

**DECEMBER 12, 2016**  
**COMMITTEE OF THE WHOLE MEETING**

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Board Room, with the following members in attendance: S. McMillan (Chairperson), C. Harrington, J. Hendry, T. Martin, C. Millar, M. Ramsay, N. Waddell, C. Watson and K. Woodcock.

Trustee K. Smith was unable to attend this evening's meeting.

Student Trustees R. Barnes and H. Jamal were in attendance.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), M. Gerard, L. Read, M. Schinkel and M. Weinert.

Other staff in attendance: D. Cuomo, I. Gaudet, N. Hercanuck, J. Herring, N. Manning, M. Morgan and L. Slupeiks.

**CALL TO ORDER**

Chairperson S. McMillan called the meeting to order at 7:05 p.m.

**APPROVAL OF AGENDA**

1. Moved by K. Woodcock, seconded by J. Hendry:

**That the agenda of the December 12, 2016, Committee of the Whole Meeting be approved.**

-Carried-

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations this evening.

**CELEBRATING BOARD ACTIVITIES/ANNOUNCEMENTS**

Chairperson S. McMillan invited all in attendance to rise and reconvene in the Artrium to listen to musical selections by the students from Howard Robertson Public School.

Chairperson S. McMillan announced regrets were received for this evening's meeting by Trustee K. Smith.

Trustee N. Waddell announced that she recently visited Highland Public School where they use stationary bikes in the classroom and spoke about the difference it makes to learning and in the attention span of students.

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Trustee K. Woodcock attended the Annual Turkey Lunch at Rockway Public School last week. The event was also attended by Trustees T. Martin, K. Smith and C. Watson along with many staff members.

Trustee T. Martin announced that he was invited to drop the puck at the Annual School Day hockey game organized by Wilfrid Laurier University and attended by many Waterloo Region District School Board students.

**DELEGATIONS**

There were no delegations this evening.

**POLICY AND GOVERNANCE**

**APPROVAL OF BOARD POLICY 1014 – FREEDOM OF INFORMATION AND RECORDS MANAGEMENT**

2. Moved by C. Watson, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve Board Policy 1014 – Freedom of Information and Records Management as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 2009 – BOARD ADVOCACY**

Trustee C. Watson requested the addition of ‘well-being’ under section 2.1.3.

3. Moved by C. Watson, seconded by C. Millar:

**That the Waterloo Region District School Board approve amendment Board Policy 2009 – Board Advocacy as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 3000 – TRUSTEE HONORARIA**

4. Moved by K. Woodcock, seconded by N. Waddell:

**That the Waterloo Region District School Board approve Board Policy 3000 – Trustee Honoraria as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 5008 – STAFF DRESS CODE**

5. Moved by T. Martin, seconded by C. Millar:

**That the Waterloo Region District School Board approve Board Policy 5008 – Staff Dress Code as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**REPORTS**

**PRESENTATION TO OUTGOING BOARD CHAIRPERSON K. WOODCOCK**

Chairperson S. McMillan presented outgoing Chairperson K. Woodcock with an engraved plaque as an expression of thanks for her service as Board Chairperson on behalf of the Board of Trustees.

Trustee K. Woodcock thanked the Chairperson and trustees for the gift.

**INTERNET CONTENT FILTERING STATUS UPDATE**

Senior Superintendent M. Schinkel provided trustees with a PowerPoint Presentation on the status of Internet Content Filtering.

He noted that effective January 1, 2017, there will be two groups of users on the network. Those who are known to the network (signed in) and those who are unknown. Each group will have differing levels of access within the graduated filtering system.

His presentation also included information on recent training which included the Digital Citizenship Summit.

**MAJOR CAPITAL PROJECTS QUARTERLY UPDATE**

Controller of Facility Services I. Gaudet provided trustees with an update in regard to major capital projects.

It was noted that Chicopee Hills Public School remains a caution on the report due to the later construction start and the uncertainty of the weather during the coming winter months.

In response to a question by Trustee C. Harrington around catchment areas, staff agreed to provide additional information on catchment areas for some of the schools mentioned in the report.

