

JUNE 27, 2016

WATERLOO REGION DISTRICT SCHOOL BOARD

NOTICE OF MEETING

The regular monthly **Board Meeting** of the Waterloo Region District School Board will be held in the Board Room, Floor 1, Building 2, Education Centre, 51 Ardelet Avenue, Kitchener, on **Monday, June 27, 2016, at 7:00 p.m.**

AGENDA

Call to Order/Acknowledgement of Territorial Lands

O Canada

Invocation (To be recited by trustees)

“In preparation for this evening’s meeting, let us pause for thirty seconds of silent reflection – to commit our hearts and our heads, and help one another to make the careful and thoughtful decisions that will further the education of all our students.”

Approval of Agenda

Consent Agenda**

Receipt/Approval of Minutes:

- 1 Receive Minutes – Board Meeting of May 30, 2016
- 14 Approve Minutes – Special Committee of the Whole Budget Meeting of June 6, 2016
- 18 Approve Minutes – Committee of the Whole Meeting of June 13, 2016
- 25 Approve Minutes – Special Committee of the Whole Budget Meeting of June 15, 2016
- 27 Approve Minutes – Committee of the Whole Meeting of June 20, 2016
- 35 Approve Minutes – Special Education Advisory Committee Meeting of May 11 2016

Receipt/Approval of Monthly Reports:

- 38 Suspension Expulsion Report to May 30, 2016 P. Rubenschuh
- 40 Staffing Information – Retirements and Resignations M. Weinert
- 42 Staffing Recommendations – Appointments M. Weinert

Declarations of Pecuniary Interest

Announcements/Celebrating Board Activities

PIC 2016 Parent Symposium Presentation by J. Jackson and C. Rose

Delegations

Reports

- 43 Clarification of Next Steps Related to Internet Content Filtering M. Carbone

Reports from Board Members

Board Communications

- 46 Rainy River OFSAA Transfer Policy

**All matters listed under the Consent Agenda are considered not to require debate by the Board of Trustees and should be approved in one motion in accordance with the recommendation contained in each report.

Question Period (10 minutes)

Future Agenda Items (Notices of motion to be referred to Agenda Development Committee)

Adjournment

Report to Board
June 27, 2016



**Waterloo Region
District School Board**

Inspired Learners – Tomorrow's Leaders

SUBJECT: Student Suspension/Expulsion Report May 31, 2016

ORIGINATOR: This report was prepared by Peter Rubenschuh, Superintendent, Student Achievement & Well-Being

PURPOSE/STRATEGIC PLAN:

To provide the Waterloo Region District School Board with information regarding monthly and year-to-date suspension/expulsion data.

This report supports pursuing student achievement and success for all students. The WRDSB continues to support students in alternative programs that support their success. Suspension and expulsion data is helpful in supporting schools as inclusive and caring communities.

BACKGROUND:

As requested by the Board, suspension/expulsion data will be presented at the Board meeting each month.

STATUS:

Comparing Year to Date from May 2014-2015 and May 2015-2016, Elementary suspensions have increased by 34 and Secondary suspensions have decreased by 155.

Comparing Year to Date from May 2014-2015 and May 2015-2016, School expulsions have remained the same and Board expulsions have increased by 6.

The most recent month's suspension and expulsion data is included in the chart below. This data is accurate up to, and including, the date of collection.

A. Suspensions

	May 2016	YTD	May 2015	YTD
Total Elementary School Suspensions	161	878	114	844
Total Secondary School Suspensions	142	1314	185	1469

B. Expulsions

	May 2016	YTD	May 2015	YTD
Total School Expulsions	0	0	0	0
Total Board Expulsions	4	16	2	10

C. Violent Incidents

The term *violent incident* is defined as the occurrence of any one of the following or the occurrence of a combination of any of the following: possessing a weapon, including possessing a firearm, physical assault causing bodily harm requiring medical attention, sexual assault, robbery, using a weapon to cause or to threaten bodily harm to another person, extortion, hate and/or bias-motivated occurrences.

	May 2016	YTD	May 2015	YTD
Total (Elementary/Secondary)	1	28	11	21

COMMUNICATIONS:

Upon request, suspension/expulsion data is communicated to the Ministry of Education for statistical purposes.

FINANCIAL IMPLICATIONS:

No financial implications.

