

WATERLOO REGION DISTRICT SCHOOL BOARD

NOTICE AND AGENDA

A Committee of the Whole meeting of the Waterloo Region District School Board will be held in the Board Room, Building 2, 1st Floor, 51 Ardelet Avenue, Kitchener, Ontario, on **Monday, March 20, 2017, at 7:00 p.m.**

AGENDA

Call to Order

O Canada

Approval of Agenda

Declarations of Pecuniary Interest

Celebrating Board Activities/Announcements

Delegations

Policy and Governance (30 minutes)

- 1** Review of Board Policy 2011 – Sun Safety and Shading (MG)
- 5** Review of Board Policy 3001 – Travel, Meals, Hospitality Expenditures - Trustees (MG)
- 9** Review of Board Policy 3005 – Expressions of Sympathy (Trustees)
- 10** Review of Board Policy 4003 – Trespassing (MG/PR)
- 12** Review of Board Policy 4004 – Emergency Needs – Expenditures (MG)
- 14** Review of Board Policy 4006 – Parking on School Board Properties (MG)

Reports (Human Resource Services and Student Achievement and Well-Being Services Focus)

- | | | |
|-----------|--|------------|
| 16 | School Year Calendars 2017-2018 Report | A. Mercier |
| 20 | 2016-2017 Interim Financial Report and Forecast at February 28, 2017 | M. Gerard |
| 29 | Fiscal Task Force Quarterly Update | M. Gerard |
| 31 | Major Capital Projects - Quarterly Update Report | M. Gerard |
| 33 | Sun Safety & Shading Policy Background | M. Gerard |

Staff and Board Reports

Question Period (10 minutes)

Future Agenda Items (*Notices of Motion to be referred to Agenda Development Committee*)

Adjournment

Questions relating to this agenda should be directed to
Jayne Herring, Manager of Corporate Services
519-570-0003, ext. 4336, or Jayne.Herring@wrdsb.on.ca



SUN SAFETY AND SHADING

Legal References:	<i>Education Act</i>
Related References:	<i>Policy 2000 Environmental Values</i> <i>Shade Audit Information Guide and Tool, Region of Waterloo</i>
Effective Date:	January 2012
Revisions:	March 2015
Reviewed:	June 13, 2016

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board (Board) to promote public health through the development of a culture of sun safety through education, communication and action.

2. Sun Safety

- 2.1 The Board recognizes that exposure to ultraviolet radiation (UVR) poses an identified health risk (such as skin cancer) to children and adults.
- 2.2 The Board recognizes that the strategic provision of shade:
- reduces the urban heat island effect by reducing the temperature of hard surfaces including paved areas and parking lots
 - enables children to play in outdoor environments while protecting them from the harmful impact of UVR.
- 2.3 The Board acknowledges the important role of communicating and promoting sun safety awareness and protective strategies to students, parents and staff which include:
- 2.3.1 The potential ill effects of sun exposure
- 2.3.2 Protective Strategies:
- providing shaded areas for outdoor activities
 - wearing protective clothing (long sleeved shirts and long pants and tightly woven fabrics)
 - wearing hats with wide brims, visors and/or back flaps
 - wearing UV protective sunglasses
 - using sunscreens
 - using portable shade devices
- 2.4 The Board recognizes the importance of the provision of shade, either natural (trees or other appropriate vegetation) or constructed, as an essential element in the planning and design of new or renovations to board facilities. When plans for school construction, additions or renovations include the removal of healthy trees from the school property, the overall communication process should inform and allow input from school communities and surrounding neighbours.
- 2.5 In addition, existing school sites should be reviewed periodically to ensure that appropriate shaded areas are being provided for children.
- 2.6 The Board supports and encourages schools and school councils to develop school based greening solutions to address ongoing sun safety behaviours and shading initiatives.

- 2.7 The Board acknowledges and accepts its responsibility in the community to participate in the development and support of a Region Wide Shade Policy with community partners.



SUN SAFETY AND SHADING

Legal References:	<i>Education Act</i>
Related References:	<i>Policy 2000 Environmental Values</i> <i>Administrative Procedure 4140 Severe Weather Conditions (Bus Cancellation – Student Dismissal – School Closing)</i> <i>Shade Audit Information Guide and Tool, Region of Waterloo</i>
Effective Date:	January 2012
Revisions:	March 2015
Reviewed:	June 13, 2016, March 20, 2017

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TRAVEL, MEALS AND HOSPITALITY EXPENDITURES – TRUSTEES

Legal References:	<i>Education Act, Section 171(1)17: Powers of Boards - Membership Fees and Travelling Expenses</i> <i>Education Act, Section 191(2): Travel Expenses</i> <i>Broader Public Sector Expenses Directive (Effective April 1, 2011)</i> <i>Ministry Memo 2006:B15 – School Board Expenditure Guidelines</i> <i>Ministry Memo 2009:B8 – Trustee Expense Guideline</i>
Related References:	<i>Administrative Procedure 4380 – Travel, Meals and Hospitality Expenses</i> <i>FS-07-AS5 - Request for Reimbursement of Expenses</i>
Effective Date:	<i>March 2007</i>
Revisions:	<i>January 2015</i>
Reviewed:	<i>February 8, 2016</i>

1. Preamble

- 1.1 The policy that follows outlines the role and responsibilities of members of the Waterloo Region District School Board (Board) where a trustee is to be reimbursed for purchases they have made on behalf of the Board for travel, meals, hospitality, out-of-pocket expenses or professional development.
- 1.2 The Education Act deems one-third of the annual honorarium paid to trustees to cover a trustee's out-of-pocket expenses. In addition, the Act also provides for a Board to reimburse trustees for expenses.

2. Travel, Meals and Hospitality Expenditures

- 2.1 It is the policy of the Board to pay or reimburse trustees for out-of-pocket expenses incurred while on board business as outlined in the Administrative Procedure 4380 – Travel, Meals and Hospitality Expenditures.
- 2.2 The Board will reimburse trustees for travel, meals, accommodation expenses, other business expenses, hospitality expenditures and professional development fees incurred in carrying out their responsibilities while representing the interest of students, the community or the Board. Expenses related to political activities or events are not reimbursed.
- 2.3 All expenses to be reimbursed must be reasonable and relevant to the business activity of the Board. The expenditures must be reasonable and transparent, with appropriate accountability and relate to the goals and objectives of the Board's Strategic Plan. Requests for employee time or other board resources, which are for trustee personal use, are not permitted.
- 2.4 For an expense to be paid or reimbursed it must have the appropriate authorizations and approvals as set out in Administrative Procedure 4380.
- 2.5 The Board assumes no obligation to reimburse expenses that do not comply with this policy.

- 2.6 A detailed breakdown of trustee expenses and any required explanation must be posted quarterly on the Board website.
- 2.7 It is the policy of the Board to include the total amount reimbursed to trustees in a public report published annually in November for the previous budget year.