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6. Moved by K. Woodcock , seconded by N. Waddell:

**That the Waterloo Region District School Board receive the report titled ‘Major Capital Projects – Quarterly Update Report’ as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**DEVELOPMENT AREA SCHOOL BOUNDARY ASSIGNMENTS**

Manager of Planning D. Cuomo and Senior Planner N. Hercanuck provided trustees with information regarding the school assignments for plans of subdivision that have been registered, or will soon be registered, within previously-established development areas.

In response to a question by Trustee N. Waddell regarding the number of portables approved for a site when the school is opening, staff agreed to provide information on the number of portables that will be approved for Groh Public School.

7. Moved by N. Waddell, seconded by K. Woodcock:

**That the Waterloo Region District School Board receive the report titled ‘Development Area School Boundary Assignments’ as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**LONG TERM FISCAL SUSTAINABILITY AND STABILITY TASK FORCE  
QUARTERLY UPDATE**

Superintendent M. Gerard presented a report outlining the work of the Fiscal Task Force to date. The report contained information on the committee members, attendance and tasks performed by the committee.

8. Moved by K. Woodcock, seconded by T. Martin:

**That the Waterloo Region District School Board receive the report titled ‘Long Term Fiscal Sustainability and Stability Task Force Quarterly Update’ as presented at the December 12, 2016, Committee of the Whole Meeting.**

-Carried-

**MOTION FROM TRUSTEE N. WADDELL RE ESTABLISHMENT OF AD HOC COMMITTEE**

Trustee N. Waddell presented a motion for approval. The motion recommends the establishment of an Ad Hoc Committee be formed to consider and provide recommendations to Board Policy G201 – Trustee Code of Conduct. Terms of Reference for the Ad Hoc Committee were attached to the report as Appendix A.

It was noted that the committee will be tasked with providing a report to the Board by the end of June 2017.

Several suggested amendments to wording in the Terms of Reference were provided to the Manager of Corporate Services.

9. Moved by K. Woodcock, seconded by C. Millar:

**That the Waterloo Region District School Board of Trustees establish an Ad-Hoc Committee to review Policy G201 – Trustee Code of Conduct; and**

**That the Committee provide a report to the Board by the end of June 2017, with the purpose of making recommendations for amendments to the existing policy and to draft defined procedures for implementation of the sections relating to enforcement of the policy.**

-Carried-

**2017 BOARD COMMITTEE MEMBERSHIPS**

Chairperson S. McMillan spoke to the 2017 Trustee Committee Membership as provided on Folio 21. He spoke briefly regarding the process that was used for committee assignments.

Chairperson S. McMillan also suggested that a more democratic process for committee selection needed to be developed and that as Chairperson he plans on working with trustees to create guiding principles to assist in committee selection prior to next December.

10. Moved by C. Millar, seconded by J. Hendry:

**That the Waterloo Region District School Board approve the 2017 Board Committee Membership Structure as outlined in Appendix A of the report titled “2017 Board Committee Memberships,” dated December 12, 2016.**

-Carried-

**STAFF AND BOARD REPORTS**

Trustee K. Woodcock reminded trustees they should have received an email from OPSBA containing a recap on topics discussed at the OPSBA Board of Directors meeting.

Trustees were also reminded of the Public Education Symposium on January 19-21, 2017. Please let Elaine Burns know if you would like to be registered for the symposium.

**QUESTION PERIOD**

Trustee C. Watson stated that she had been informed of recent changes to the Nutrition for Learning Program and asked for clarification on changes to the program. Senior Superintendent L. Read responded that she was aware of some changes that had been made in an attempt to provide service for more children and will follow-up on this issue and provide additional information to trustees.

Trustee K. Woodcock stated that in a news release from the Town of Wilmot she noted they have a new Parks Master Plan which mentions the pool at Forest Glen Public School. Superintendent M. Gerard responded that his staff are aware of this issue and are in conversations with Township staff and will provide additional information to trustees when available.

**FUTURE AGENDA ITEMS**

There were no future agenda items.

Director J. Bryant noted that this was Senior Superintendent M. Schinkel's last Board Meeting prior to his retirement and thanked him for his service to the Waterloo Region District School Board.

**ADJOURNMENT**

11. Moved by C. Harrington, seconded by C. Watson:

**That the Committee of the Whole Meeting of December 12, 2016, be adjourned.**

-Carried-

The meeting adjourned at 8:30 p.m.