RECOMMENDATION:

No recommendation. For information only.

 **Director of Education**

**Report to Board
June 27, 2016**



**Waterloo Region
District School Board**

Inspired Learners – Tomorrow's Leaders

SUBJECT: **Staffing Information – Retirements & Resignations**

ORIGINATOR: This report was prepared by Michael Weinert, Superintendent, Human Resource Services, in consultation with Coordinating Council.

PURPOSE/STRATEGIC PLAN:

This report presents, as information, the names of those staff members who are retiring or resigning from the Waterloo Region District School Board.

This report relates to the Waterloo Region District School Board's strategic directions, particularly in the areas of promoting forward thinking, engaging staff and fostering wellness and well-being.

BACKGROUND:

The Board's practice has been to receive information regarding staff retirements and resignations at regular monthly Board meetings.

STATUS:

The employees listed in this Report have received acknowledgment of their retirement or resignation.

Retirements: Elementary Teaching Staff

Name	Position / Location	Effective Date	Years of Service
Troy Boettinger	Teacher, Linwood P.S.	June 30, 2016	31
Mary Brough	Teacher, Linwood P.S.	June 30, 2016	29
Susan Casselman	Teacher, Rosemount P.S.	June 30, 2016	27
Ann Flanagan	Teacher, Forest Glen P.S.	June 30, 2016	28
Lili Galbraith	Teacher, Stewart Ave. P.S.	June 30, 2016	37
Susan Harrington	Teacher, Howard Robertson P.S.	June 30, 2016	34
Julie Roberts	Teacher, Queensmount P.S.	June 30, 2016	29
Janet Ross	Teacher, Mary Johnston P.S.	June 30, 2016	30
Elizabeth Simpson	Teacher, Linwood P.S.	June 30, 2016	36
Lynn Smith	Teacher, On Leave	June 30, 2016	31

Retirements: Secondary Teaching Staff

Name	Position / Location	Effective Date	Years of Service
Jerry Hofmeister	Teacher, On Leave	May 10, 2016	47
Jack Nahrgang	Teacher, Huron Heights S.S.	June 30, 2016	28
Kevin Siegel	Teacher, Forest Heights C.I.	June 30, 2016	14
Lisa Silver	Teacher, Waterloo C.I.	June 30, 2016	8
Joanne Weishuhn-Lee	Teacher, Waterloo Oxford D.S.S.	June 30, 2016	26

Retirements - Administrative and Support Staff

Name	Position / Location	Effective Date	Years of Service
Bruce Alexander	Principal, Westheights P.S.	May 31, 2016	28
Jack Barlow	Custodian Department Head, Grand River C.I. (correction – reported as Secondary Teacher on May 30, 2016 staffing report)	June 30, 2016	30
Doreen Butz	Custodian, AR Kaufman P.S.	July 21, 2016	14
Dennis Cuomo	Manager, Planning, Education Centre	December 31, 2016	5
Marty Deacon	Superintendent, Communication & Engagement, Educational Services, Education Centre	June 30, 2016	32
Donald (Mark) Drummond	Principal, Forest Glen P.S.	June 30, 2016	30
Randal Farrell	Supervisor (On Leave), ITS, Education Centre	December 27, 2016	33
Ian Mann	Program Coordinator, Learning Services, Education Centre	June 30, 2016	31
Peter West	Principal, Preston P.S.	June 30, 2016	27

Resignations – Teaching, Administrative and Support Staff

Name	Position/Location	Effective Date
Joan Aussems	Elementary Head Secretary, Chalmers Street P.S.	July 31, 2016
Dobrila (Kiki) Bamberger	Special Support Worker (On leave), Kitchener-Waterloo C.I. & V.S.	May 18, 2016
Chelsey Bannon	Early Childhood Educator, Smithson P.S.	May 24, 2016
Melissa Bomasuit	Elementary Teacher, MacGregor P.S.	August 31, 2016
Taylor Hoit	Early Childhood Educator, Wilson Avenue P.S.	June 24, 2016
Greg Reed	Vice-Principal (On leave), Eastwood C.I.	August 31, 2016

COMMUNICATIONS:

Employees listed in this report have communicated through Human Resource Services.

FINANCIAL IMPLICATIONS:

Expenses are within the existing approved budget.