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EXPRESSIONS OF SYMPATHY

Legal References:

Related References:

Effective Date: *Feb 23, 1998*

Revisions: *May 30, 2005*

Reviewed: *June 9, 2014, February 8, 2016*

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board to offer a tangible expression of sympathy to members of the immediate family upon the death of a trustee, employee, or student attending a school under the jurisdiction of the Board, recognizing it has a genuine interest in and concern for the welfare of all members of its educational team, particularly in time of bereavement.

2. Regulations

- 2.1 On behalf of the Board, a joint letter of condolence will be sent from the Chairperson and Director of Education to the immediate family upon the death of a trustee, employee, or student attending a school under the Board's jurisdiction.
- 2.2 The letter will indicate that as an expression of Board sympathy, a general planting of trees memorializing individuals covered by the Board's policy will be undertaken.
- 2.3 Memorial trees will be planted at times and locations to be determined by the Board's grounds keeping staff in consultation with the family.
- 2.4 On behalf of the Board, a joint letter of condolence will be sent from the Chairperson and Director of Education to the immediate family upon the death of community members who have contributed significantly to the education of students in the Region of Waterloo.



Board Policy 4003

TRESPASSING

Legal References:	<i>Trespass to Property Act, R.S.O. 1990 Education Act Ontario Regulation 474/00 - Access to School Premises</i>
Related References:	<i>Board Policy 6000 – Safe Schools Board Policy 6001 – Code of Conduct</i>
Effective Date:	<i>February 23, 1998</i>
Revisions:	<i>March 17, 2014, October 27, 2003</i>
Reviewed:	<i>February 8, 2016</i>

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board to give appropriate notice regarding access to and the use of school premises, and to authorize the Director of Education to designate members of the Board's employees and other duly authorized agents to act with the authority of an occupier in compliance with legislation contained in the Trespass to Property Act and Ontario Regulation Access to School Premises recognizing that:
 - 1.1.1 school premises exist for unique and specific purposes;
 - 1.1.2 the Board must safeguard school premises for those purposes on behalf of the public;
 - 1.1.3 persons entering school premises without authority or using them to engage in prohibited activities may endanger such premises;
 - 1.1.4 the Trespass to Property Act gives a school board all the rights and duties of an occupier in respect of its school premises;
 - 1.1.5 unless invited or otherwise directed by the school principal (or designate), all persons who enter school premises and who are not students or staff members of that school, must report to the main office of the school promptly upon arrival and obtain the principal's (or designates) permission to remain on the school premises.



Board Policy 4003

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**EMERGENCY NEEDS – EXPENDITURES**

Legal References: *Education Act*

Related References: *Waterloo Region District School Board Annual Budget*

Effective Date: *February 23, 1998*

Revisions: *December 9, 2007, November 10, 2014*

Reviewed: *February 8, 2016*

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board, recognizing the Board may encounter situations requiring funding of emergency needs, to:
 - 1.1.1 empower the Director of Education, or designate, to authorize a disbursement for which no provision was made in the budget, up to the balance in the reserve fund established for the purpose of emergency needs;
 - 1.1.2 direct that a report describing such action be distributed to trustees within twenty-four hours of the emergency situation, or as soon thereafter as practicable, as well as at the next regular meeting of the Board;
 - 1.1.3 ensure that an emergency expenditure under this policy will be made only for purposes of: protecting the health or ensuring the safety of persons; preserving, repairing, providing or protecting facilities that are essential for the provision of approved services and programs; and, providing, repairing or replacing equipment or furnishings necessary to provide approved programs and services.



EMERGENCY NEEDS – EXPENDITURES

Legal References: *Education Act*

Related References: *Waterloo Region District School Board Annual Budget*

Effective Date: *February 23, 1998*

Revisions: *December 9, 2007, November 10, 2014*

Reviewed: *February 8, 2016, **March 20, 2017***

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 - 1.1.2 direct that a report describing such action be distributed to trustees within twenty-four hours of the emergency situation, or as soon thereafter as practicable, as well as at the next regular meeting of the Board;
 - 1.1.3 ensure that an emergency expenditure under this policy will be made only for purposes of: protecting the health or ensuring the safety of persons; preserving, repairing, providing or protecting facilities that are essential for the provision of approved services and programs; and, providing, repairing or replacing equipment or furnishings necessary to provide approved programs and services.



PARKING ON SCHOOL BOARD PROPERTIES

Legal References: *Education Act: Trespass to Property Act*

Related References:

Effective Date: *March 30, 1998*

Revisions: *April 14, 2014, February 8, 2016*

Reviewed:

1. Preamble

- 1.1 It is the policy of the Waterloo Region District School Board to permit the use of its parking lot by its public provided that:
 - 1.1.1 the site administrator approves the request or a permit for facility use is in place through the Rentals group in the Facilities Department;
 - 1.1.2 the use does not interfere with school requirements, maintenance work or snow removal;
 - 1.1.3 the parking is done at their own risk and there is no cost to the Board;
 - 1.1.4 there is adherence to any restrictions posted with appropriate signage on the property. Failure to comply may result in costs which will be charged to the vehicle owner.



PARKING ON SCHOOL BOARD PROPERTIES

Legal References: *Education Act: Trespass to Property Act*

Related References:

Effective Date: *March 30, 1998*

Revisions: *April 14, 2014, February 8, 2016*

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 - 1.1.4 there is adherence to any restrictions posted with appropriate signage on the property. Failure to comply may result in costs which will be charged to the vehicle owner.



Report to Committee of the Whole

March 20, 2017

Subject: School Year Calendars – 2017 - 2018

Recommendation

That the Waterloo Region District School Board approve the 2017-2018 School Year Calendars containing 194 school days, as outlined in Appendices A and B of the Report titled "School Year Calendars – 2017-2018".

Status

In preparation of the 2017-2018 School Year Calendars, a consultation process was established with representatives from stakeholder groups within the Board, which included the Waterloo Region Assembly of Public School Councils (WRAPSC)/Parent Involvement Committee (PIC), employee unions, associations and administrators.

Members of this year's School Year Calendar Committee are:

- Betti Adams, Elementary Principal;
- Cindy Benedetti, (WREA);
- Brian Beney, Elementary Principal;
- Beth Bodkin, (SSPA)
- Ron DeBoer (Committee Chair)
- Ed Doadt, Secondary Principal;
- Sherry Freund, (OSSTF);
- Brad Marsh, (SSVPA);
- Kathy Mason, ITS;
- Angela Mercier, Superintendent, Student Achievement & Well-Being;
- Scott R. Miller, Superintendent, Student Achievement & Well-Being;
- Lynsey Slupeiks, Communications Officer;
- Shawn Thompson, Elementary Principal;
- Joanne Threndyle, (ETFO);
- Laurie Tremble (PIC);
- Jenn Wallage (OSSTF – EA);
- Michael Weinert, Coordinating Superintendent, Human Resource Services;
- Lynn Wilson (EAA);
- Kathleen Woodcock, Trustee.

