

**MARCH 20, 2017**  
**COMMITTEE OF THE WHOLE MEETING**

The Waterloo Region District School Board held a Committee of the Whole Meeting this evening at 7:00 p.m. in the Education Centre Board Room, with the following members in attendance: S. McMillan (Chairperson), J. Hendry, T. Martin, C. Millar, M. Ramsay, N. Waddell, C. Watson and K. Woodcock.

Trustees C. Harrington, A. Mitchell and K. Smith were unable to attend this evening's meeting.

Student Trustees R. Barnes and H. Jamal were in attendance.

The following senior administration members were in attendance: J. Bryant (Director of Education and Secretary), M. Gerard, S. Lomax, A. Mercier, P. Rubenschuh, L. Read, G. Shantz and M. Weinert.

Other staff in attendance: J. Herring, N. Manning and L. Slupeiks.

**CALL TO ORDER**

Chairperson S. McMillan called the meeting to order at 7:10 p.m.

**APPROVAL OF AGENDA**

1. Moved by T. Martin, seconded by K Woodcock:

- Move discussion of Policy 2011 after the Sun Safety and Shading Report

**That the agenda of the March 20, 2017, Committee of the Whole Meeting be approved as amended.**

-Carried-

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations this evening.

**ANNOUNCEMENTS**

Chairperson S. McMillan announced a need for trustees to sit on the Tim Walker and Linda Fabi Bursary committees. Trustees were asked to contact the Administrative Assistant E. Burns, by March 21, 2017, if they were interested in sitting on either committee.

Chairperson S. McMillan announced that he had received regrets from Trustees C. Harrington and K. Smith for this evening's meeting.

**DELEGATIONS**

There were no delegations this evening.

**POLICY AND GOVERNANCE**

**APPROVAL OF BOARD POLICY 3001 – TRAVEL, MEALS, HOSPITALITY EXPENDITURES - TRUSTEES**

2. Moved by K. Woodcock, seconded by T. Martin:

**That the Waterloo Region District School Board approve Board Policy 3001 – Travel, Meals, Hospitality Expenditures - Trustees as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 3005 – EXPRESSIONS OF SYMPATHY**

3. Moved by C. Watson, seconded by K. Woodcock:

**That the Waterloo Region District School Board approve Board Policy 3005 – Expressions of Sympathy as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 4003 - TRESPASSING**

4. Moved by C. Watson, seconded by N. Waddell:

**That the Waterloo Region District School Board approve Board Policy 4003 - Trespassing as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 4004 – EMERGENCY NEEDS - EXPENDITURES**

5. Moved by N. Waddell, seconded by C. Millar:

**That the Waterloo Region District School Board approve Board Policy 4004 – Emergency Needs - Expenditures as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**APPROVAL OF BOARD POLICY 4006 – PARKING ON SCHOOL BOARD PROPERTIES**

6. Moved by C. Watson, seconded by N. Waddell:

**That the Waterloo Region District School Board approve amendments to Board Policy 4006 – Parking on School Board Properties as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**REPORTS**

**SCHOOL YEAR CALENDARS 2017-2018**

Superintendent A. Mercier provided a report with the draft 2017-2018 School Year Calendars for the approval of trustees. It was noted that the school year calendars will be submitted to the Ministry of Education and will be shared with students, staff and members of the public following Ministry approval.

Trustee K. Woodcock spoke to the process that was used to arrive at this draft of the calendar and noted the many stakeholders that were involved in the process. Trustee K. Woodcock also congratulated staff, employee groups and stakeholders on their efforts in working collaboratively during the process of developing a school year calendar.

7. Moved by K. Woodcock, seconded by C. Millar:

**That the Waterloo Region District School Board approve the 2017-2018 School Year Calendars containing 194 school days, as outlined in Appendices A and B of the report titled “School Year Calendars 2017-2018” and as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**INTERIM FINANCIAL REPORT AND FORECAST AT FEBRUARY 28, 2017**

Coordinating Superintendent M. Gerard noted that staff are still showing a small surplus for the year and will clarify the final amount as we get closer to the end of the school year.

Discussion followed on enrolment levels and where concerns could be identified.

This report was provided for the information of the Board.

**FISCAL TASK FORCE QUARTERLY UPDATE**

Coordinating Superintendent M. Gerard provided an update on the work of this committee along with a summary of actions and attendance at all meetings.

In response to a question, Chief Communications Officer N. Manning responded that 801 budget survey responses were received.

This report was provided for the information of the Board.

**MAJOR CAPITAL PROJECTS – QUARTERLY UPDATE REPORT**

Coordinating Superintendent M. Gerard provided an update on the list of major capital projects and noted all projects were on time and there were no cautions at this time.

Trustee J. Hendry requested that staff indicate on the report the names of the Architectural Firms involved in each project.

This report was provided for the information of the Board.

**SUN SAFETY AND SHADING POLICY BACKGROUND**

Coordinating Superintendent M. Gerard and Superintendent P. Rubenschuh spoke to the report and the recommendations for sun safety for students.

Copies of additional information that will be added to the Administrative Procedure were distributed to trustees for their information.

This report was provided for the information of the Board.

**APPROVAL OF BOARD POLICY 2011 – SUN SAFETY AND SHADING**

8. Moved by K. Woodcock, seconded by C. Watson:

**That the Waterloo Region District School Board approve Board Policy 2011 – Sun Safety and Shading as presented at the March 20, 2017, Committee of the Whole Meeting.**

-Carried-

**STAFF AND BOARD REPORTS**

Trustee K. Woodcock reminded trustees that Policy Resolutions for OPSBA were to be sent to the Manager of Corporate Services by the end of the day on March 23, 2017. Policy Resolutions will be discussed at the Board Meeting on March 27, 2017.

**QUESTION PERIOD**

Trustee J. Hendry commented on a recent letter received from the Region of Waterloo suggesting that it was not in their scope to endorse the Stop Arm Camera program and requested an update. Coordinating Superintendent M. Gerard responded that the Region needs to be a partner in the program and staff are currently discussing the issue with the Region. Trustees will be provided with an update when available.

**FUTURE AGENDA ITEMS**

Trustee T. Martin served the following Notice of Motion as supported by Trustees N. Waddell and C. Watson:

**That the Waterloo Region District School Board continue to provide transportation to those French Immersion students who have become otherwise ineligible for transportation due to the opening of Groh and Chicopee Hills Public Schools.**

**ADJOURNMENT**

9. Moved by K. Woodcock, seconded by C. Millar:

**That the Committee of the Whole Meeting of March 20, 2017, be adjourned.**

-Carried-

The meeting adjourned at 7:49 p.m.