RECOMMENDATION:

No recommendation. For information only.

 **Director of Education**

**Report to Board
June 27, 2016**



**Waterloo Region
District School Board**

Inspired Learners – Tomorrow's Leaders

SUBJECT: Staffing Recommendations - Appointments

ORIGINATOR: This report was prepared by Michael Weinert, Superintendent, Human Resource Services; in consultation with Coordinating Council.

PURPOSE/STRATEGIC PLAN:

The purpose of this report is to present staff appointments to trustees for consideration and approval.

This report relates to the Waterloo Region District School Board's strategic directions, particularly in the areas of promoting forward thinking, engaging staff and fostering wellness and well-being.

BACKGROUND:

The Board's practice has been to have appointments presented for consideration and approval at regular monthly Board meetings.

STATUS:

The following staff appointments are effective the dates indicated:

**Teaching Staff – Elementary:
Nil Report**

**Teaching Staff – Secondary:
Nil Report**

Administrative and Support Staff:

<u>Name</u>	<u>Position & Location</u>	<u>Effective Start Date</u>
Valerie Henrich	Refrigeration & Air Conditioning Mechanic, Facility Services, Education Centre	May 30, 2016

COMMUNICATIONS:

The employees listed in this report have/will be advised of the appointments.

FINANCIAL IMPLICATIONS:

Expenses are within the existing approved budget.

RECOMMENDATION:

It is recommended:

That the Waterloo Region District School Board approve the appointments to staff as outlined in the report titled "Staffing Recommendations – Appointments", dated June 27, 2016.

 **Director of Education**

**Report to Board
June 27, 2016**



**Waterloo Region
District School Board**

Inspired Learners – Tomorrow's Leaders

SUBJECT: Clarification of Next Steps Related to Content Filtering Report

ORIGINATOR: This report was prepared by Mark Carbone, Chief Information Officer, in consultation with Coordinating Council.

PURPOSE/STRATEGIC PLAN:

The following report has been developed as a result of a motion from the Board of Trustees on April 18, 2016.

The report is related to the following aspects of the strategic plan including forward thinking, fostering wellness and well-being, embracing diversity and inclusion and championing public education.

BACKGROUND:

On April 18, 2016, the Board of Trustees passed the following motion:

“That the Waterloo Region District School Board request that the Director of Education assist trustees to develop an internet filtering policy; and

That the Board direct staff to issue a Request for Information (RFI) to investigate the availability of specialized filtering software capable of filtering for various grade levels and applications and multi-language support in addition to existing filtering, to filter out inappropriate content (including pornographic websites and their proxies) with an annual subscription for the ongoing monitoring and updates to the filtering protocol.

That the cost be considered as part of the 2016 Annual Budget process; and

That a report be brought back to the Board outlining availability, cost, and the effectiveness of such software by June 30, 2016.”

A RFI was posted on Biddingo.com on Tuesday May 10, 2016. A total of 25 vendors viewed the document and the one addendum posted on May 17, 2016. Four vendors responded to the process which closed on June 2, 2016 at 4:00 PM. The Waterloo Region District School Board's (Board's) current vendors, Spyder Inc. and Integra Data Solutions, made a submission in response to the RFI.

A series of questions were posed to the vendors with the goal of exploring software capabilities, functionality for filtering various grade levels, applications, and multi-language support in addition to existing filtering and costing for budget purposes.

The vendors' submissions were reviewed by a team including a Secondary School Principal, a Secondary School Vice-Principal, Elementary School Principals, the Senior Information Technology Services (ITS) Manager, the Manager of ITS, ITS Network Data Security Analyst, and a Senior Procurement Specialist.

Through the RFI process, the Board revealed that all four vendors are capable of:

- Filtering for various grade levels
- Providing multi-language support
- Filtering out inappropriate content
- Provide training to ITS staff

Additionally, the RFI process revealed that Spyder Inc., and Integra Data Solutions were able to provide solutions within the required budget.

Overall, the RFI process revealed that our current information technology infrastructure is fully capable of meeting our current needs. Additionally, the Board's current vendors are the primary suppliers of content filtering services in the Ontario education sector. The use of both Spyder Inc. and Integra Data Solutions provide a variety of filtering methodologies that provide a high level of both protection to our network and control access to our content. Finally, current ITS staff possess the necessary qualifications and experience to manage our network filtering system.