In addition, discussions related to the alignment of School Year Calendars have occurred with the Waterloo Catholic District School Board (WCDSB) and neighbouring school boards. As in past years, it is our committee's goal to ensure that the calendar is aligned as closely as possible with the calendar proposed by the WCDSB.

The 2017-18 school year will begin on Tuesday, September 5, 2017 and end on Friday, June 29, 2018.

Background

In accordance with Regulation 304, district school boards are required to prepare, adopt, and submit to the Minister, on or before the 1st day of May, a School Year Calendar. The Regulation also states that the school year calendar shall include a minimum of 194 school days of which 7 days may be designated by the board as professional activity days. Three of these days must be devoted to specific provincial education priorities. Furthermore, a board may designate up to 10 instructional days as examination days [Section 3. (3.1)].

Financial implications

It is anticipated that the attempt to align the secondary and elementary Professional Activity days between our school board and the Waterloo Catholic District School Board will have a cost in the range of \$175,000 - \$200,000 to the Waterloo Region District School Board.

Communications

Subsequent to Board approval of the above recommendation, school year calendars will be submitted to the Ministry of Education and will be shared with students, staff and members of the public following receipt of Ministry approval. As per Ministry direction, schools must communicate the date and purpose of the PA Day ten days before each PA day.

Prepared by: John Bryant, Director of Education, Ron DeBoer, Superintendent,
Student Achievement & Well-Being; in consultation with Coordinating
Council

School Year Calendar 2017 - 2018

Legend ▶ **H** - Statutory Holiday Schedule
E - Scheduled Examination Day
P - Professional Activity Day
B - Board Designated Holiday
☒ Half Day

WRDSB - Elementary Schools

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2017	0	0	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September 2017	18	1	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October 2017	21	0	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
November 2017	21	1	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
December 2017	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
January 2018	17	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
February 2018	19	0	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28		
March 2018	16	0	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
April 2018	19	1	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
May 2018	21	1	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
June 2018	19	2	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
July 2018	0	0	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
TOTAL	187	7	0	Note: The 2017-2018 calendar provides for 195 possible school days between September 1, 2017 and June 30, 2018. The school year shall include a minimum of 194 school days of which three (3) days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four (4) extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days																								

School Year Calendar 2017 - 2018

Legend ▶ **H** - Statutory Holiday Schedule
E - Scheduled Examination Day
P - Professional Activity Day
B - Board Designated Holiday
☒ Half Day

WRDSB - Secondary Schools

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2017	0	0	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
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May 2018	21	1	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
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Report to Committee of the Whole

March 20, 2017

**Subject: 2016-2017 Interim Financial Report and Forecast
at February 28, 2017**

Recommendation

This report is for the information of the Board.

Status

On June 27, 2016 the Waterloo Region District School Board (WRDSB) approved a balanced 2016-2017 operating budget, where revenues equaled expenditures.

The forecast presented is showing a surplus of \$0.75 million. The forecasted "Annual Operating Surplus/ (Deficit)-Unappropriated" indicates no significant variations from the previous interim report dated January 23, 2017. The enrolment projection is based on the October 31, 2016 actual count and the projected enrolment for March 31, 2017 as filed in the 2016-2017 Revised Estimates. It is important to be aware that the March 31, 2017 enrolment numbers are estimates. Therefore, there will be no certainty around our revenue until enrolments are confirmed. Enrolment levels are monitored closely and are a financial risk to the WRDSB as it is a key driver to the amount of grants the WRDSB receives from the Ministry.

The 2016-2017 Interim Financial Report comparing budget to forecast is attached as Appendix A.

A summary of the net adjustments between original budget and this forecast is below in Table 1.

Table 1		
in (000's)		
2016-17 Approved Operating Surplus/(Deficit)		\$(5,322)
2016-17 Approved One Time Initiatives		5,322
2016-17 Approved Budget		0
Changes to Grants for Student Needs Based on Enrolment Increase/(Decrease)		
Net enrolment impact on Grant for Student Needs	5,921	
Changes to Other Revenues Increase/(Decrease)		
Teacher Qualification and Experience Grant	(631)	
Designated Early Childhood Educator Qualification and Experience Grant	(228)	
Labour Related Enhancements	(520)	
Draw from Deferred Revenue	(1,311)	
International Student Tuition Fees	266	3,497
Changes to Expenditures Increase/(Decrease)		
Classroom Teachers Salary and Benefits (28.77 FTE)	1,191	
Designated Early Childhood Educators (10.00 FTE)	482	
Utilities	1,100	
Miscellaneous Adjustments	(28)	2,745
Estimated 16/17 In Year Operating Surplus/(Deficit)		\$ 751

Background

It has been an established practice within the Waterloo Region District School Board (WRDSB) to review revenues and expenditures on a quarterly basis in comparison with the approved budget.

Financial implications

It is projected that the WRDSB will have a small surplus at the end of 2016-2017, based on projected enrolments and estimated projections of cost increases and pressures. These estimates are likely to change as the year progresses. The March 31, 2017 count date will be critical to the revenue projections for the year. The forecast assumes that expenditure budgets will be fully spent by year end. Administration will continue to monitor expenses and adjust where possible to ensure the WRDSB remains in a stable financial position.

Communications

Information is provided to staff and members of the public as required.

Prepared by: Matthew Gerard, Coordinating Superintendent, Business Services &
Treasurer of the Board
Sharon Uttley, Manager of Accounting Services
Wendy Jocques, Manager of Budget Services
Nick Landry, Manager of Business Services
Fabiana Frasher, Budget Officer
in consultation with Coordinating Council

2016-17 Interim Financial Report

Summary of Financial Results

(000's)

	Budget	Forecast	In-Year Change	
			\$	%
Revenue				
Provincial Grants-GSN	650,011	660,428	10,418	1.6%
Revenue transferred from/(to) deferred revenue	3,399	2,782	(617)	(18.2%)
Other Grants	3,701	4,635	934	25.2%
Other	23,336	24,653	1,317	5.6%
School Generated Funds	14,000	14,000	-	0.0%
Transferred from DCC**	31,209	31,451	242	0.8%
Transferred to DCC**	(16,825)	(18,653)	(1,829)	10.9%
Total Revenue	708,830	719,296	10,465	1.5%
Expenses				
Instruction	552,435	558,040	5,605	1.0%
Administration	15,876	16,036	161	1.0%
Transportation	16,371	16,371	-	0.0%
School Operations & Maintenance	58,283	59,438	1,156	2.0%
Pupil Accom/Renewal/Debt/Non-operating	42,320	45,315	2,995	7.1%
School Generated Funds	14,000	14,000	-	0.0%
Total Expenses	699,284	709,200	9,916	1.4%
Surplus/(Deficit)	9,546	10,095	549	5.8%

