

FEBRUARY 8, 2017

OPEN SESSION - BOARD AUDIT COMMITTEE MEETING

The Waterloo Region District School Board held an Open Session Audit Committee Meeting this evening at 6:00 p.m. in the Board Room with the following members in attendance:

Trustees: K. Smith (Chairperson), C. Harrington, K. Woodcock
External Committee Members: W. Dunkel, J. Chmiel

The following guests were in attendance:

Board Staff: J. Bryant, M. Gerard, S. Thompson, G. Shantz, M. Morgan
Regional Internal Audit Team (RIAT): J. Baker
Guests: J. Reitsma, PricewaterhouseCoopers LLP

Regrets: None

INTRODUCTIONS & WELCOME

Chairperson K. Smith called the meeting to order at 6:05 p.m. Chairperson K. Smith welcomed members and guests and thanked everyone for coming. K. Smith introduced M. Morgan, Senior Manager, Information Technology Services and G. Shantz, Superintendent, Student Achievement & Well-Being. K. Smith welcomed Trustee K. Woodcock as a new member of the committee.

Members of the committee and guests introduced themselves.

DECLARATIONS OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

A. Moved by C. Harrington, seconded by W. Dunkel:

That the agenda of the Open Audit Committee Meeting of February 8, 2017, be approved.

-Carried-

APPROVAL OF MINUTES

B. Moved by C. Harrington, seconded by J. Chmiel:

That the minutes of the Open Audit Committee Meeting of November 9, 2016, be approved.

-Carried-

ELECTION OF CHAIR

The Chairperson, K. Smith, called for nominations for the position of Chair of the Waterloo Region District School Board (Board) Audit Committee.

J. Chmiel nominated K. Smith for the position of Chair. K. Smith accepted the nomination. There were no other nominations.

C. Moved by J. Chmiel, seconded by W. Dunkel:

That K. Smith is Chairperson of the Waterloo Region District School Board Audit Committee for 2016-2017.

-Carried-

COSBO E&E PRESENTATION

K. Smith introduced M. Morgan, Senior Information Technology Manager, to present information from the Effectiveness and Efficiency Shared Services Feasibility Study. M. Morgan explained the grant was provided for this feasibility study through the Council of Senior Business Officials (COSBO) in which five boards participated. The study examined shared business applications, test environments, disaster recovery and data centre recovery. By sharing space, savings can be recognized as only paying for system when in use. The study concluded that implementation is necessary. A brief question/answer period ensued.

K. Smith thanked M. Morgan for his presentation.

REGIONAL INTERNAL AUDIT TEAM STATUS UPDATE

J. Baker commented on the progress of the Attendance Support and Data Visualization assessment. The closing meeting has been held and a draft report will be written in next couple of weeks. The results will be presented at the next In Camera Audit Committee meeting.

FUTURE MEETING DATES

Wednesday, May 31, 2017

ADJOURNMENT

D. Moved by K. Woodcock, seconded by J. Chmiel:

That the Open Session - Audit Committee of February 8, 2017 be adjourned.

-Carried-

The meeting adjourned at 6:50 pm.