STATUS:

In the previous report presented on January 25th, 2016, a number of next steps were identified for action as referenced below. A verbal update will be provided along with this report.

1. Prepare a project plan to implement an electronic certificate system to identify Board owned, shared device identifiers, to facilitate a more granular approach to assigning privileges within our wifi environment while maintaining a centrally administered firewall and content filtering system.
2. Re-offer staff training workshops concerning additional access restrictions within the School Connect environment.
3. The Board will continue to raise awareness of the importance of Digital Citizenship and continue to offer learning opportunities in this important area including student, staff and parents/guardians.
4. Offer trustee seminars as needed.
5. Provide additional professional learning opportunities in the areas of selection of digital resources, classroom management strategies with technology (best practices), leveraging tools such as the library learning commons (<http://library.wrdsb.ca/library/Discovery/Home.aspx>) and teacher websites as part of the resource access options.
6. The Board will continue proactive work in promoting responsible use of technology through our community partners Crime Prevention Council, the social media sub-committee of the Crime Prevention Council, the Waterloo Region Police Services and other community associations. One excellent example of community partnership work is the THINK campaign designed to raise digital citizenship awareness. (<http://preventingcrime.ca/our-work/awareness-campaigns/think-resources/>)

In terms of continued steps undertaken by ITS staff, in a continued effort to modify and improve our configuration, have moved forward with work relating to content filtering capabilities.

Staff continue to monitor the Board network and review any requests submitted regarding content filtering.

The certificate system has been well tested on our shared elementary iPads. Certificates have been created for each site and will be deployed in August 2016 along with other iPad related updates for efficiency. The certificates and other updates will become active when the devices are synced in preparation for the 2016 school year.

New methodologies for deploying the certificates on Chromebooks have recently been made available. Currently staff is working through the process of installing the certificates on shared elementary Chromebooks.

Documentation and support models are being put in place to handle any trouble-shooting or questions that may need addressing.

Continued work is ongoing in the following areas:

1. ITS staff will support users issued a Board owned laptop with the installation of their personal certificate over the summer.
2. ITS staff will support grade 9 students in our 1:1 program with the installation of their personal certificate over the month of September.
3. Wireless services will be reconfigured in a manner which requires all Waterloo Region District School Board students and staff to use a device with an installed certificate and/or be logged into the wireless service.
4. Once all of the changes described in items one through three have been implemented, we will enter a phase of monitoring and begin consultation with all elementary and secondary schools to gather feedback regarding how the changes are working and further adjustments that may be needed.

COMMUNICATIONS:

None required at this time.

FINANCIAL IMPLICATIONS:

The steps outlined above form part of the work plan for ITS over the next several months. All costs associated with software and hardware have already been accounted for in the 2016-2017 base budget.

RECOMMENDATION:

No recommendation. For information only.

 **Director of Education**



Rainy River

DISTRICT SCHOOL BOARD

June 8, 2016

EDUCATION CENTRE

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Ontario Federation of School Athletic Associations
Attention: Ms Donna Howard, Executive Director
3 Concorde Gate, Suite 204
Toronto, ON M3C 3N7

Dear Ms. Howard:

Re: OFSAA Transfer Policy

On behalf of the Rainy River District School Board, I am sending you this letter in support of the Bluewater District School Board's request, that the Ontario Federation of School Athletic Associations (OFSAA) undertake a review of the exceptions allowed under the current transfer policy.

Within the current guidelines of OFSAA's transfer policy, any students who follow the transfer process for personal reasons are required to submit documentation. This process involves a level of scrutiny into the students' personal matters that is beyond what is necessary.

The current policy also poses challenges for rural boards such as ours, where students may choose to transfer schools to access course offerings and specialized programs, which are not available at the secondary school within their attendance zone.

The Rainy River District School Board is requesting that OFSAA undertake a review of the transfer policy, inviting feedback from school boards, parents and students. It is our hope that this review will support OFSAA in updating the transfer policy so that it is more inclusive and supportive of student well-being.

We thank you in advance for your attention to this matter.

Sincerely,

Dianne McCormack
Chair

cc: Rainy River District School Board
Ontario School Board Chairs
Ontario School Board Directors of Education

WEB SITE:

www.rrdsb.com

DIRECTOR

Heather Campbell