DETERMINATION OF ANNUAL OPERATING SURPLUS

PSAB Surplus/(Deficit) (from above)	9,546	10,095
LESS: Internally Appropriated		
2016/17 one-time initiatives	5,322	5,322
Committed Capital Projects	500	500
Committed capital projects annual amortization	(305)	(305)
Sub-Total: In-Year Appropriations	5,517	5,517
Previous year one-time initiatives	-	181
Commitment of sinking fund interest	24	24
Committed capital projects	(405)	(405)
Total: Internally Appropriated	5,136	5,317
Less: Unavailable for Compliance		
PSAB Adjustments	(14,988)	(14,966)
Total Adjustments	(9,852)	(9,649)
In-year unappropriated Operating Surplus/(Deficit)	(305)	446
Committed capital projects annual amortization	305	305
ANNUAL Unappropriated Operating Surplus/(Deficit)	0	751

Changes in Revenue

- Provincial Grants - due to increase in enrolment
- Deferred Revenue transfer changes are related to special education, Student Achievement Envelope and School Renewal
- Other Grants increase due to additional Educational Program Other (EPO) grant announcements after budget submission
- Other Revenue increase due to projected increase in number of International students and increase in extended day care fees due to increased enrolment

Change in Expenditures

- Instruction: reflects the increase in staffing due to increase in enrolment
- Pupil Accom/Renewal/Debt/Non-Operating: Increase in extended day care enrolment, and school renewal

Risks

- projected enrolment does not materialize

**DCC - Deferred Capital Contributions

2016-17 Interim Financial Report

Summary of Capital to be Financed

(000's)

	Budget	Forecast
Funding		
New Building and Additions	28,454	28,147
Community Hubs	0	885 *
Child Care Capital	2,496	2,000
School Condition Improvement	7,842	23,937 **
Full Day Kindergarten	1,829	3,309
Renewal	7,531	9,359 **
Education Development Charge (EDC)	2,463	2,463
Proceeds of Disposition	5,651	2,200
Minor Tangible Capital Assets	9,294	9,294
Other	2,355	1,176
Total Capital by Funding Source	67,914	82,771
Expenditure		
Buildings (new, additions & renewal)	53,718	68,575
Land	2,463	2,463
Land Improvements	1,020	1,020
Moveable Assets	10,713	10,713
Total Capital Expenditure	67,914	82,771

* Ministry announced new capital initiative October 14, 2016

** Ministry announced additional funding July 12, 2016

2016-17 Interim Financial Report

Summary of Enrolment

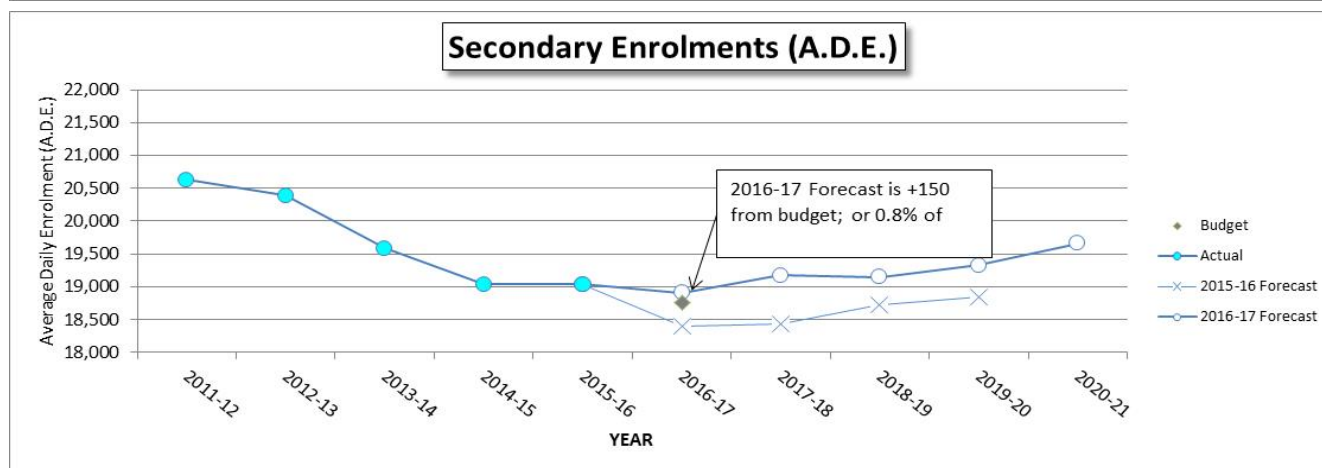
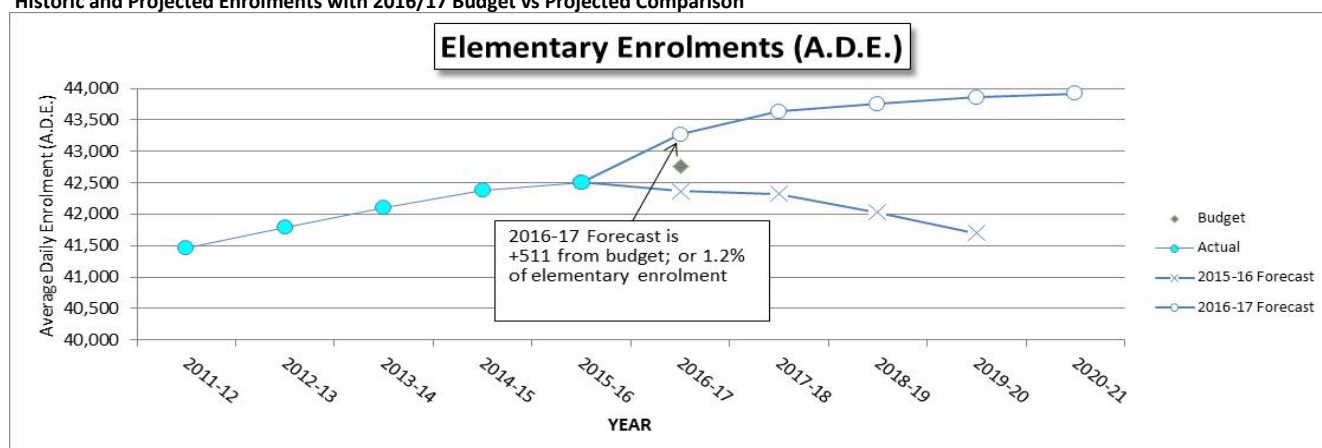
ADE	Budget	Forecast	In-Year Change	
			#	%
Elementary				
JK	3,764.40	3,940.15	175.75	4.7%
SK	4,216.48	4,226.89	10.41	0.2%
Grade 1-3	13,131.50	13,211.49	79.99	0.6%
Grade 4-8	21,640.50	21,886.90	246.40	1.1%
Other Pupils (International)	6.00	4.50	(1.50)	-25.0%
Total Elementary	42,758.88	43,269.93	511.05	1.2%
Secondary				
Pupils of the Board <21	18,646.45	18,777.59	131.14	0.7%
High Credit Pupils	42.98	43.55	0.57	1.3%
Pupils of the Board >21	3.00	3.25	0.25	8.3%
Other Pupils (International)	65.87	83.75	17.88	27.1%
Total Secondary	18,758.30	18,908.14	149.84	0.8%
Total	61,517.18	62,178.07	660.89	1.1%

Note: Forecast based on October 31st count date

Highlights of Changes in Enrolment:

- We attribute our growth in both the elementary and secondary panel to net migration into the Region. This is supported by strong housing data reported for 2016, and is likely to continue as affordability of housing in the Greater Toronto area pushes people further down the 401 corridor.
- We have adjusted our multi-year forecast for both elementary and secondary schools. In previous forecasts we anticipated the secondary decline to continue into 2017-18; our adjusted forecasts indicate we are likely to "bottom out" in 2016-17 before showing a gradual increase moving forward. The multi-year forecast for elementary reflects a continuation of growth experienced this year as a result of migration into the Region.

