to submit two (2) copies of a covering letter and resume, quoting posting #18.058, no later than 4:00 p.m. on Thursday, September 13, 2018 in person or by mail to:

*Laurie Pett, Human Resources Officer
Human Resource Services, Education Centre
51 Ardel Avenue
Kitchener, ON N2C 2R5*

While we appreciate all applications, only those selected for an interview will be contacted. No phone calls please.

The WRDSB is committed to equity for all students and staff, and to delivering the highest quality education through a qualified workforce that reflects the diversity of the communities we serve.

Upon request, we will provide reasonable accommodations in the hiring process to support applicants with disabilities.

**Scott McMillan
Chairperson of the Board**

**John Bryant
Director of Education & Secretary**