Historic and Projected Enrolments with 2016/17 Budget vs Projected Comparison



2016-17 Interim Financial Report**Summary of Staffing**

FTE	Budget	Actual October 31st	In-Year Change	
			#	%
Instruction			-	
Classroom Teachers	3,724.90	3,743.10	18.20	0.49%
Non-Classroom	1,923.80	1,923.10	(0.70)	-0.04%
Total Instruction	5,648.70	5,666.20	17.50	0.31%
Non-Instruction	786.30	765.70	(20.60)	-2.62%
Total	6,435.00	6,431.90	(3.10)	-0.05%

Highlights of Changes in Staffing:

- October 31st numbers excludes vacant permanent positions, including 13.4 FTE Elementary teachers in the process of being hired

**Waterloo Region District School Board
Interim Financial Report
PSAB Revenues for the Period Ending February 28, 2017**

Budget Assessment						
2016-17					Material Variance Note	
Budget (Estimates)	% Change from Prior Year Actuals	Forecast	Change			
			\$ Increase (Decrease)	% Increase (Decrease)		
Provincial Grants for Student Needs						
1 Pupil Foundation-Elementary	222,437,078	1.4%	225,163,452	2,726,374	1.23%	1
2 Pupil Foundation-Secondary	108,004,527	(0.4%)	108,764,120	759,593	0.70%	
3 School Foundation	41,159,550	1.3%	41,471,478	311,928	0.76%	
4 Special Education	82,688,649	1.1%	83,226,703	538,054	0.65%	
5 French as a Second Language	8,295,662	3.7%	8,361,507	65,845	0.79%	
6 English as a Second Language	7,466,747	28.6%	8,636,867	1,170,120	15.67%	
7 Learning Opportunities	7,680,119	13.0%	7,703,207	23,088	0.30%	
8 Continuing Education	1,621,051	(0.5%)	1,621,530	479	0.03%	
9 High Credit	144,757	27.9%	146,676	1,919	1.33%	
10 Teacher Q&E	55,407,313	3.6%	54,776,515	(630,798)	(1.14%)	
11 New Teacher Induction Program (NTIP)	439,119	18.9%	437,427	(1,692)	(0.39%)	2
12 ECE Q&E	3,942,895	7.1%	3,714,552	(228,343)	(5.79%)	
13 Transportation	15,939,553	3.6%	16,104,148	164,595	1.03%	
14 Admin and Governance	16,279,763	1.6%	16,401,935	122,172	0.75%	
15 Trustees' Association Fee	43,316	0.0%	43,316	-	0.00%	
16 School Operations	57,381,393	0.5%	57,964,205	582,812	1.02%	3
17 Community Use of Schools	793,650	1.1%	793,650	-	0.00%	
18 Declining Enrolment	50,679	(66.4%)	-	(50,679)	(100.00%)	
19 Temporary accomodation - relocation and leasing	1,702,019	(1.3%)	1,744,589	42,570	2.50%	
20 First Nation, Metis and Inuit	844,427	(6.8%)	848,802	4,375	0.52%	
21 Safe Schools	1,239,695	0.7%	1,250,195	10,500	0.85%	4
22 School Renewal	8,578,852	(11.8%)	9,745,451	1,166,599	13.60%	
23 Approved Debt	104,872	0.0%	104,872	-	0.00%	
24 Debt Charges-Interest Portion	7,893,853	(2.9%)	7,911,978	18,125	0.23%	
25 1% Lump Sum	-	-	-	-	-	
26 Capital Grant for Land	-	-	-	-	-	5
27 Restraint Savings	(129,030)	(102.5%)	(129,030)	-	0.00%	
28 Labour Related Enhancements	-	0.0%	3,620,211	3,620,211	-	
29 Total Provincial Grants for Student Needs (GSN)	650,010,509	0.6%	660,428,356	6,797,636	1.05%	
30 Amortization of Deferred Capital Contributions	31,208,610	100.0%	31,450,627	242,017	0.78%	
31 Legislative Grants transferred from/(to) Deferred Revenue	3,399,298	610.3%	2,782,021	(617,277)	(18.16%)	5
32 Other Grants	3,701,174	(19.8%)	4,634,985	933,811	25.23%	6
Non Grant Revenue						
33 Fees	1,245,000	(10.2%)	1,510,600	265,600	21.33%	7
34 Transportation Recoveries	26,600	0.0%	26,600	-	0.00%	8
35 Rental Revenue	1,655,300	10.5%	1,655,300	-	0.00%	
36 Education Development Charge	10,072,616	-	10,072,616	-	0.00%	
37 Other Revenue	10,336,076	6.0%	11,387,876	1,051,800	10.18%	
38 Non Grant Revenue	23,335,592	16.7%	24,652,992	1,317,400	5.65%	
39 School Generated Funds Revenue	14,000,000	12.1%	14,000,000	-	0.00%	9
40 Grants Transferred to Deferred Capital Contributions	(16,824,824)	36.8%	(18,653,475)	(1,828,651)	10.87%	
41 Total PSAB Revenues	708,830,359	1.1%	719,295,506	10,465,147	1.48%	

EXPLANATIONS OF MATERIAL GRANT VARIANCES

- 1 Increase in number of pupils of the board who meet the English as a second language criteria
- 2 Reflects the change in the average experience factor for Designated Early Childhood Educators
- 3 Enrolment increasing compared 2015-2016 revised estimates calculations
- 4 Additional School Renewal Grant announcement, July 2016, after budget submission
- 5 Reflects the change in amounts transferred from deferred revenue for Special Education, Student Achievement Envelope and School Renewal
- 6 Additional Education Program Other (EPO) grants announced after budget submission (Autism Supports (\$199,797); Supporting Students with severe learning disabilities (\$152,897))
- 7 Projected increase in number of International students
- 8 Extended Day Care enrolment increase offset by corresponding expense

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Waterloo Region District School Board
Interim Financial Report
PSAB Expenses for the Period Ending February 28, 2017

A. Budget Assessment					B. Risk Assessment				
2016-17					Material Variance Note	Actual to Feb 28/17	Actual to Feb 29/16	Year-to year Increase (Decrease)	Forecast vs. Prior year YTD
Budget (Estimates)	Forecast	Change		% of Forecast Spent		% of Actual Spent			
		\$ Increase (Decrease)	% Increase (Decrease)						
OPERATING									
Classroom									
1 Classroom Teachers	372,794,452	376,637,985	3,843,533	1.0%		48.61%	50.62%	(2.0%)	
2 Supply Staff	17,145,000	17,147,545	2,545	0.0%		48.74%	51.28%	(2.5%)	
3 Teacher Assistants	31,340,737	31,965,232	624,495	2.0%		53.10%	51.92%	1.2%	
4 Early Childhood Educator	15,991,700	16,500,782	509,082	3.2%		53.69%	52.50%	1.2%	
5 Textbooks and Classroom Supplies	14,918,864	15,140,042	221,178	1.5%		46.41%	46.36%	0.1%	
6 Computers	10,034,800	10,034,800	-	0.0%		48.83%	33.28%	15.6%	1
7 Professionals & Paraprofessionals	25,966,086	26,276,736	310,650	1.2%		48.51%	45.72%	2.8%	
8 Library & Guidance	11,267,734	11,297,714	29,980	0.3%		52.55%	51.55%	1.0%	
9 Staff Development	4,026,239	3,887,077	(139,162)	(3.5%)		50.65%	40.59%	10.1%	1
10 Department Heads	1,400,700	1,377,160	(23,540)	(1.7%)		50.21%	52.60%	(2.4%)	
11 Principal and Vice-Principals	26,564,604	26,564,604	-	0.0%		50.01%	51.27%	(1.3%)	
12 School Secretaries & Office Supplies	15,192,313	15,441,149	248,836	1.6%		48.47%	50.12%	(1.6%)	
13 Teacher Consultants	7,020,911	6,991,766	(29,145)	(0.4%)		45.38%	48.38%	(3.0%)	
14 Continuing Education	2,061,372	2,067,845	6,473	0.3%		27.91%	29.60%	(1.7%)	
15 Instruction-Amortization	5,573,854	5,573,854	-	0.0%		0.00%	0.00%	0.0%	
16 Less: GSN Funded Tangible Capital Assets	(8,864,200)	(8,864,200)	-	0.0%		46.34%	21.84%	24.5%	
17 Sub-Total Instruction Expenses	552,435,166	558,040,091	5,604,925	1.0%		48.55%	49.84%	(1.3%)	
Other Expenses									
18 Board Administration	15,596,813	15,757,521	160,708	1.0%		48.40%	44.86%	3.5%	
19 School Operations	58,433,352	59,589,040	1,155,688	2.0%		44.47%	45.39%	(0.9%)	
20 Transportation	16,369,585	16,369,585	-	0.0%		62.07%	60.55%	1.5%	
21 Amortization	559,488	559,488	-	0.0%		0.00%	0.00%	0.0%	
22 Less: GSN Funded Tangible Capital Assets	(430,100)	(430,100)	-	0.0%		30.5%	29.85%	0.7%	
23 Sub-Total Other Expenses	90,529,138	91,845,534	1,316,396	1.5%		48.07%	47.92%	0.2%	
24 TOTAL OPERATING EXPENSE	642,964,304	649,885,625	6,921,321	1.1%		48.49%	49.57%	(1.1%)	
NON-OPERATING									
Pupil Accommodation/Renewal/Debt									
25 School Renewal	8,826,054	11,247,101	2,421,047	27.4%	1	35.14%	27.91%	7.2%	1
26 Debt Charges	7,437,051	7,437,051	-	0.0%		51.79%	51.94%	(0.1%)	
27 Recoverable Costs	8,044,700	10,205,200	2,160,500	26.9%	2	46.30%	46.73%	(0.4%)	
28 Other Non-Operating Expenses	104,872	104,872	-	0.0%		0.00%	0.00%	0.0%	
29 Loss on Disposal of TCA and Assets									
30 Amortization	25,437,623	25,679,640	242,017	1.0%		0.00%	0.00%	0.0%	
31 Less: GSN Funded Tangible Capital Assets	(7,530,524)	(9,359,175)	(1,828,651)	24.3%		32.0%	-5.91%	37.9%	
32 Total Pupil Accommodation Expense	42,319,776	45,314,689	2,994,913	7.1%		21.04%	-128.61%	149.7%	
33 Instruction: reflects the adjustment for compensation	14,000,000	14,000,000	-	0.0%		0.00%	0.00%	0.00%	
34 TOTAL EXPENSES	699,284,080	709,200,314	9,916,234	1.4%		45.78%	46.92%	(1.1%)	

Pressure The variance between year-to-date spending as a % of forecast versus spending for the same period last year indicates cost pressure
Due to Timing The variance between year-to-date spending as a % of forecast versus spending for the same period last year is due to the timing of expenditure only.

A. EXPLANATIONS OF MATERIAL BUDGET VARIANCES

- 1 Additional School Renewal grant announcements offset by corresponding revenue
- 2 Extended Day Care enrolment increase offset by corresponding revenue, transfer of recoverable billings to non-operating

B. EXPLANATIONS OF SPENDING RISK ASSESSMENT

- 1 Variations between the year-to-date spending this year and the % spent at this time last year is due to the timing of expenditures only. A budget pressure in these areas is not anticipated.



Report to Committee of the Whole

March 20, 2017

Subject: Long Term Fiscal Sustainability and Stability Task Force Quarterly Update

Recommendation

This report is for the information of the Board.

Status

The Long Term Fiscal Sustainability and Stability Task Force (Fiscal Task Force) consists of the following members:

- Natalie Waddell, Trustee
- Kathi Smith, Trustee
- Greg Jespersen, WREA Representative
- Cathy Vollmer-Ashley, SSPA Representative
- Lila Read, Coordinating Superintendent, Student Achievement & Well-Being
- Scott Lomax, Coordinating Superintendent, Student Achievement & Well-Being
- Matthew Gerard, Coordinating Superintendent, Business Services & Treasurer of the Board (Chair)

The members in attendance at each meeting are as follows:

Members

Member's Name	Jan 10 2017	Feb 7 2017	Mar 7 2017
Natalie Waddell, Trustee	X	X	X
Kathi Smith, Trustee		X	X
Greg Jespersen, WREA Representative	X		X
Cathy Vollmer-Ashley, SSPA Representative	X	X	
Lila Read, Coordinating Superintendent, Student Achievement & Well-Being	X	X	X
Scott Lomax, Coordinating Superintendent, Student Achievement & Well-Being		X	X
Matthew Gerard, Coordinating Superintendent, Business Services & Treasurer	X	X	X

X – Present

The committee has met monthly to develop and finalize the annual budget survey and enhancements to the Waterloo Education Foundation Incorporated's (WEFI) website to address recommendations identified in the 2016/2017 Budget Survey. The feedback gained from the survey will be analyzed by the Fiscal Task Force and integrated into the budget process for the 2017/2018 school year as applicable.

Background

By way of a Board of Trustee's (Board) motion passed on June 23, 2014, the Fiscal Task Force was formed. The Fiscal Task Force was mandated to undertake discussions and consider options and solutions to ensure the long term sustainability and stability of the Board. The Fiscal Task Force's Terms of Reference require quarterly updates to the Board.

Financial implications

No financial implications.

Communications

The 2017/2018 Budget Survey was posted on the Waterloo Region District School Board's (WRDSB) website on February 21, 2017 and will remain posted until March 10, 2017. The Communications Department will promote the survey to stakeholders through the WRDSB website and social media.

Prepared by: Matthew Gerard, Coordinating Superintendent, Business Services
& Treasurer of the Board on behalf of the Fiscal Task Force
in consultation with Coordinating Council



Report to Committee of the Whole

March 20, 2017

Subject: Major Capital Projects – Quarterly Update Report

Recommendation

This report is provided for information of the Board.

Status

Current capital projects with budgets greater than \$2.5M are outlined in Appendix A and are presented with dashboard symbols to indicate the status of the project relative to the schedule, budget and scope. Significant milestones, along with basic project statistics, are also presented. All projects are proceeding as planned through the design and construction stages with the following updates.

For Chicopee Hills Public School, construction of the school is progressing well and on schedule. The site services including sewers and road work are also progressing well and on schedule, as is the storm pond. We are encouraged that this school will be ready for student and staff in time for September 5, 2017. Therefore, we are removing the caution on the project.

In addition, we have added to Appendix A the renovation at Queensmount Public School as the overall project values is in excess of \$2.5M. The scope of work at Queensmount Public School makes the school fully accessible and will also include adding a new fire sprinkler system and replacing some windows.

Background

The major capital projects listed on Appendix A have been funded by the Ministry and approved by the Board of Trustees (Board).

Financial implications

The updated projects are listed on Appendix A.

Communications

Facility Services staff have consulted with the Ministry of Education, administration, contractors, architects, Financial Services, municipalities, various internal committees and the Board in regard to the stages of approval, design, construction and budget approvals.




Prepared by: Matthew Gerard, Coordinating Superintendent, Business Services & Treasurer of the Board;
 Ian Gaudet, Controller, Facility Services;
 Ron Dallan, Manager of Capital Projects;
 in consultation with Coordinating Council.

Major Capital Projects
Quarterly Update Report
1-Mar-2017

Project	Stage		Scope	Board Approval	Ministry Approval	Site Acquisition Complete	Site Encumbrances	Architect	Site Plan Approval	Bldg Permit	Tender Awarded	Project Budget	Classes Begin
Chicopee Hills P.S. (new)	Construction		New School	19-Sep-11	07-Jul-11	Yes	No	BJC	Yes	Yes	Yes	\$12,951,869	September 2017
Groh P.S. (new)	Construction		New School	18-Mar-13	24-Jan-13	Yes	No	CS&P	Yes	Yes	Yes	\$12,859,506	September 2017
P.S. in South West Kitchener (Rosenberg III) (new)	Design		New School	11-May-15	30-Oct-15	Yes	No	WFP	No	No	No	\$15,543,455	September 2018
P.S. in South East Cambridge (Greengate) (new)	Pre-Design		New School	09-May-16	21-Nov-16	No	No	TBA	No	No	No	\$13,503,269	TBA
Grand River C.I. (addition)	Design		Addition	09-May-16	21-Nov-16	NA	No	TBA	No	No	No	\$3,647,588	September 2019
Ryerson P.S. (addition)	Design		Addition	09-May-16	21-Nov-16	NA	No	TBA	No	No	No	\$4,406,749	September 2019
Cedar Creek P.S. (addition)	Design		Addition	09-May-16	21-Nov-16	NA	No	TBA	No	No	No	\$7,983,558	September 2019
Queensmount P.S (renovation)	Pre-Construction		Renovation	09-May-16	NA	NA	No	CS&P	Yes	No	Yes	\$3,561,000	January 2018

Major Capital Projects are those greater than \$2.5M total project cost

Dashboard Definitions

On schedule, on budget, within scope	
Schedule, budget or scope concerns	
Schedule delays, budget creep, or quality concerns	



Report to Committee of the Whole

March 20, 2017

Subject: Sun Safety and Shading Policy Background

Recommendation

This report is for the information of the Board.

Status

At its June 13, 2016 Committee of the Whole Meeting, the Board of Trustees (Board) approved the following motion:

That the Waterloo Region District School Board trustees refer Board Policy 2011 – Sun Safety and Shading to staff to allow for consultation with community partners and experts to develop a more effective policy; and

That an accompanying procedure also be developed for staff.

As outlined in the background section of this report, the development of the original policy was done so with broad consultation involving a number of stakeholders including but not limited to Trustees, municipal partners, various Community Foundations, and Waterloo Region Public Health. This consultation was conducted in an open environment to understand various stakeholder and health concerns. The Waterloo Region District School Board (WRDSB) was the first school board in Ontario to adopt a shade policy specific to sun safety.

As an extension of the partnership work started with the development of Board Policy 2011 – Sun Safety and Shading, the WRDSB completed the [Design Guidelines for K-12 Outdoor Play and Learning Environments in November 2016](#). This is a product that builds on the great work of school ground greening initiatives, while further integrating children's learning and growth to help inform the design.

Specific to the issue of sun safety and sun protection, there are a variety of Kindergarten to Grade 6 curriculum linkages where sun safety and UV protection practices are included. Please see attached Appendix A to this report. Learning Services staff continues to work with schools to support the incorporation of sun safety and shade practices into our student's daily routines and increasing awareness and education about sun safety strategies.

While curriculum linkages have been identified no specific sun safety administrative procedure was developed when the original policy was introduced. As a result of staff's most recent review, Board Administrative Procedure 4140 – Recess/Lunch Severe Weather Conditions, has been updated to include direction to staff around promoting sun safety and sun protection practices for students and parents / guardians and caregivers.

In addition, with the support of the Communications Department and in partnership with Waterloo Region Public Health, a Sun Safety Info-Graphic will be developed and shared broadly on the board and school websites to remind staff, students and parents/guardians and caregivers of their responsibility to promote and educate students about sun safety and UV protection.

Background

The WRDSB has been in a partnership with Evergreen (formerly Evergreen Toyota) dating as far back as 2002 and has leveraged the Environmental Values Policy to complete school yard greening projects across the region. In 2009 and 2010, the topics of shade, tree canopies, ultraviolet radiation (UVR) and skin cancer has been discussed in a variety of forums and was becoming a topic of regional attention and concern.

In November 5, 2010, one trustee and five staff of the WRDSB attended the first regional forum regarding Shade Policy Matters. Representation from the Township of Woolwich, The Kitchener and Waterloo Community Foundation, Cambridge and North Dumfries Community Foundation, City of Waterloo Parks Department, Kitchener Community Services, Region of Waterloo Public Health, City of Waterloo, and the University of Waterloo attended. At this meeting, Public Health indicated skin cancer education aligned with their strategic direction and would be a leader in the region with respect to fostering the engagement and discussion.

On April 12, 2011 at the WRDSB Environmental Advisory Committee (EAC), business arising included the following two items: Canopy Policy (on-going discussion item from Trustee Watson) and Schoolyard and Public Space Heat Islands Report (C. Moogk-Soulis). At the time, EAC was a Sub-Committee of the Board of Trustees (Board) and included four trustees, two student trustees, the Director, a Learning Services representative and two community members. EAC no longer exists as a subcommittee to the Board.

On May 16, 2011, Trustee Watson brought forward a motion to Board regarding the development of a shade policy. One of the recommendations was that the Board establish a working group to investigate the development of a shade policy, and that the Committee report back to the Board no later than November 2011.

In May 2011, WRDSB staff and many stakeholders in the Waterloo Region were invited to a Shade Policy Matters forum to be held in June 2011. This was led by the Region of Waterloo, and in concert with Evergreen, and Waterloo Wellington Regional Cancer Program.

On May 30, 2011 a Delegate report from Carol Moogk-Soulis (Technical Aids Consulting Services) to support Trustee Watson's motion was brought to Board concerning heat island effect in school yards.

On June 24, 2011, the first Shade Policy Work Group of the WRDSB meeting was held and included the Executive Superintendent of Business as the Chairperson, the Controller of Facility Services, Foreperson of Sites and Fleet, Health and Safety Officer, Learning Services Coordinator, WREA Representative, and SSPA Representative.

The Shade Policy Work Group met in June, September and December 2011. They reviewed various resources including other boards approaches, WRDSB's existing policies, health effects of the sun (positive and negative), time studies of a typical elementary school student, comparisons for secondary school students, curriculum review, municipal requirements, partnership activities with Evergreen, and consideration of regional activities and engagement.

A Shade Policy Committee was subsequently mandated by the Board and included a Trustee as Chairperson, WRAPSC Representatives, Executive Superintendent of Business, and the Controller of Facility Services.

It was determined at this time that the partnership with Evergreen from 2002 to 2011 yielded almost \$900,000 in school ground greening initiatives, prior to implementation of any shade policy at the Board.

In December 2011, a report was brought to Board entitled, "Information from the Shade Policy Working Committee." There is an abundance of background information in this report. At this time the first draft of a new policy regarding Sun Safety was presented. In the same report, common practices employed in Facility Services concerning tree removals and replacements were formally documented Facility Services Procedure 1080 – Tree Planting.

The Sun Safety and Shading Policy was approved and became effective in January 2012.

A Shade Policy Matters forum was held again in December 2012. The Region of Waterloo and Evergreen presented to the matters forum, and congratulated the WRDSB on being the first school board in Ontario to develop a sun protection policy that included shade. At this time, a new shade audit tool was provided at the forum and provided data from a study completed at Edna Staebler PS. This tool was then utilized by Evergreen and its creator at additional school sites in cooperation with the WRDSB. Information from the audits was utilized to advance school yard greening projects.

In September 2013, Trustee Watson put forward a motion to amend the policy to include a communication strategy that would inform and allow input from school communities as well as surrounding neighbours before trees were removed from school properties. No changes were made at this time. In November 2014, a report entitled Tree Management was brought to Board responding to the significant regional impact of Emerald Ash borer. The policy was update in March 2015 to add current article 2.5. Beyond this, no significant changes were made to the policy.

In November 2016, Evergreen and the WRDSB completed the Design Guidelines for K-12 Outdoor Play and Learning Environments. This is a product that builds on the great work of school ground greening initiatives, while further integrating children's learning and growth to help inform the design. This work is an extension of the partnership between Evergreen and the Board that has extended more than a decade.

Financial implications

No financial implications.

Communications

A communication plan has not been developed at this time.

Prepared by: Matthew Gerard, Coordinating Superintendent, Business Services
& Treasurer of the Board
Lila Read, Coordinating Superintendent, Student Achievement &
Well-Being
Ian Gaudet, Controller, Facility Services
in consultation with Coordinating Council

Ontario Ministry of Education
Curriculum Kindergarten to Grade 8
Sun Safety Curriculum Connections

Kindergarten Program 2016

Pg. 103 - Environmental Education

'The learning environment includes the outdoors - the schoolyard, fields and trails in the vicinity of the school, and various other outdoor venues....'Experiences that allow children to appreciate and understand the value of fresh air and outdoor spaces, the environmental benefits of active transportation, the environmental implications of various food choices, the impact of using trails, and the health risks associated with exposure to direct sunlight and air pollution are all components of environmental education that can be integrated with learning in the Kindergarten program.

Pg. 106 -107 - Health and Safety in Kindergarten

'Educators are responsible for ensuring the safety of the children, both in and out of doors. Educators also strive to develop in children an awareness of the importance of staying healthy and safe.

Overall Expectations 6 - Demonstrate an awareness of their own health and well-being

6.1 - demonstrate an understanding of the effects of healthy, active living on the mind and body

Grade 1-8 Health and Physical Education Curriculum Document, 2015

4 Strands - Focus of Learning for Primary Division:

1. Living Skills
- 2. Active Living**
3. Movement Competence
- 4. Healthy Living**

Strand: Active Living

A3 Demonstrate responsibility for their own safety and the safety of others as they participate in physical activities

Strand: Healthy Living

C1 Demonstrate an understanding of factors that contribute to healthy development;

C2 Demonstrate the ability to apply health knowledge and living skills to make reasoned decisions and take appropriate actions relating to their personal health and well-being;

- C3** Demonstrate the ability to make connections that relate to health and well-being - how their choices and behaviours affect both themselves and others, and how factors in the world around them affect their own and others' health and well-being

Specific References to Safety Per Grade:

Grade 1 Active Living A3 - Safety

- A.3.2 'identify environmental factors that pose safety risks during their participation in physical activity, and describe ways of preparing themselves to enjoy outdoor activities safely'

Grade 1 Healthy Living C3 - Making Connections for Healthy Living

- C 3.1 'demonstrate an understanding of how to stay safe and avoid injuries to themselves and others in a variety of situations, using knowledge about potential risks at home, in the community, and outdoors'

Grade 2

- A 3.2 'identify ways of protecting themselves and others, including those with medical conditions, from safety risks while participating in physical activity'
- C 1.1 'demonstrate an understanding of practices that enhance personal safety in the home'

Grade 3

- C 2.2 'apply their understanding of good safety practices by developing safety guidelines for a variety of places and situations outside the classroom'

Grade 4

- A 3.1 'demonstrate behaviours and apply procedures that maximize their safety and that of others during physical activities'
- A 3.2 'describe common precautions for preventing accidents and injuries while participating in different types of physical activity'
- C 2.2 'apply a decision-making process to assess risks and make safe decisions in a variety of situations'

Grade 5

- A 3.2 'demonstrate an understanding of proactive measures that should be taken to minimize environmental health risks that may interfere with their safe participation in and enjoyment of outdoor physical activities'

Grade 6

- C 3.2 'recognize the responsibilities and risks associated with caring for themselves and others, and demonstrate an understanding of related safety practices and appropriate procedures for responding to dangerous situations'